

## ASCE ND Section Board Meeting Agenda

Thursday, December 13, 2018

Location: Phone Conference between Officers and Chairs

Time: 12:00 PM

### 1) Officer Reports

- a. President (Daba Gedafa): Daba was not present for the call.
- b. President-Elect (Alexa Ducioame): Alexa discussed the MRLC and Legislative Fly-In attendees. Dylan will attend the MRLC in Dallas. Alison & Yaping applied for the Legislative Fly-In, but due to limited space, ND Section might not be able to send both, Yaping on wait-list. Daba might go but not paid for by ND Section.
- c. Vice President (Tom Klabunde): Tom was not present for the call.
- d. Secretary (Nick Kalenze): Nick was not present for the call.
- e. Treasurer (Yaping Chi): Balance \$5265, financial year of 2018 paid \$8108 and deposited \$4647, net of -\$3461. Average December Membership renewal of ~\$1000 still anticipated. 2019 budgeted for \$8000 for expenses, need to increase membership dues or solicit donations/ sponsorships to sustain budget for 2020. Hopefully report card release increases exposure / membership.
- f. Past President (Don Andersen): Don was not present for the call.

### 2) Committee Chair Reports

- a. Report Card Chair (Brandon Oye): All chapters completed, except dams. Dams chapter to be reviewed by ND State Water Commission, hopefully finished today. One round edits complete. Second draft complete today/tomorrow, to be sent out to board for review when received. Report Card 80-90% complete. Remaining items include Executive Summary and recommendations. Hand-outs / pamphlets coming. Report card release event at the end of January coordinated by Tom Klabunde, secured venue or speakers? Alexa would like help creating a Representative meeting map. Taylor to assist. Designer for report moving to MN from Fargo should not be an issue for continuing report card work. Alexa requested volunteer for RSVP system for drive-in / legislative meeting. Daba previously mentioned offering assistance. ASCE Government Relations Fly-In event to train how to talk with government & media, on Thursday, January 10<sup>th</sup>.
- b. Continuing Education (Jerry Gao, Fargo and I-Hsuan Ho, Grand Forks): Jerry to consider a Drone Presentation, options of a lunch & learn or formal meeting. Board supported a lunch & learn, and the topic of drone if the content was new & exciting. Possibly to fit into spring meeting (April), date to be decided in Feb to avoid NSPE meeting.
- c. Volunteer (Vicki Schneider, Fargo and Shannon Fisher, Bismarck): Vicki & Shannon not present for the call.

- d. Membership (Taylor Braaten, Fargo and Iraj H P Mamaghani, Grand Forks): Taylor has no updates.
  - e. Social (Jerod Klabunde and Dylan Dunn): Dylan has no updated. Alexa instructed Dylan to plan an event in January/ February. Ideas consist of Trivia Night at a local bar, Drecker tour, look into the ASCE Pizza Grant.
  - f. Webmaster / Social Media (Alison Hanslip): Alison has no updates, waiting for upcoming event details. Alexa to send photos of previous events to Alison to upload. Alison to meet with Yaping to go over website management details.
- 3) Open Forum for Comments
- a. No comments from the Board. Meeting was adjourned at 12:37pm.