

CSCE Board Conference Call Friday, March 13, 2020, at 12:00 PM EST

The conference call/meeting began at 12:00 p.m. The following people were in attendance on the call:



CSCE President/CT Valley Geo-Institute Chair Ben Cote
CSCE President-Elect George Gerard
CSCE Vice President Brianna Maljanian
CSCE Secretary Aaron Foster
CSCE Treasurer Scott Nolan
CSCE Past President Chris Beaulieu
CSCE Past President Dave Chapman
CSCE Legislative Affairs Committee Chair Roy Merritt
CSCE Structural Engineering Institute - CT Chapter Chair Ranjit Bhav
CSCE Younger Members Committee President Jodi Greene
CSCE Administrative Assistant Amy Petrone

The following items were discussed:

1. Review/Approve Meeting Minutes from CSCE Board Meeting/Conference Call on February 20, 2020

The meeting attendees reviewed the meeting minutes from the CSCE Board Meeting/Conference Call on February 20, 2020. Ben Cote made a motion to approve the minutes. Brianna Maljanian seconded the motion and it passed unanimously.

2. Upcoming Dinner Meetings/Events

March 18, 2020 - Dinner Meeting at Norwalk Inn - Based on guidance from ASCE related to the coronavirus disease (COVID-19) outbreak, Ben Cote made a motion to cancel the dinner meeting scheduled for March 18, 2020, and postpone the meeting until 2021. George Gerard seconded the motion and it passed unanimously. Ben Cote will reach out to CSCE Fairfield County Branch President Ron Hill directly about this change of meeting date. Amy Petrone will contact the Norwalk Inn and request that CSCE's deposit be transferred to Tuesday, March 16, 2021.

March 24, 2020 – Stand-Alone Board Meeting - Ben Cote made a motion to cancel this meeting and instead have a conference call at 12 noon on March 27, 2020. Brianna Maljanian seconded the motion and it passed unanimously.

April 17, 2020 - Annual CSCE Spring Geotechnical Workshop at UNH – Amy Petrone will check with UNH regarding its cancellation policy. Cancelling or postponing this workshop will be a topic for the next conference call scheduled for 12 noon on March 27, 2020. Amy Petrone will let Ben Cote know about UNH's cancellation policy and then workshop registrants will be notified about a decision date. CSCE applied to the Practicing Institute of Engineering (PIE) for 7 Professional Development Hours (PDH) for this Workshop.

April 21, 2020 - Dinner Meeting at the USCGA – Amy Petrone will check with the U.S. Coast Guard Academy (USCGA) regarding its cancellation policy. To answer questions raised at the previous meeting, the maximum number of people that can be at the USCGA's Officers Club at the USCGA is 200 and there doesn't appear to be a time in the past when CSCE increased the cost of a dinner meeting registrations and passed the increase into CSCE's scholarship fund.

May 19, 2020 - ACE Awards - Aqua Turf Club - Amy Petrone will check with the Aqua Turf Club regarding its cancellation policy.

June 6-7, 2020 - Region 1 Assembly in Connecticut (originally scheduled for March 20-22, 2020) – Since this event has been rescheduled to June 2020 due to the coronavirus disease (COVID-19) outbreak, Aaron Foster was asked to let the presenters from CME Associates know about the change of date. While all Board members are asked to attend this event, George Gerard was asked to attend the meetings on Saturday and Sunday as CSCE’s primary delegate since he is expected be the CSCE President in June. The agenda for the meetings during this event will be distributed by Tony Cioffi. Anyone who would like to register to attend this event should go to the following link: <https://www.eventbrite.com/e/asce-region-1-spring-2020-assembly-meeting-tickets-89406494231>. Jodi Greene and Danielle Spicer will reach out to college students from schools with ASCE Student Chapters who were invited to give presentations at the Assembly and let them know about the date change.

Summer 2020 Lunch or Dinner Meeting at the Hartford Armory - Ranjit Bhavé has connected with Jerry Lukowski of the Hartford Armory about CSCE hosting a meeting at the Armory. Meeting attendees could also get a tour of the Armory. The Armory needs 2-3 weeks of lead time to prepare to host an event. Ranjit Bhavé will come up with some possible dates for a meeting and confirm them with Jerry Lukowski.

