

ASCE ND Section Board Meeting Minutes

Thursday, March 14, 2019

Location: Phone Conference between Officers and Chairs

Time: 12:00 PM

1) Officer Reports

- a. President (Daba Gedafa): Not present
- b. President-Elect (Alexa Ducioame):
 - i. Alexa discussed the spring meeting logistics. A set date of April 25 has been arranged.
 - ii. Investigating options for a location. At the moment the Doubletree by Hilton has the best prices (food and beverage minimum is at \$500 and screen and projector would be \$100). Hilton Garden Inn would require a minimum of \$400 for room and a minimum of \$1,000 for food.
 - iii. Food options can help cost savings (e.g. \$25/plate for sirloin instead of \$35/plate for prime rib).
- c. Vice President (Tom Klabunde): Tom opened the meeting at noon. He discussed speakers for the spring meeting. He will reach out to NDSU with regards to a presenter on ethics or an ASCE presentation.
- d. Secretary (Nick Kalenze): Nick had no updates but did request a membership list from Taylor to send out the spring notice.
- e. Treasurer (Yaping Chi): Not present
- f. Past President (Don Andersen): Not present

2) Committee Chair Reports

- a. Report Card Chair (Brandon Oye): Not present
- b. Continuing Education (Jerry Gao, Fargo and I-Hsuan Ho, Grand Forks): Jerry confirmed that the Drones presentation will work for April 25.
- c. Volunteer (Vicki Schneider, Fargo and Shannon Fisher, Bismarck): Not present
- d. Membership (Taylor Braaten, Fargo and Iraj H P Mamaghani, Grand Forks): Taylor mentioned that there is one life member, Robert Hansen, who will receive the life membership award at the spring meeting.
- e. Social (Jerod Klabunde and Dylan Dunn): Dylan is brainstorming options for a social event such as Fargo Billards.
- f. Webmaster / Social Media (Alison Hanslip): Not present

3) Open Forum for Comments

- a. Some discussion came up regarding sponsors and potential fundraising for the spring meeting. The Board is considering to ask companies to sponsor. The social event could be 2-weeks before spring meeting and this could provide an opportunity to ask for sponsorship.
- b. We will need a nominating committee (3-person) to nominate a new Secretary and Treasurer prior to spring meeting. Currently, Don Anderson is on the committee. The Board agrees that NDSU would be a good resource for someone to be on committee.