

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

Skype Meeting

October 11, 2017

ASCE Seattle Section Board Meeting

Attendees:

Amanda Schweickert (via phone)

Diana Hasegan

Homero Flores Cervantes

Kelli Dean

Paul Fikse

Shailee Sztern

Tony Nguyen

Madison Dreiger

Eset Alemu

Meeting minutes taken by Paul Fikse.

Meeting called to order at 4:23pm by Diana. Diana started the meeting by reiterating Robert's Rules of Order. MOTION to approve agenda (as amended with Kelli: the board to review the revised electrical resiliency laws) by Kelli, seconded by Eset, passed unanimously.

ACTION ITEM: Paul Fikse to change Madison's name in the June Minutes (correctly spelled: Dreiger)

MOTION to approve September meeting minutes by Shailee, seconded by Eset, approved unanimously.

Old Business

- Monthly Meeting fee adjustments Diana
 - Shailee said we have a small shortfall each month. We pay ~\$50 per head, get \$40/45 per head.
 - **ACTION ITEM** for board: look at price structure, reach out to hospitality committee to research alternative meeting locations.
 - Proposed Ideas
 - Eset suggested getting a company to sponsor the dinner.
 - Diana proposed letting sponsor have ad in newsletter in exchange for subsidizing portion of dinner.
 - Another suggestion was to have company pay for a company/employee spotlight
 - E.g. a company wants to advertise their newly acquired specialist in tunneling
 - Consider annual company sponsorship

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- Note: “Program” chair chooses speaker (Henry or Tara)
- **ACTION ITEM** – Madison to share pricing structure for ads with the board, with board to discuss options.
- **ACTION ITEM** – Diana to get a list of ideas to increase our revenue through company sponsorships, Shailee to review and send to the board.
- MOTION to raise cost by \$10 to late-comers by Kelli (amended by Shailee to be: \$30 for non-reimburse (e.g. gov’t employees), \$40 for members, \$50 for non-members, \$5 increase for late-comers) seconded by Homero, passed unanimously.
- September Treasurer’s Report Shailee
 - MOTION to approve report by Eset, seconded by Paul, passed unanimously.
 - **ACTION ITEM:** Shailee to post revised/corrected September Treasurer’s Report on ASCE Collaborate.
 - MOTION to approve August report by Diana, seconded by Eset, passed unanimously.

Board Reports

- Treasurer’s Year End Report Shailee
 - No action items
- Membership update Diana
 - Membership numbers look the same as last year
 - **ACTION ITEM:** Diana to pass on how to do membership update report to Eset.
- Standing Committee Amanda
 - **ACTION ITEM:** Kelli to nominate a replacement for the RH Thomson Committee
 - Report attached
- Branch Report Tony
 - North branch proposed reporting once every 2 months, everyone approved.
 - **ACTION ITEM:** Tony to update duties and procedures manual with verbiage w.r.t. reporting.
 - Report attached
- Technical Committees Report Homero
 - Opportunity for professional development chair at the section level.
 - Geotech group is changing its name to the Geo-Institute Seattle Chapter
 - Report attached
- YMF Jared/Don
 - Absent

New Business

- Electrical Resiliency Law (emergency management) Kelli
 - **ACTION ITEM:** Kelli to send draft law to the Board one week before next meeting, board to review before next meeting.
- Duties and Procedures Manual Updates Diana

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- **ACTION ITEM:** Board members to send revisions to the Duties and Procedures Manual.
- Records Retention Follow up Tony/Shalee
 - Retention period is 7 years, after which tax records can be destroyed.

Meeting called to a close at 5:30pm.