3. Treasurer/Financial – Scott Nolan provided the following information related to CSCE’s finances:

- The Board discussed automating and streamlining the processing of CSCE-related expenses associated with upcoming CSCE-sponsored events like ERYMC in 2022. To do this, CSCE could use a service like SAP Concur. Scott Nolan will follow up on this item.
- The Board discussed obtaining a debit card and a credit card so that a CSCE Board member (or his/her designee) may order many items for CSCE events at one time instead of individuals placing their own orders. Scott Nolan will follow up on this item.
- To date, the only reimbursement for a Lands End item with a CSCE logo that Scott Nolan has received so far was from Ben Cote.
- Since CSCE’s last conference call, CSCE has paid for the following items: ASCE Section dues; the invoice from the Bolder Company for its presentation at the dinner meeting on February 11, 2020; the webhosting invoice from Windhill Design; and the invoice for administrative assistance from Amy Petrone.

4. Younger Members Committee – Jodi Greene provided the following information about this Committee’s activities:

- YMLS Alumni Summit - Two of CSCE’s Younger Members who attended the Younger Member Leadership Symposium (YMLS) in August 2019 were interested in attending the YMLS Alumni Summit at the end of March 2020 in Austin, TX. The YMLS Alumni Summit is a follow-up to the YMLS and offers advanced leadership training and soft-skills training workshops. Aaron Foster is one of the two Younger Members who was interested in attending and he recommended that others attend this type of summit in the future. Unfortunately, the Summit has been cancelled due to the coronavirus disease (COVID-19) outbreak.
- The Brewery Social at the Alvarium Brewery has been postponed to April 30, 2020. The Brewery has given CSCE positive feedback about its past socials.
- In March 2020, CSCE is expected to be officially determined as the 2021 ERYMC host by ASCE.

5. CT Valley Geo-Institute

September 25, 2020 - 23rd Annual CSCE Fall Geotechnical Seminar – The topic is, Coastal Resiliency, Climate Change and Geotechnical Engineering, and the seminar will be held at the Sheraton Hartford South, Rocky Hill, CT. The list of confirmed and possible speakers is as follows:

Dave Murphy from Milone & MacBroom (from Joe Kidd)
Brian Maggi from USCGA (from Hudson Jackson)
Devin Santa and Azure Dee Sleicher from RACE
Daniel Stapleton from GZA GeoEnvironmental
James O'Connell from CIRCA at UConn
Daniel Barone from Michael Baker International (from Randy States)
Douglas Gaffney from Mott MacDonald
Jenn MacGregor and Robin Seidel from Kleinfelder (alternate)

Ben Cote and Amy Petrone will finalize the registration pricing and sponsorship structure. By April 3, 2020, CSCE should have the speaker biographies and confirmations. By the end of July 2020, CSCE should have the information from the speakers that will be used to apply to the Practicing Institute of Engineering (PIE) to provide New York State Professional Development Hours (PDHs) at this event.

6. Structural Engineering Institute - CT (SEI-CT) Chapter

- Updated SEI-CT Chapter Bylaws - Ranjit Bhawe will review the Chapter's simplified bylaws.
- Ranjit Bhawe has been thinking of starting an ASCE Transportation and Development Institute Chapter in Connecticut. Since he would like to begin this effort, he would like to relinquish the chairmanship of SEI-CT Chapter. Ben Cote made a motion to establish an ASCE Transportation and Development Institute Chapter in Connecticut and find a new chair for SEI-CT Chapter. George Gerard seconded the motion and it passed unanimously.
- 2020 Structural Engineering Workshop - Aaron Foster will work with the new chair of the SEI-CT Chapter on this Workshop and will consider managing the Chapter. CSCE could begin to ask for volunteers for the SEI-CT Chapter.

7. Student Awards - Amy Petrone will send the student award nominations received to date to Brianna Maljanian.

8. New York State Professional Development Hours (NYS PDH) Sponsor Application

After incorporating feedback related to CSCE's original application, Brianna Maljanian will re-submit CSCE's application to the New York State Education Department (NYSED).

9. 2020-2021 Slate of Board Members

CSCE needs to determine this slate as best as it can before announcing it at the dinner meeting on April 21, 2020. CSCE could begin to ask for volunteers for the 2020-2021 Board.

10. Banners - George Gerard will aim to get the CSCE banners prepared by the geotechnical workshop on April 17, 2020.

11. Legislative Affairs Committee – Roy Merritt provided the following information:

- The 2020 ASCE Fly-In has been cancelled.
- The CCIA Congressional Delegation Breakfast scheduled for March 19, 2020, has been cancelled.
- The state is currently in the middle of a legislative session. The remainder of the session will probably be focused on how the state will manage the coronavirus disease (COVID-19) outbreak.

The meeting adjourned at 12:56 p.m. The next conference call/meeting scheduled for Friday, March 27, 2020, at 12 noon.