



ASCE Seattle Section Board Meeting

September 11, 2019

Prepared By: Mari Otto

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

September 11, 2019

ASCE Seattle Section Board Meeting

Meeting held at Mirabella (Seattle)

Attendees:

Voting Board Officers:

Eset Alemu

Katie Sultani-Wright

Don Nguyen

Henry Haselton

Homero Flores Cervantes

Tony Nguyen - calling in

Paul Fikse - calling in

Non-Voting Attendees:

Justin Nodolf - calling in

Mari Otto

Meeting minutes taken by Paul Fikse.

Meeting called to order at 4:00pm by Eset.

- MOTION to approve the agenda: Henry, Tony seconds, approved unanimously.
- June Meeting Minutes
 - MOTION to approve meeting minutes by Henry, seconded by Tony. Unanimously approved.

Old Business

- Review Action Items and Follow-Ups Paul
 - **ACTION ITEMS:** Henry to confirm LOCEA award move has been communicated through the newsletter.

Board Reports

- Treasurer's June thru August Report Katie
 - See attached
 - Fiscal year goes from 10/1/19 thru 9/30/19
 - approved unanimously

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- MOTION to review the 2019-2020 budget by Katie, seconded by Tony. Approved unanimously. Changes from the August budget meeting held on August 4th are as follows:

- Legislative committee requested an addition \$400 for report card publication, which brings their budget to \$2200
- Geotech committee has offered \$400 to Sustainability committee provided someone from Sustainability committee attends Geotech meetings
- Projected for a net income of (-\$1,800)

- Membership Update Henry
 - See attached

- Standing Committees Mike
 - No report

- Branch Report Tony
 - See attached
 - Tony MOTIONS to vote Kelsey Hall as Secretary/Treasurer and Justin Nodolf as President of the Kitsap Branch, Henry seconds. Approved unanimously.
 - **ACTION ITEM:** Tony to send Eset draft memo regarding Kitsap Branch's new officers.

- Technical Committee Report Homero
 - See attached

- YMF Report Don
 - See attached

New Business

- 2019-2020 Programming Meetings Henry
 - Ideas to increase attendance
 - Company sponsor a student to attend. Email blast to companies, asking them to sponsor a student to attend the dinner meeting. The GeoInstitute does this. The board seemed open to this idea.
 - Introduce a non-reimbursable dinner meeting cost. The board agrees this will be a good idea to increase attendance.

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- Company champion who promotes the dinner meetings to companies, encourages attendance of the employees.

- Kitsap Branch Installment Tony
 - See minutes above under “Board Reports - Branch Report”
- Open Topics All
 - New officers officially start October 1

Next meeting is October 16, 2019 4:00 PDT - 5:15 PM PDT at Mirabella.

Meeting called to a close on 5:26 pm. MOTION to end meeting by Eset. Paul seconds. No discussion. Passed unanimously.



Treasurer's Report

Prepared By: Katie Sultani-Wright
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ASCE - Seattle Section
FY 2019 - Budget Report
 Last Updated 9/2/2019 by KVS

No.	Category Description	Annual Budget
INCOME		
1	Dues	\$ 45,000.00
2	Society Allotment	\$ 12,000.00
3	Dinner Income	\$ 14,000.00
	<i>Sept 2018 Meeting (</i>	
	Net income shown for each meeting.	
	Feb 2019 Meeting - Mar 2019 Meetin	
	May 2019 Meeting - St June 20	
4	Newsletter Ad Income	\$ 1,000.00
5	Other Income	\$ -
TOTAL INCOME		\$ 72,000.00

EXPENSES		
10	Region 8 Dues	\$ 2,100.00
11	Dinners & Programs	\$ 17,000.00
	Feb 2019 Meeting - Mar 2019 Meetin	
	May 2019 Meeting - St June 20	
	July 2019 - Dinner with To	
12	Speaker and Officer Gifts	\$ 250.00
13	Office Supplies	\$ 20.00
14	Archiving	\$ 100.00
15	Banking Fees	\$ -
16	Website and Newsletter	\$ 4,550.00
17	Budget Review Meeting and Section Leadership Session	\$ 250.00
18	<i>Branches</i>	
	18A. Kitsap Branch	\$ 500.00
	18B. North Branch	\$ 2,660.00
19	Younger Member Forum (YMF)	\$ 12,916.00
20	Student Chapters	\$ 2,300.00
21	<i>Technical Committees</i>	
	21A. Lifeline & EE Technical Comm	\$ -
	21B. Sustainability	\$ 250.00
	21C. Water Resources Comm. (WRE)	\$ 400.00
	21D. COPRI Seattle	\$ 400.00