BRANCH REPORT

Tony Nguyen

- North Branch-Erik Andersen
 - Highlights
 - In September, we elected Erik as President, and Dawn as President Elect. We have not identified a candidate for Secretary/Treasurer.
 - Our bi-monthly dinner meeting last month featured Dave Cook, past president and director of Engineers without Borders. Attendance was typical, approximately 12.
 - Attracting attendees to our meetings, remains a challenge.
 - We are working on our schedule of activities for the upcoming year; and we should make progress on that during our next officer's meeting this month.
 - In September, a few North Branch members participated in the Bellingham Traverse, a team relay (run, bike, paddle), and had lots of fun.
 - We have a social event planned for October 19th at the Black Cat in the Fairhaven neighborhood of Bellingham.
 - Requests
 - None
 - Other
 - Regarding our schedule of updates to you: Because we meet bi-monthly, I propose and suggest that our updates also come at that frequency.
- Kitsap Branch-Shylo Shorthouse
 - We currently do not have branch meetings set for October or November. Before the summer began I was very busy and was not able to get a speaker consistently. When I was able to get a speaker, we would only have 5-7 people attend. Of the 5-7 people, over half are retired. I do not feel it is fair to bring a speaker in and not really have them be able to get any business from their presentation. I spoke with David Dinkuhn and some of the regular attending member and we are currently not meeting. The branch has made past attempts at increases attendance and I personally to not have the bandwidth to more outreach.

MEMBERSHIP REPORT

Diana Hasegan

- New Members
 - Based on the new information from the ASCE national database, downloaded on September 30, 2017: 21 members have enrolled with the Seattle Section. The enrolled members are: 13 new students, 2 regular members, and 5 associate members and 1 affiliate member. Of the new members 3 have joined the North Branch and 1 has joined the Kitsap Branch. New members are shown in *Table 1*.

Table 1. New Members

First Name	Last Name
Owen	Anderson
Sterling	Bath
Aiden	Bernhardt
Julius	Carreon
Dana	Ebe
Elise	Gooding
Owen	Gould
Brian	Hoover
Davis	Hoover
Jacob	Keller
Alissa	Matrinez

First Name	Last Name
Yannick	Mets
Jordan	Miyahara
Robert	Nueske
Rebecca	O'Sullivan
Vera	Savenkova
Isha	Singh
Benjamin	Sweeney
Samuel	Torset
Caitlin	Williams
Samayyah	Williams

- Membership
 - The Seattle Section and Branches have 2,327 members (Seattle 2,046, Boeing 0, North Branch 138, and Kitsap Branch 143). There are 459 YMF members now.
 - *Figure 1* illustrates the breakout of Seattle Section membership by Section and Branch.
 - *Table 2* shows a breakdown of members per Branch for the past 12 months of available data.
 - The membership database received from ASCE headquarters was found to have 15 duplicates this month.

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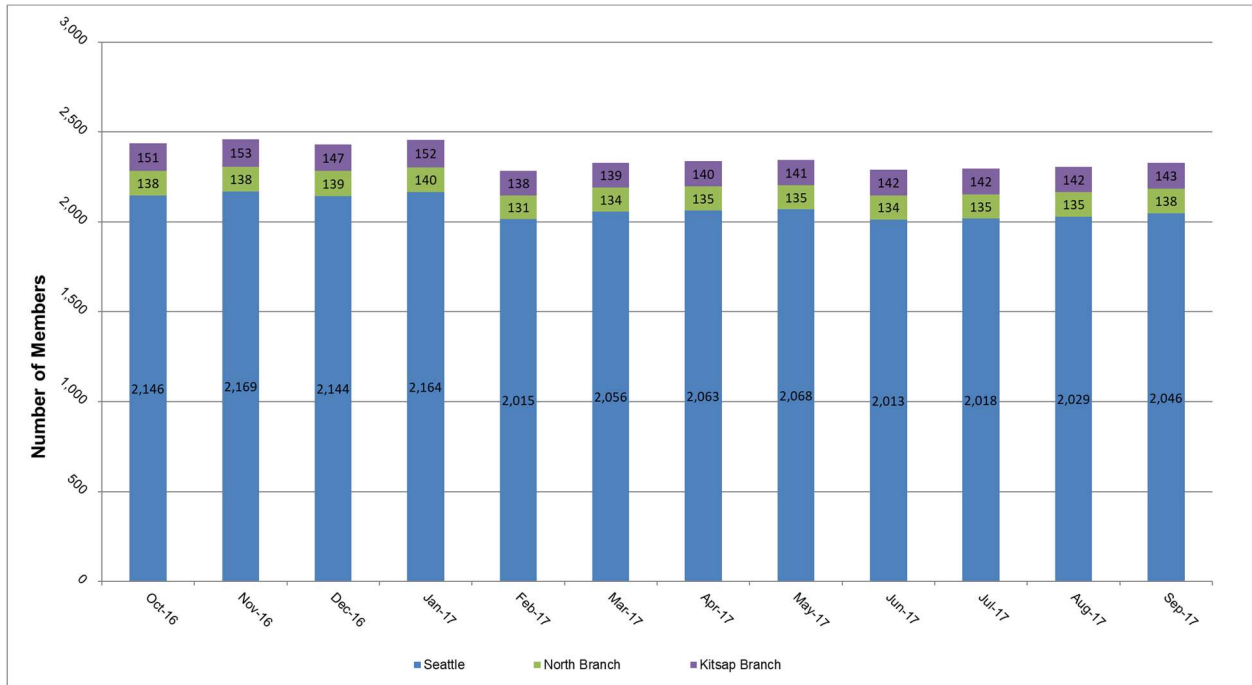


