ND ASCE SECTION BOARD MINUTES
Wednesday, February 19th, 2020 – 12:00-1:00 PM
Conference Call

Prepared by: Ravi Yellavajjala

In attendance: Beena Ajmera, Mary Balek, Yaping Chi, Alexa Ducioame, Dylan Dunn, and Ravi Yellavajjala.

Call to Order and Welcome: Vice-President, Yaping Chi, called the business meeting to order at 12:04 PM.

Approval of Minutes: Amendments suggested by Beena Ajmera, Minutes approved after amendments (Alexa Ducioame) seconded by Ravi Yellavajjala (6 yay, 0 nay)
Approval of Agenda: Agenda approved (Alexa) seconded by Beena (6 yay, 0 nay)

Financial Report: the current ND ASCE bank balance is $5,324.10 reported by treasurer Beena Ajmera. Yaping requested Beena to look for the additional section membership fee that may have some to the section.

Continuing Business
Why Join ASCE flyer: President Alexa Ducioame has no new updates on this.
Continuing education chair for Fargo region: Alexa has no leads. Yaping requested members to recommend this opportunity to new members.
ASCE/ NDSPE joint spring meeting: Alexa mentioned that the profits would be split proportional to the ASCE member attendance. ND ASCE should find one potential speaker and the ND ASCE members will have separate lunches. ND ASCE officers should advertise this event to our members and post it on social media extensively. April 20- students dinner, April 21st full day of talks and April 22nd half-day of talks.

New Business
Annual report discussion (regional director visits, project of the year, engineer of the year, best practice guide use): Ravi submitted the report with the readily available information. He did not receive any email from ASCE in November to submit the annual report. He sent an email to the ASCE and got this rectified.
MRLC Meeting Beena: Beena attended MRLC meeting this year from ND ASCE section. She met several regional directors and governor of region-3. She was introduced to the best practices guide and also communicated to the officers that our section is on the lower side of activities. She attended a fast and furious session in which she came to know about the ASCE resources that the sections can offer to the members. She spoke about the speakers' bureau, strategies for attracting more members, transitioning student members to professional members, maintaining healthy young, mid-range, and senior members in the section, increasing the value of annual meetings, and organizing bring an intern event. She will write a check to cover her travel expenses to the MRLC meeting. Ravi requested Beena to send the list of ASCE officers she met to include them in 2020 annual report.
Nominating committee: Alexa will request the nominating committee chaired by the past president to find potential candidates and to conduct the polls. Alexa assured that the nominating committee would comprise of members mostly outside Moore engineering. Beena suggested that the nominating committee should also oversee the best paper award and other nominations.

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Committee Chair Reports

a) **Report card chair**

Brandon Oye is not available

b) **Continuing education chair**

I-Hsuan Ho is not available

c) **Volunteer committee chair**

Vicki Schneider not available

d) **Membership/ social chair**

Dylan Dunn mentioned that there are 249 members in his database. But, according to ASCE Collaborate open forum, ND section only has 205 members). Dylan wants to plan a social event 2 weeks prior to the spring meeting. Alexa suggested organizing this at least a month prior to the spring meeting. Gastropub, bowling, or axe throwing will be considered as options for this social event.

e) **Webmaster/ social media chair**

Alison Hanslip is not available. Alexa would like to get the MRLC pictures published on the ND ASCE website.

f) **NDSU Student representative**

Mary Balek mentioned that the Geowall team won the regional competition.

g) **UND Student representative (not available)**

Announcements

None.

Adjourn

The business meeting was adjourned at 12:53 PM.