No.	Category Description	Annual Budget
	21E. SEI (SEAW Liason)	\$ -
	21F. Geotechnical Committee	\$ -
	21G. Urban Development and Transp	\$ 250.00
	21H. Technical Committee Leadership Mtg	\$ 150.00
22	<i>Standing Committees</i>	
	22A. Engineers Without Borders	\$ 2,000.00
	22B. University Advisory Committee	\$ 500.00
	22C. History & Heritage Comm.	\$ 425.00
	22D. Puget Sound Engr. Council	\$ 1,250.00
	22E. Public Relations Comm.	\$ -
	22F. Professional Practice Comm.	\$ 250.00
	22G. R. H. Thomson Comm.	\$ 100.00
	22H. Diversity	\$ -
	22I. Membership Committee	\$ 100.00
	22J. K-12 Outreach	\$ 400.00
	22K. Community Service	\$ 3,300.00
	22L. Legislative Committee	\$ 9,800.00
	22M. Order of the Engineer	\$ 200.00
	22N. Program Chair	\$ -
	22O. Report Card	\$ 3,600.00
23	Awards	\$ 2,140.00
24	<i>Conferences & Meetings</i>	
	24A. Region 8 Fall Assembly Meeting	\$ 1,275.00
	24B. National Conference (Denver)	\$ -
	24C. Western Multi-regional/Region 8 Winter	\$ 2,000.00
	24D. ASCE Headquarters Orientation	\$ 975.00
25	Past Presidents Comm.	\$ 125.00
26	Nominating Committee	\$ -
27	Educational Courses	\$ -
28	Transfer to Student Activities Fund	\$ -
29	Reserve	\$ -
30	<i>Board Approved Items</i>	
	30A. Donation to Dale Nelson Scholarship	\$ -
	30B. EWB Kickball Tournament	\$ -
TOTAL BUDGETED EXPENSES		\$ 72,536.00

NET INCOME	\$ (536.00)
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Membership Report

Prepared By: Henry H. Haselton
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Membership Report

HENRY HASELTON – AUGUST 2019

New Members

Based on the new information from the ASCE national database, downloaded on August 31, 2019: 28 new members have enrolled with the Seattle Section in June, July and August 2019. The enrolled members are: 7 new student, 6 new members, 7 affiliate members, and 8 new associate members. New members are shown in *Table 1*.

Table 1 - New Members

First Name	Last Name
Eric	Koethe
Elena	Franks
Stephanie	Sullivan
Hamid Reza	Nouri
Avery	Postera
Martin	Gomez
Haley	Gardner
Olivia	Aikala
Zachary	Held
Anthony	Tobias
Tyler	Davis
Terry	Lundeen
Rae	Taylor
Cameron	Lipko
Dennis	Higgs

First Name	Last Name
Sarah	Gallagher
Kelsey	Hall
Abbas	Ganji
Ziyuan	Pu
Kevin	Yoakum
Helena	Gubbels
Joshua	Brown
Sarah	Rife
William	Locke
Nick	Gorman
Thomas	Olson
Yamini	Gourishankar
Owen	Porkka
Ajaya	Malla

Membership

At the end of August 2019, the Seattle Section and Branches has 2,278 members (Seattle 2,027, North Branch 127, and Kitsap Branch 124). There are 466 YMF members now. *Figure 1* illustrates the breakout of Seattle Section membership by Section and Branch. *Table 2* shows a breakdown of members per Branch for the past 12 months of available data. *Figure 2* illustrates Seattle Section membership trends since 2010.

The membership database received from ASCE headquarters was found to have no duplicates this month.



