

**CONSTITUTION OF THE BUFFALO SECTION
OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS**

ARTICLE I Name and Object

SECTION 1. The name of this organization shall be the Buffalo Section, American Society of Civil Engineers.

SECTION 2. The object of the Buffalo Section shall be the advancement of the science and profession of civil engineering through education, in a manner consistent with the objectives of the American Society of Civil Engineers.

ARTICLE II Membership

SECTION 1. Members of the American Society of Civil Engineers of all grades subscribing to the Constitution and By-Laws of the Buffalo Section, as evidenced by the payment of current dues of the Section, shall be Subscribing Members of the Section. Members of the American Society of Civil Engineers of all grades, whose addresses are within the boundaries of the Section, as defined by the Society, shall be Assigned Members of the Section.

SECTION 2. Only Subscribing Members shall have the right to vote, to hold office, to service on committees, or represent the section officially.

ARTICLES III Dues

SECTION 1. The annual dues of the Section shall be determined by two-thirds vote of the Board of Directors. Dues for each fiscal year commencing October 1, shall be payable by December 31 of that calendar year.

SECTION 2. There shall be no entrance fee.

SECTION 3. Subscribing membership ceases for any member whose dues are more than six months in arrears.

SECTION 4. Members exempt from payment of dues in the Society, such as Life Members, shall be exempt from payment of Section dues.

SECTION 5. Voluntary dues shall be collected for the sole purpose of supporting the Endowment Fund.

ARTICLE IV Officers

SECTION 1. The officers of this Section shall be a President, President-Elect, Vice

President, Secretary and Treasurer, which five, together with the two latest resident past presidents, who continue as members, and four Directors elected at large from the Section, and incumbent President(s) of the Branch(es) of the Buffalo Section, shall constitute the Board of Directors, in which the government of the Section shall be vested.

SECTION 2. The terms of office of President, President-Elect, Vice President, Secretary and Treasurer shall be one year. The term of the above mentioned officers shall begin on the first day of July immediately following the regular election of such officers and shall continue for one year or until a successor is duly elected. The President, President-Elect, and Vice President shall be ineligible to succeed themselves for an additional term of office.

SECTION 3. The terms of office of the four directors elected at large shall be for two years each, with two directors being elected on alternate years. The terms of these directors at large shall begin on the first day of July immediately following the regular election of these directors and shall continue for two years or until a successor(s) is (are) duly elected to fill out the unexpired term. Directors at large will be eligible to succeed themselves as Directors at large for one term.

SECTION 4. A vacancy in the Office of President shall be filled by the President-Elect. A vacancy of any other office shall be filled by the Board of Directors, effective until the next regular election only.

ARTICLE V **Meetings**

SECTION 1. The annual meeting of the Section shall be held on such date and place as selected by the Board of Directors.

SECTION 2. Regular meetings shall be held at such times and places as may be designated by the Board of Directors, at which meetings the business of the Section may be transacted.

ARTICLE VI **Amendments**

SECTION 1. The constitution may be amended only by the following procedure:

- 1) A proposed amendment to this constitution must be submitted to the Section Secretary in a written petition signed by not less than 15 subscribing members of the Section.
- 2) The proposed amendment shall be cleared through the ASCE Committee on Sections and District Councils before being voted upon.
- 3) The proposed amendment shall be distributed to the subscribing

membership of the Section who shall be given the opportunity to vote.

- 4) To become effective, it shall receive an affirmative vote of not less than two-third of the subscribing members voting, and the approval of the Committee on Sections and District Councils.

ARTICLE VII **Miscellaneous Provisions**

SECTION 1. No part of the net earnings of the Section shall inure to the benefit of any private shareholder or individual and no substantial part of the activities of the Section shall be carrying on propaganda, and the Section shall not participate in, or intervene in (including the publishing, or distributing of statements), any political campaign on behalf of any candidate for public office.

SECTION 2. Upon dissolution of the Section, the assets remaining after the payment of debts of the Section shall be distributed to such corporation, community chest, fund or foundation, organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary or educational purposes, or for the prevention of cruelty to children or animals; which would qualify under provisions of Section 501(c)(3) of the Internal Revenue Code, as they now exist and in the absence of such designation they shall be conveyed to the American Society of Civil Engineers.