Figure 1. Membership by Month for Past Twelve Months of Available Data.

Table 2. Membership Detail for Past Twelve Months of Available Data

Date	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
Seattle	2,063	2,068	2,013	2,018	2,029	2,046
Boeing Branch	0	0	0	0	0	0
North Branch	135	135	134	135	135	138
Kitsap Branch	140	141	142	142	142	143
Total	2,338	2,344	2,289	2,295	2,306	2,327
Month to Month	9	6	-55	6	11	21
Year to Year	-65	-80	-182	-201	-129	-133
Download Date	4/30/2017	5/30/2017	6/30/2017	7/31/2017	8/31/2017	9/30/2017

Date	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17
Seattle	2,146	2,169	2,144	2,164	2,015	2,056
Boeing Branch	0	0	0	0	0	0
North Branch	138	138	139	140	131	134
Kitsap Branch	151	153	147	152	138	139
Total	2,435	2,460	2,430	2,456	2,284	2,329
Month to Month	-61	25	-30	26	-172	45
Year to Year	-65	-17	-77	-33	-275	-50
Download Date	10/31/2016	11/30/2016	12/31/2016	1/31/2017	2/28/2017	3/31/2017

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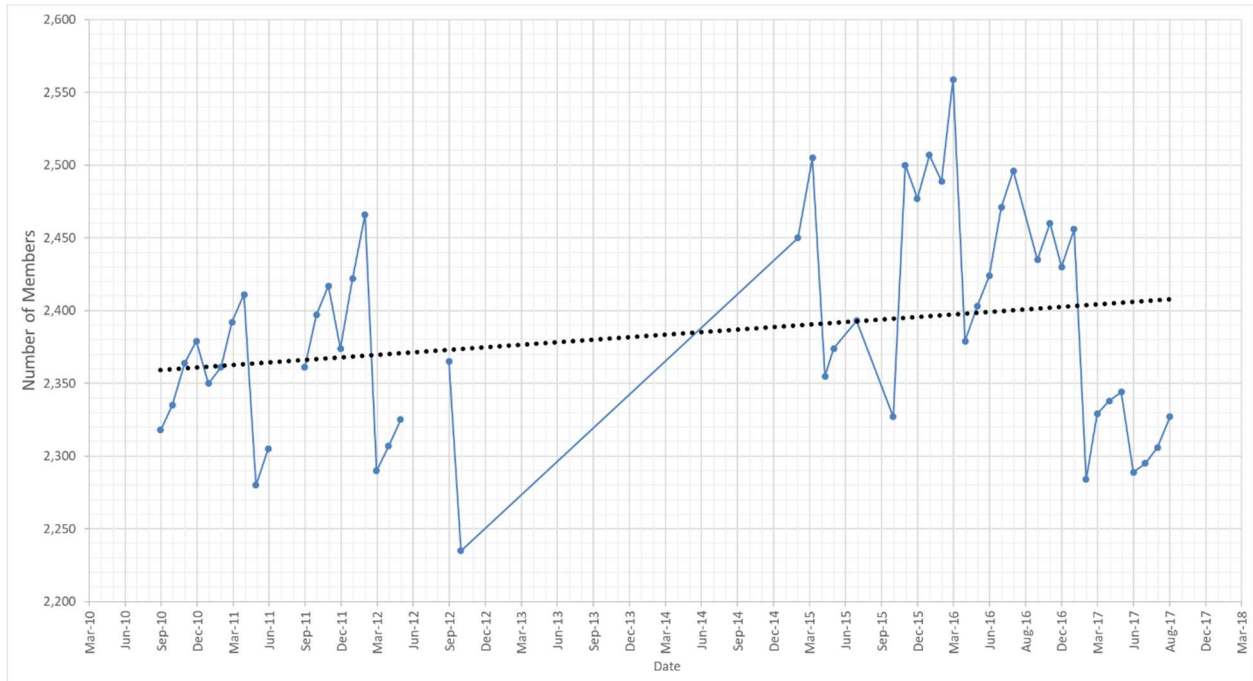