Membership Report

HENRY HASELTON – August 2019

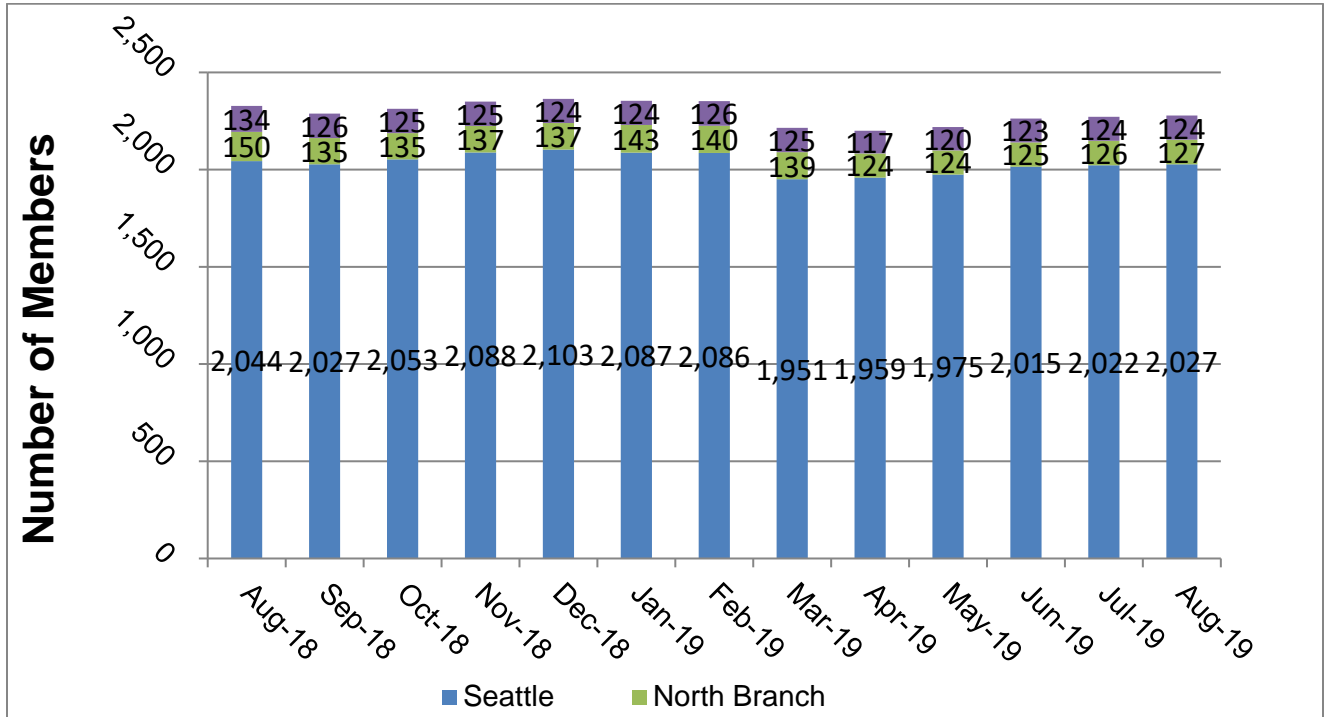


Figure 1. Membership by Month for Past Twelve Months of Available Data

Table 2. Membership Detail for Past Twelve Months of Available Data

Date	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19
Seattle	1,951	1,959	1,975	2,015	2,022	2,027
BoeingBranch	0	0	0	0	0	0
North Branch	139	124	124	125	126	127
Kitsap Branch	125	117	120	123	124	124
Total	2,215	2,200	2,219	2,263	2,272	2,278
Month to Month	-137	-15	19	44	9	6
Year to Year	-29	-66	-63	-54	-52	-50



Membership Report

HENRY HASELTON – August 2019

Date	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19
Seattle	2,044	2,027	2,053	2,088	2,103	2,087	2,086
Boeing Branch	0	0	0	0	0	0	0
North Branch	150	135	135	137	137	143	140
Kitsap Branch	134	126	125	125	124	124	126
Total	2,328	2,288	2,313	2,350	2,364	2,354	2,352
Month to Month	4	-40	25	37	14	-10	-2
Year to Year	22	-39	-48	-11	3	-39	-91

