

**Meeting Agenda**  
**ASCE ND Section Board Meeting**  
**Wednesday, November 15, 2013**  
**Location: O'Kelly's Pub**  
**Time: 12:00 PM**

**1) Continuing Education Committee**

Planning to purchase an ASCE Riprap webinar. Budget is estimated at \$350/webinar. Tom needs to check with John Fraenhoffer if we can get a discount on the webinar if held at multiple sites.

**2) Section Budget and Fee**

Brandon discussed raising the Section's fee. Currently the budget would need to be raised to \$35 per year (currently at \$15 per year) to pay for yearly expenses. Done suggested we don't make the yearly fee more than \$25. Planning to send 2 people every year to the Multi-Regional workshop and ASCE Legislative Fly-In due to ASCE National reimbursement, but only send one person ever other year to the Region 3 Assembly since this is not reimbursed.

**3) Order for Member Selection for attending Workshops**

Brandon requested some direction on who should be allowed to attend the conferences and workshops. It was discussed to send one Board member and one non-Board member to the ASCE Legislative Fly-In to get more people involved in the Section. The other workshops would only be open to Board members.

**4) Bylaw Updates**

Brandon sent the proposed Bylaw revisions to John Fraenhoffer for their review and approval. Will plan to email vote to approve Bylaws prior to spring meeting.

**5) Annual Spring Meeting**

Tyr to hold the meeting on Thursday, April 17. Need to check FM Engineer's Club for their meeting date. Plan to bring in an ASCE National speaker, Murali to check with John on this. Murali will check with the new Region 3 Governor from Duluth Section. Look at holding the meeting at the Doublewood Inn. Brandon said he could check with Kevin Gorder, NDDOT Fargo District, as a possible speaker.

**6) Website**

The website is up and running. Will plan to post the meeting dates on the website. Looking at getting the Section and Board meeting minutes posted on the website.

**7) Volunteer Programs Committee**

Jerod provided an update on the Company Crawl event. This event did not cost the Section anything.

**8) Membership Committee**

Membership Chair should send out a reminder email for membership renewal. Younger members are more difficult to retain.