

Send out agenda on Wednesdays
Set up reminder

Meeting Agenda
ASCE ND Section Board Meeting

Friday, November 13, 2015

Location: Phone Conference between Officers

Time: 12:00 PM

- Email to Chris R. to see examples
for roles and responsibility

- forward email to Alexa

1) Officer Transitions

2) Fall Meeting - Recap

- Cash Bar in room

- Break between Business Meeting and speaker

Break

7:00 - 7:05

Start meeting 15 mins
after dinner

3) Spring Meeting

4) Continuing Education Committee

5) Volunteer Programs Committee

6) Membership Committee

7) Social Committee

8) Awards Committee

9) Website

- Officer roles and responsibilities - Need by end of Wednesday

- Alexa will send out to all officers

- 2 year terms on committees. Request in prior and at Annual Meeting. Board appoints after annual meeting.

- Discussed officers roles. Get info from Chris R. Looked at FM Engineers