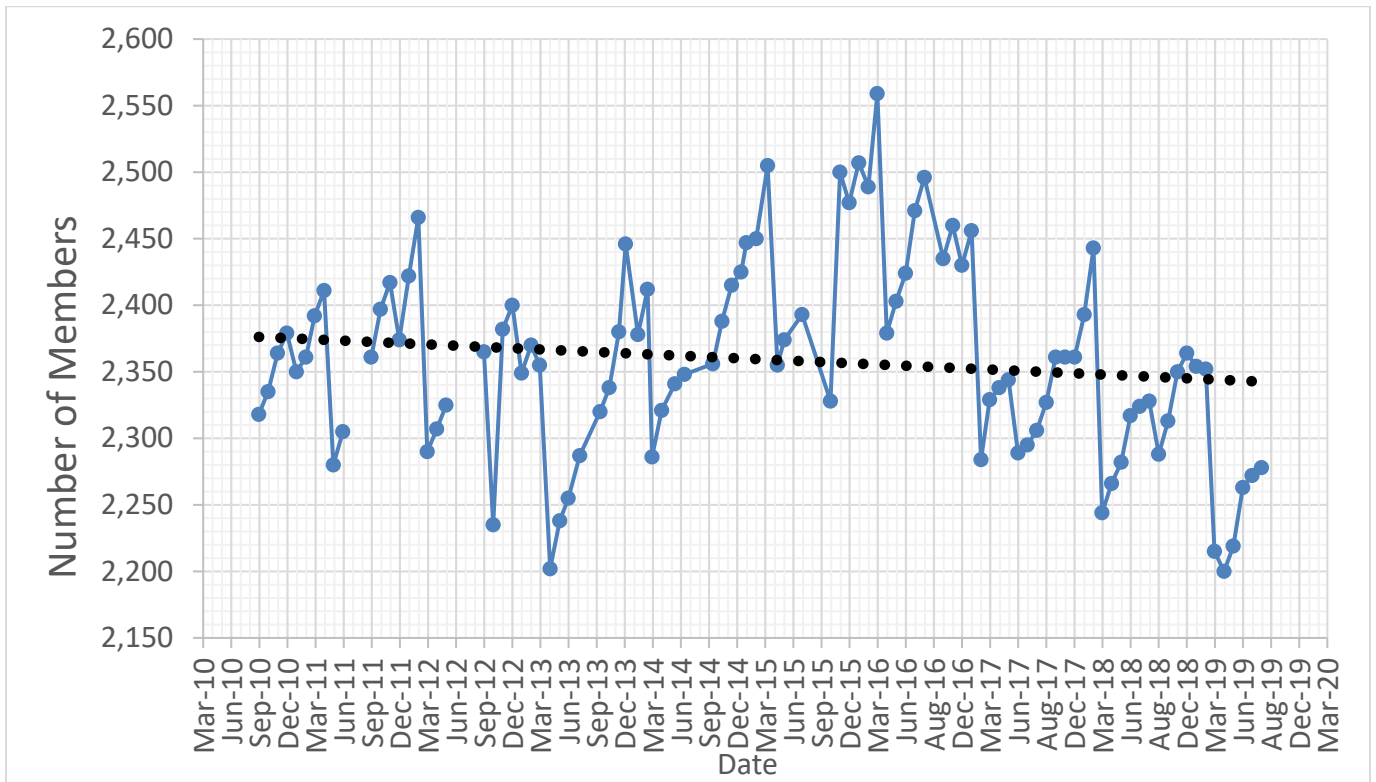


Figure 2. Membership since 2010



Standing Committees Report

No Report Submitted
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Branch Report

Prepared By: Tony Nguyen
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North Branch-Dawn Greenwood-Summarized by Tony Nguyen

Highlights

- The July membership meeting was a low key networking happy hour (as opposed to a formal presentation) in recognition that summer is a busy time for people in the industry.
- Celebrated Professional Engineers Day with the Bellingham Bay Brewers Cruise on August 7th.
- *North Branch Board Members 2019-2020*
 - President: Dawn Greenwood
 - VP/Treasurer/Secretary: Zach Brown
 - YMF Chair: Mark Rose

Upcoming Events

- September 18th
 - Membership Meeting (Bellingham)
 - Topic: Waypoint Park and Central Ave. Pier

Kitsap Branch-Tony Nguyen

Kitsap Branch Board Candidates 2019-2020

- President: Justin Nodolf
- Treasurer/Secretary: Kelsey Hall

Excited to have two motivated individuals that will continue the leadership of the Kitsap Branch. I would like to Motion to the Seattle Section Board to install them as Kitsap Branch Officers to their respective positions.

