

ASCE ND Section Board Meeting Minutes

Thursday, October 12, 2017

Location: Phone Conference between Officers and Chairs

Time: 12:00 PM

1) Officer Reports

a. President (Murali Vegi):

- i. Murali discussed the meeting he attended in Reston, Virginia for ASCE Section presidents in September. Topics included
 1. ASCE banners for purchasing on website. Initial contact is Tara Hoke, although she is on maternity leave at present.
 2. There will be an upcoming webinar on section branches October 25th.
 3. The Dream Big DVDs will be \$5 each with a Feb 15th pre-order deadline.
 4. 3-international folks came to the event as part of Region 10; ASCE is expanding to include this region.
- ii. The 2017 Outstanding Section and Branch Nomination was discussed. At present we will not apply but will keep as a guide (in the future) to best move forward for our Section.

b. President-Elect (Daba Gedafa):

- i. Daba was not present for the meeting but Alexa noted that the fall meeting planning is good. So far we have reached 15 RSVPs.
- ii. The 2018-Fly-In application is opening up. Our Section is planning on sending two members (Nick has shown interest, potentially Vicki too). ASCE National will reimburse for the ticket. The Section will pay for reimburse for food, hotel, etc.

c. Vice President (Alexa Ducioame):

- i. Alexa called the meeting to order at 12:02 PM. She mentioned that we did not receive the STAY grant for this year. Murali followed up with ASCE National to receive details on why our Section was not accepted.
- ii. ASCE Constitution & Bylaws were discussed as a follow-up to last month's call. We are working on splitting Secretary/Treasurer position, 1-year terms for officers. Motion to approve language for exempting distinguished members their Section dues, per the Governing Documents Committee Bylaws was moved by Alexa. 2nd everyone, Board approved.
- iii. The ASCE New Faces program deadline is November 17. This is an honor for 10 collegiate and 10 professionals (under 30) received nationally. Our Section is considering to submit candidates for each category. Alexa has expressed interest in the professional's category. Honorees for collegiate receive a \$1,000 scholarship, articles in school media, local news, and ASCE media outlets. The professional honorees receive articles in ASCE news vehicles; hometown, local and national media outlets, and recognition at ASCE's OPAL Gala.

- d. Secretary (Nick Kalenze):
 - i. Nick brought up the fall meeting to be held October 19 at Hilton Garden Inn. He mentioned the agenda and will re-send out to the Board for approval.
 - ii. Nick will bring printouts of agenda to fall meeting. Murali brought up exploring Constant Contact as for future accounting on RSVPs.
 - e. Treasurer (Navaratnam Leelaruban):
 - i. Leelan mentioned expenditures and budgetary items for the financial report. NDSU steel bridge competition was \$750.
 - ii. Our Board discussed the 2018 preliminary budget in detail. We are looking at ways to optimize the budget and hit a minimum budget at end of year. Current 2018 budget is \$8,150.
 - f. Report Card Chair (Brandon Oye):
 - i. Brandon discussed his plan for the North Dakota report card including a future kickoff meeting to go over roles/responsibilities for key contributors (on November 7).
 - g. Past President (Tony Eukel): Not present.
- 2) Committee Chair Reports
- a. Continuing Education (Tom Klabunde, Fargo and I-Hsuan Ho, Grand Forks): Not present.
 - b. Volunteer (Vicki Schneider, Fargo and Shannon Fisher, Bismarck): No updates.
 - c. Membership (Taylor Braaten, Fargo and Iraj H P Mamaghani, Grand Forks): Not present.
 - d. Social (Jerod Klabunde): Not present.
 - e. Webmaster / Social Media (Alexa Ducioame): Not present.
- 3) Open Forum for Comments: None.