

2019 CSCE Annual Planning Meeting Minutes - June 28, 2019 – 10:00 a.m.
Location: WSP, 500 Winding Brook Drive, Glastonbury, CT

Meeting Attendees: Past CSCE President Chris Beaulieu, Structural Engineering Institute - Connecticut Chapter Chair Ranjit Bhawe, CSCE President Ben Cote, CSCE Secretary Aaron Foster, Past CSCE President Gary Fuerstenberg (by phone), CSCE President-Elect George Gerard, CSCE Younger Members President Jodi Greene, CSCE Vice President Brianna Maljanian, and CSCE Legislative Affairs Committee Chair Roy Merritt (by phone)

The meeting began at 10:00 a.m. and the following items were discussed:

1. **CSCE Dinner Meetings**

1.1 The following meeting dates, topics, co-sponsors and locations were proposed for 2019-2020:

Dates	Topics	Co-Sponsors	Locations
September 17, 2019	Water Resources	Water Resources Committee	CCSU
October 22, 2019	Construction	Construction Technical Group	University of Connecticut
November 12, 2019	Geotechnical	CT Valley Geo-Institute	University of Hartford
January 28, 2020	DOT Commissioner	Government Engineers Committee	University of New Haven
February 11, 2020	Leg. Affairs	ACEC	Quinnipiac University
March 10, 2020	Transportation	Fairfield County Branch	Fairfield County/Norwalk
April 21, 2020	Structures	Structural Engineering Institute - Connecticut Chapter	USCGA
May 19, 2020	ACE Awards		Aqua Turf Club

1.1.1 Consider March or April (red text) for PDH potential credits.

- 1.2 August – CSCE will send out a promotional postcard mailing of 2019-2020 Meetings/Events
- 1.3 Board Meeting Dates
 - September 10th – Preceding dinner meeting
 - November 12th – Preceding dinner meeting
 - March – Stand-alone board meeting
 - April 21st – Preceding dinner meeting
2. Website Committee
 - 2.1 Setting up and using Windhill-hosted email accounts for all CSCE officers and other volunteers affiliated with CSCE and automatically direct redirect www.csce.org to <http://sections.asce.org/connecticut/> without displaying the “old” [csce.org](http://www.csce.org) homepage - George Gerard will contact Danielle Spicer regarding this item.
 - 2.2 Website for NH Section of ASCE - People liked the format of this website. CSCE should work with ASCE National to improve the CSCE website.
3. Laptop - The need for a laptop was discussed. Chris Beaulieu will research the costs of a laptop with accessories like HDMI capability, wireless presentation remote control, laser pointer, and extension cord that is compatible with CSCE’s projector and report back to the CSCE Board.
4. Treasurer Report
 - 4.1 Accounts: The Treasurer will aim to keep CSCE’s PayPal account balance at less than \$7,000. At this time, there is approximately \$84,000 in CSCE’s holding account. CSCE incurs approximately \$3,000-\$6,000 in expenses per month.
 - 4.2 CSCE needs to update the signatories on the checking account at Webster Bank.
5. Secretary Report – The Board discussed the updates to the CSCE Bylaws & Operations Manual.
6. Newsletter Editor Report
 - 6.1 Scott Nolan has contacted Amy Jagaczewski regarding upcoming newsletters.
 - 6.2 A subscription to www.joomag.com, which can improve the CSCE newsletter, costs approximately \$20/year. A motion was made and seconded to spend approximately \$20/year on www.joomag.com. Scott Nolan will make the expenditure.
7. Director II Report – Audit Committee - CSCE will work with Past President Bob Gomez on an audit of CSCE’s records and CSCE’s tax filing.
8. Younger Members Committee Report - ASCE Region 1 has grants available (up to \$500) for Sections and Student Chapters. These grants are a great way to help a Section with a new event or help a Student Chapter with one of its events. More information is located at

<http://regions.asce.org/region1/awards>. The Committee will send out information about grants to student chapters in CT.

9. Legislative Affairs Committee
 - 9.1 The addition of tolls in Connecticut may be discussed in a special legislative session.
 - 9.2 Continuing education requirements for civil engineers should be discussed.
 - 9.3 Legislative Breakfast in early to mid-February - CSCE will consider hosting this type of event including a continental breakfast for approximately \$500-1,000.

10. Scholarship Fund Committee - The latest report of CSCE's Scholarship Fund, dated June 27, 2019, was reviewed. A motion was made to change assets in the fund according to the recommendations proposed in the report. The motion was seconded and passed unanimously.

The meeting adjourned.