Figure 2. Membership Since 2010

STANDING COMMITTEE REPORT

Amanda Schweickert

- Audit Committee – Evan Sheesley
 - No update
- Legislative Committee – Vacant
 - Report Card – Holding a kickoff meeting at the end of September/beginning of October
 - Conrad Felice will be attending a fly-in training by ASCE on November 8th in Washington, D.C.
- Diversity Committee – Jacilyn Hayden
 - No update
- History and Heritage – Cindy Hirsch
 - History & Heritage will meet on Saturday, October 7th.
 - We will finalize the Snoqualmie Falls plaque language, which will then be sent on to the Owner for final review, after which it will go to the Nat'l History Committee for review.
 - We will also discuss the possibility of working on the Denny Regrade as a National Historic Civil Engineering Landmark (in advance of seeing David Williams on the 11th - he wrote a book about the Denny Regrade and met with our committee to review the significance of the regrade work so when we see him we can possibly report out to him on our thoughts).

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- We'll also talk about reviving our efforts to get our Landmark Brochure done.
- House and Hospitality – Katie Sultan-Wright
 - No update
- Order of the Engineer – Amy Riley
 - No update
- Professional Practice – Ed Huston
 - No update
- Program Chair – Tara Beitler /Henry Haselton
 - No Update
- RH Thomson Scholarship – Aaron Olson/Hillary Stibbard/Amy Riley
 - The Committee selected a 2016-2017 recipient last month.
 - **Action Item:** Recommendation for the replacement for Aaron Olson's spot.
- Public Information – Elizabeth Guevara
 - No update
- PSEC – Paul Grant
 - Past Activities
 - None for August/September
 - Planned Activities
 - **Engineering Mentor Night:**
 - Seattle Pacific University – October 17th 6 to 8 pm
 - Seattle University – Wednesday, November 29th
 - PSEC is looking for volunteers to serve as coordinators for future mentor night events
 - 2018 Engineer of the Year Awards
 - Seeking any board suggestions for PSEC Engineer of the Year awards (i.e. Academic, Government, Professional)
 - YMF will provide their own nominations for the Young Engineer
- University Advisory Committee – Amy Riley
 - No update
- Washington State Board of Registration Representative – Amy Thatcher
 - No update
- EWB-USA Puget Sound Professionals (PSP) Chapter – Eset Alemu
 - No update
- Community Service – Shirley Wu
 - No update
- K-12 Outreach – Brad Strandquist
 - The K-12 outreach committee will be participating in the Pacific Science Center's second Engineer It! weekend on November 10th and 11th. Our involvement is two-fold.
 - We're assisting the PSC in an advisory role by helping connect them with other engineering organizations that might participate and

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- We will be hosting an activity booth on Saturday, November 11th between 10a and 6pm! This will be a great opportunity to interact with students and families in the Seattle area about Civil Engineering.

TECHNICAL COMMITTEES REPORT

Homero Flores

- Finance
 - Didn't get a response from COPRI regarding their reserves vs annual operating budget relation
- Name change – still to coordinate with Diana
 - The geotech group would like to become Geo-Institute Seattle Chapter, and as a subtitle, ASCE Seattle Section Geotechnical Group, instead of “ASCE Seattle Section Geotechnical Group & Geo-Institute – Seattle Chapter”, as they currently are.
- Scheduled events and news
 - COPRI Seattle Chapter:
 - Joint meeting with the Geotechnical Group
 - GEOTECHNICAL GROUP/GEO-INSTITUTE Seattle Chapter.
 - October 26th @ 5:30, Joint meeting with COPRI Seattle: Seismic Design of Piers and Wharves ASCE61-14 and Proposed Updates to ASCE61-19.
 - Oct 31st, Fall 2017 Short course @7:30 am.
 - URBAN DEVELOPMENT AND TRANSPORTATION
 - Nothing announced
 - SEAW – Structural Engineers Association of Washington
 - October 19th @ noon, Disaster Preparation and Response Committee Meeting.
 - October 19th @ 6pm, the South Central and Southwest chapters have monthly meetings.
 - October 24th @ 5pm, October monthly dinner meeting, 2017 T.R. Higgins Lecture - Effective Bracing for Flexural Members and Systems in Steel Buildings and Bridges.
 - November 2nd @12:30, SEAW/PEER Seminar: TBI Guidelines for Performance-Based Seismic Design of Tall Buildings, Version 2.02.
 - November 14th @ 5pm, October monthly dinner meeting, *TBD*.
 - SUSTAINABILITY
 - Having their first meeting on November 1st.
 - WRE
 - October 19th @ noon, monthly lunch meeting, talk about the Planning Approach and Outcomes for Future Flood Risk Reduction Projects Along the Cedar River in King County, Washington.

