

ASCE ND Section Board Meeting Agenda with Minutes

Thursday, December 8, 2016

Location: Phone Conference between Officers and Chairs

Time: 12:00 PM

1) Officer Reports

- a. President (Tony Eukel): Tony reported that he sent a mailer to Dickinson to engage members to potentially join or form a branch but received no response. He is also looking into potential speakers for the Spring Meeting, scheduled April 11, 2017 at Hilton Garden Inn in Fargo.
- b. President-Elect (Murali Vegi): Murali opened the meeting at 12:00 (noon). He reported that he sent an e-mail to the board members to see if any new members would be interested in attending the Multi-Region workshop in Minneapolis, February 3–4, 2017. Murali also touched on the state report card. He mentioned that he, Tony, and Brandon have been in communication with Great Plains Transportation Research Institute to assist with the report card. At the moment, however, it would take a significant amount of time and resources to plan for undertaking the state report card's needs. As of now, the report card efforts are postponed until the Section is able to determine the adequacy of resources to complete this task.
- c. Vice President (Daba Gedafa): Daba was not present for the call, but Murali reported on his behalf. Daba was able to set up the time with Hilton Inn for the Spring Meeting on April 11, 2017. Daba will be in touch with speakers for the Spring Meeting. Both Daba and Alexa will also be attending the Legislative Fly-In (March 14–15, 2017).
- d. Secretary (Nick Kalenze): Nick discussed the new agenda items, noting each board member's name in parentheses to facilitate easy transitioning on the conference calls. Brandon discussed elections on the Secretary position for the upcoming Spring Meeting. It was determined that since the Secretary position has been a short-time frame for Nick, that election ballots will be open to the Vice-President and Treasurer positions for the Spring Meeting.
- e. Treasurer (Brandon Oye): Brandon reported that the current balance for our Section is at \$7,054.05. He noted that having the balance to at least \$6,000 by the end of the year provides a good cushion due to waiting on members' dues to the Section. We do not want to have our balance at \$2 or \$3k by the end of the year. Brandon also discussed about speakers for the Spring Meeting. One potential speaking opportunity we could explore is having the Army Corps of Engineers with respect to the Dakota Access Pipeline (non-political presentation, just a timeline of events, cost, lessons learned, etc.).
- f. Past President (Don Andersen): Don noted that there was a speaker who he thought would provide a good presentation on materials, Chad Ulven, NDSU Associate Professor in Mechanical Engineering. (Update: Chad has accepted to speak).

2) Committee Chair Reports

- a. Continuing Education (Tom Klabunde, Fargo and I-Hsuan Ho, Grand Forks): Tom noted that he is lining up a presenter for Grand Forks and Fargo, tentatively January 17 and 19 to discuss North Dakota concrete finishing. The cost of the pdh for attending would be \$30.00 for non-ASCE members. Tom will attempt to find specific locations to host this presentation, and will engage NDSU students to attend the Fargo meeting. I-Hsuan was not present for the call.
 - b. Volunteer (Vicki Schneider): Vicki was not present for the call.
 - c. Membership (Taylor Braaten, Fargo and Iraj H P Mamaghani, Grand Forks): Taylor and Iraj were not present for the call.
 - d. Social (Jerod Klabunde): Jerod was not present for the call.
 - e. Webmaster / Social Media (Alexa Ducioame): Alexa noted that she is still updating the Section Facebook page, including items such as Dakota Access Pipeline (non-political, but infrastructure-related), NDSU Transportation Centers Grant, and the home page for our Section which includes information on our Spring and Fall meetings (not including board meetings) and minutes. The minutes currently show 2012-present, but Alexa noted that there are minutes that go from 2004-present. She has a new G-mail account for our Section, and noted that the Secretary should use this account when sending branch wide e-mails for major events. We will need updated contacts added to our list, but the challenge is the ever changing members from year to year. The question was raised on how often our section should update the member list.
- 3) Open Forum for Comments
- a. Dream Big
 - i. Alexa noted that a KLJ representative in Bismarck should contact ASCE national about the showing. Alexa hasn't heard from Bismarck, NDSU or UND with respect to Dream Big, perhaps due to being a busy time.
 - ii. Alexa noted that 60 days are needed to apply prior to that showing, which is important to remember if a showing takes place around March 1. She is trying to work with Grand Forks, Fargo, and Minot on showings.
 - b. E-week
 - i. E-week is scheduled February 19–25, 2017. Our Section would like to have a professional night to engage members. FM-Engineers usually have a banquet or meeting for social events, and this could be arranged prior to the Dream Big showing. Our Section would like to coordinate two social events: one in Fargo (NDSU) and the other in Grand Forks (UND) during E-week. We will need to check with Vicki and Holly (Erickson) for more details.
 - c. Other
 - i. Tom asked if anyone in the Section needed polo shirts to contact him.