SECTION 3. Branches of the Buffalo Section may be established by the Section Board of Directors, with the approval of the Section and the Board of Directors, to facilitate carrying out the objectives of the Section and to provide members a better opportunity for mutual acquaintance and greater participation in Section activities. The Board of Directors shall assign members to the Branch, delegate functions to be performed by the Branch, determine allotments from the Section treasury for the operation of the Branch, and shall exercise general supervision in the operation of the Branch.

SECTION 4. An Endowment Fund shall be established and maintained which will serve to benefit and proliferate activities of the Student Chapter(s) and Club(s) of the Section. "Guidelines" of the Fund are published under separate cover and are maintained by the Student Affairs Committee and may be modified by executive quorum at any time at the discretion of the Board of Directors.

ARTICLE VIII **By-Laws**

SECTION 1. The Section may adopt By-Laws consistent with this constitution for the

guidance of officers and members.

**BY-LAWS OF THE
BUFFALO SECTION
OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS**

ARTICLE I Papers and Discussions

SECTION 1. The presentation of papers and discussions shall be subject to approval by the board of Directors.

SECTION 2. Roberts Rules of Order, revised, except as provided in the Constitution and By-Laws, shall govern procedure for all meetings of the Section, the Board of Directors and all Committees.

ARTICLE II Committees

SECTION 1. The following shall be standing committees of the Section.

Attendance and Hospitality	Professional Affairs
Awards/Nominating	Student Affairs Committee
Membership	Newsletter
Equal Opportunity Programs	Program and Public Relations
Continuing Education	Younger Members
Directory	

SECTION 2. Other committees shall be appointed by the President, with the approval of the Board of Directors.

SECTION 3. The chairperson of each committee named in Article II, Section 1 shall be appointed by the President, with approval of the Board of Directors. All other Section committees shall elect their chairperson based on plurality vote of the committee members.

SECTION 4. Committee chairpersons shall be appointed for a one year term beginning July 1 and ending June 30 of the next calendar year. The term of committee chairperson appointed after July 1 shall end on June 30.

SECTION 5. Official Statements of the committee either written or oral shall require approval of the Board of Directors.

ARTICLE III Guests of the Section

SECTION 1. The President is authorized to invite to the section dinners or meetings, as the guests of the Section, any member, Past President, and guests of the American Society of Civil Engineers.

ARTICLE IV

Nominations and Elections of Officers

SECTION 1. By March 15th of each year the President shall appoint a nominating committee consisting of three members, the chairperson of which shall be the latest resident Past President (if Available). At least one member of the nominating committee shall not be a director. This committee shall select a slate of officers except the office of President (unless the President-Elect elects not to serve as President) for approval by the Board of Directors. The committee shall obtain the verbal consent of the nominees if elected to serve. The Board of Directors shall approve a slate of officers and announce them to the general membership not later than April 30 each year. Additional candidates may be nominated by petition. Each petition shall be validated by at least the (10) signatures of Subscribing Members, and filed with a member of the Board of Directors before April 15th of each year. All voting for officers shall be by mail ballot, except in the event there is no valid nominations by petition, in which case the voting shall be by the members present at a meeting prior to July 1 as designated by the Board of Directors.

SECTION 2. A candidate for the office of President or President-Elect or Vice President shall be a Subscribing Member of the Buffalo Section of the American Society of Civil Engineer who has previously held an elected office, or, has been a chairperson of a standing committee. A Candidate for the office of Secretary or Treasurer, may be anyone who is a subscribing Member of the Buffalo Section of the American Society of Civil Engineers.

SECTION 3. The President, President-Elect, and Vice President shall be ineligible for election to succeed themselves.

ARTICLE V

Amendments

Section 1. By-Laws may be adopted or amended only by the following procedure:

- 1) The proposed By-Laws or amendments shall be voted upon by letter ballot by a majority of Subscribing Members of the section.
- 2) It shall receive an affirmative vote of not less than a majority of the Subscribing Members voting.
- 3) To become effective it shall receive the approval of the National Committee on Sections and District Councils.