MEETING MINUTES

Present: Jacob Rushlow, Ron Brenke, Brad Ewart, Tim Bradshaw, Chris Owen, Andrew Rossell, Lucas Porath
Absent: Cindy Schmitz

1. Meeting called to order at 9:00 am – Jacob Rushlow
2. Agenda approved unanimously with motion by L. Porath and second by B. Ewart.
3. Meeting minutes will be distributed via email by L. Porath, Secretary.
4. Correspondence
   a. Branches
      i. B. Ewart asked the following question from Lansing/Jackson Branch: Are branches required to provide financial audits? R. Brenke indicated that the Section hires an accountant and National reviews financials, so these things should cover audit requirements.
   b. National
      i. Leader Training Committee fall report
      ii. 2019 Outstanding Section and Branch Award Nominations – due by Oct 30, 2019
      iii. "Ask the President" bi-annual program (via like video conferencing) hosted by the Leader Training Committee – Nov 4, 2019 @ 2:00 PM EST – register by Oct 27, 2019
   c. Region 3 Update – N/A
5. Treasurer’s Report approved unanimously with motion by T. Bradshaw and second by B. Ewart.
   a. Section Financials – R. Brenke
      i. Annual budget FY2020
   b. Review of Financial Statements – R. Brenke
      i. T. Bradshaw provided summary/highlights from PGF to the Board.
         • Question: Does scholarship negatively impact other financial aid for recipient students? R. Brenke will discuss with our accountant.
      ii. C. Owen provided summary/highlights from ASCE National Conference.
   c. Payment of bills approved unanimously with motion by B. Ewart and second by T. Bradshaw.
6. Committee Reports
   a. Scholarship
      i. Selection process guidelines – C. Owen presented proposed changes to the guidelines.
b. Awards

c. QBS Coalition Meeting – R. Brenke / J. Rushlow
   i. R. Brenke suggested that we provide representation at future quarterly meetings. Next
      meeting January 15th at 1:30.

d. Legislative updates – R. Brenke

e. Communications/Publications – R. Brenke
   i. Branch News Information can be included in the Newsletter
      • Announcement UP Branch starting back up. February 19th first meeting.

f. Webpage updates – R. Brenke
   i. Add by-laws and meeting minutes.

g. Infrastructure Conference

h. Kalamazoo – Radisson – May 12, 2020
   • Discussed golf outing or social event.
      (a) A. Rossell will check availability for social on 11th

7. Old Business
   a. None

8. New Business
   a. MRLC for Regions 3,6,7: January 9-11, 2020 – Detroit
      i. Section delegate – registration deadline is Nov 8, 2019
         • L. Porath will register.
      ii. CYM social events open to all members
   b. Legislative Fly-In – Washington DC, March 11-12, 2020
      i. Application period opens October 1, 2019
         • C. Owen will attend through his company. Others can apply through ASCE.
   c. AESLC Legislative Day – Lansing, March 17, 2020
   d. Construction Science Expo – Detroit, May 19, 2020
      i. Discussed possibility of ASCE booth or other ways to contribute. November 19th planning
         meeting at 1550 Howard Street in Detroit at 10:00 am.

9. Next meeting dates:
   a. November 20th and December 17th at 9:00 am.

10. Adjournment at 10:32 with motion by B. Ewart and second by C. Owen.