

**Meeting Agenda**  
**ASCE ND Section Board Meeting**  
**Thursday, March 13, 2014**  
**Location: O'Kelly's Pub**  
**Time: 12:00 PM**

**1) Continuing Education Committee**

Tom reported that they have not done a meeting for a while. Need to plan another webinar. Tom needs to call John Frauenhoffer about deals for webinars. Tom sent out an email requesting interest in hosting webinars in other cities. There is interest from members in Minot and Bismarck to set up a webinar, Tom will contact and coordinate with those members. There was no feedback from members in Grand Forks. He is planning for May 1, 2013. Tom will send membership info to coordinators so they can share that with the attendees.

**2) Legislative Fly-In**

Matt Walsvik and Brad Shaffer will be leaving to Washington, DC on Tuesday morning.

**3) Section Budget and Fee**

Discussed adjustment of yearly Section fees. Board will recommend to Section to increase section fees to \$30 per year, but can drop to \$25 per year if there is resistance from membership. What is the yearly fee for the MN and Duluth Sections?

**4) Bylaw Updates**

John Frauenhoffer forgot to consider the review and approval of the proposed Bylaw revisions, so the changes will not be ready for the Spring meeting. The Board recommended each officer will continue through their 2 year term. Will plan to elect a new VP and Secretary-Treasurer in Spring 2025.

**5) Annual Spring Meeting**

Meeting is set for Thursday, April 17 at the Doublewood Inn. Going to keep the registration fee at \$30. Plan to invite both student chapter officers for free. Current speakers include:

1. Jim Semerad, NDDOH talking about minot train spill, similar to Casselton incident
2. Chris Rousseau, Region 3 Governor, talking about renovation of hydroelectric dams
3. Kevin Gorder, NDDOT Fargo District, talking about BlueToad program for tracking traffic in workzones
4. Brenda Derrig, City of Fargo, is looking for a speaker for the 2<sup>nd</sup> Street N Flood Control project

John Frauenhoffer has another speaker we can look at using for the Fall 2014 meeting.

**6) Volunteer Programs Committee**

The timeframe for the event was tight. Need to look at adjusting the schedule to allow more time at each company. Need to get some different firms to host the event this year. UND wants to do the Company Crawl event. Will plan to hold the event in the Fall. Jerod will contact their members around September to coordinate the event.

**7) Membership Committee**

Brandon presented a draft responsibility sheet for the Membership Chair. Looking to get a Membership Report from the Chair to see where membership is at and if we are losing or gaining members from certain areas. Also want to utilize Membership Chair to contact members that have not renewed their membership.

**8) Committee Chair terms and selection process**

There was discussion about how long Committee Chairs need to serve. It was discussed they should serve two year terms ending Spring of 2015. There was discussion on how Committee Chairs are appointed/elected. The current Committee Chairs were appointed. There wasn't a conclusion on how Chairs should be selected. It was noted that any member should be able to join a committee at any time.