YOUNGER MEMBERS FORUM

Cal Bearman

- Past Events

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- Saturday, September 16 - Tacoma-Olympia and Seattle YMF group hike in the Cascades – 12 YMs, 2 Guests, 2 Dogs
 - The Seattle YMF and the Tacoma-Olympia YMG held a joint hiking event at Teneriffe Falls. The group worked up an appetite while going up the 1420-ft elevation gain on this 6-mi round trip hike. A quick sack lunch was done at the Falls. Though the Falls were dry at this time of the year, the group enjoyed getting to know one another and are hoping to hold more joint events in the future.
- Tuesday, September 19 – Seattle Networking and Presentation by Anthony Fasano – 16 YMs
 - The YMF kicked off the first networking event of the year with a joint event paired with a Professional Development event. Anthony Fasano presented on How to Network and Build Strong Relationships for Civil Engineering Professionals at the COWI Seattle office. Anthony is the founder of the Engineering Career Coach website as well as the author of a blog on engineering careers and leadership for ASCE. In this session, we learned about the importance of networking and the tips and strategies to improve how we network.
- Saturday, September 24 – YMF Leadership Retreat – Puzzle Break – 9 YMs
 - The YMF Leadership team is transitioning in October to new roles/chairs and so a leadership event was held to get the team used to working together! The team went to Puzzle Break to try to solve puzzles to escape out of the 20,000 Leagues room. Afterwards, they headed to Katsu Burger for food and to reflect on their experiences.
- Tuesday, September 26 - Eastside Networking at Tavern Hall – 14 YMs
 - The first Eastside Networking event this year was at Tavern Hall. The group enjoyed appetizers on the YMF.
- Wednesday, October 4 – SU Welcome Event – 10 YMs, 20 Students
 - The SU Welcoming Event included an introduction of ASCE YMF to the collegiate chapter, and a networking event for the students. We started off with the SU ASCE president introducing the club, officers, and different activities (concrete canoe etc.) to the new members. We then transitioned into introducing ASCE YMF (which Romulus did a great job with – basic ASCE facts). All the professionals who came introduced themselves, and their branch of civil engineering. We then had about an hour talking to the students one-one.
- Upcoming Events
 - Friday, October 6 – UW ASCE Student Chapter Service Event
 - Lake Washington clean-up and paddling – Canceled and will be rescheduled for Spring.
 - Wednesday, October 11 – Section Meeting Mentorship Program
 - Thursday, October 12 - Executive Forum – Canceled and will be rescheduled
 - Tuesday, October 17 – Eastside Networking at Vivo 53
 - Saturday, October 21 – October Community Service Event – Tree Planting in Pigeon Park

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- Thursday, October 26 – Seattle Networking at Momiji
- Thursday, November 2 – November Community Service Event – Seattle MathFest
- Saturday, November 11 – K-12 Outreach – Engineer It! at Pacific Science Center
 - Joint event with Section K-12 Outreach.
- Thursday, November 16 – Ballard Locks Tour with UW and SU chapters – event organized for students
- Committee Activities
 - On-going soccer league
 - New officers and chairs have been selected and will transition over starting in October
 - SU Mentorship Program is in the works for this fiscal year. Next year, this program will be expanded to include student members, younger members, and section members. Mentorship has also been included in Section Meetings to pair up student members with section members.
 - Popsicle Stick Bridge Committee is gearing up and preparing to contact schools for the February 2018 event
- Action Items
 - None