I would also like to thank Shylo Shorthouse, Kitsap Branch President 2017-2019, for her service over the years to the Kitsap Branch both as an officer and a volunteer as she transitions.



Technical Committees Report

Prepared By: Mark Rohrbach
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ASCE SEATTLE SECTION - BOARD MEETING MINUTES

In person Meeting

TECHNICAL COMMITTEES REPORT

Homero Flores

- Homero is handling the technical committees director responsibilities to Mark Rohrbach.
- We're planning on having a transition meeting where all the technical committee leaders will have the opportunity to share experiences and get to know each other.

Scheduled events and news

- COPRI Seattle Chapter:
 - No activities announced yet for September
- GEOTECHNICAL GROUP/GEO-INSTITUTE Seattle Chapter
 - Aug 14, Planning and vision meeting.
 - Sep 26, dinner meeting: Stabilization of the Bluffs at Pointe du Hoc, Normandy, France
- URBAN DEVELOPMENT AND TRANSPORTATION
 - No activities announced yet for September
 - June 19, site visit to Seattle's light rail Mt. Baker Station and Beacon Hill Station
- SEAW – Structural Engineers Association of Washington
 - Sep 17, SEAW/AIA DPRC meeting
 - Sep 24, dinner meeting: Engineering Standard of Care
 - Sep 28, Seminar: Updates to the Provisions of ASCE 7-16 & ASCE 41-17
- SUSTAINABILITY
 - Sep 19, happy hour
 - Sep 20, Tour and happy hour: Oldcastle Infrastructure
- WRE
 - Sep 19, brownbag meeting: Hydraulic Considerations in Fish Passage Design
 - June 20, brownbag meeting: Managing Wood in Rivers at Multiple Scales: from the Wood Regime to Wood Jam Dynamics



Younger Members Forum Report

Prepared By: Don Nguyen
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- **Past Events**

- June 8 - PSEC Inter-society officers meeting - 2 YMs
- June 12 - Tour of Eastlink with Society President Guna - 7 YMs
- June 15(?) - Wild Waves Joint event with Tacoma Olympia YMF - 9 YMs
- June 25 - Eastside Networking - Palomino
- June 26 - Tech Talk - Technical Writing by SoundEarth Strategies - 11 YMs
- June 27 - Seattle Networking - Fremont Brewing Company - 21 YMs
- June 29 - Community Service - FareStart Kitchens - 8 YMs
 - Volunteers helped prep meals for homeless shelters in the Seattle area.
- July 9 - YMF meeting with Governor Tony Lau - Rhein Haus - 6 YMs, 2 Students
- July 10 - Seattle/Tac-Oly Dinner with Tony Lau - Duke's Seafood & Chowder
- July 20 - YMF Board Budget Meeting - 12 YMs
- July 23 - Eastside Networking - Joey - 8 YMs
- July 26 Weekend - YMLS in Reston, Virginia - 2 YMs
 - Elyssa is on CYM and is on the planning committee for YMLS
- August 1 - Seattle Networking - Citizen Coffee - 14 YMs, 2 Students
 - Networking event at Citizen outdoor space. Food provided to younger members and games were played in the outdoor space. Members stayed well past 7pm.
- August 9 Weekend - YMLS in Reston, Virginia - 1 YM
- August 22 - K-12 event - Outdoor Movie Night at Museum of Flight - 3 YMs, 200 kids/parents
 - There was a STEM Resource fair and showing of Hidden Figures in the Aviation Pavilion. We brought Tinker Toys and the infrastructure Report Cards. Pretty successful event.
- August 27 - Eastside Networking - Earls Kitchen
- August 29 - Westside Networking - Pono Ranch and Bar - 30 YMs
- September 4 - Section Kickoff Event - Around 40 YMs
- September 7 - EWB Annual Kickball Tournament - Team of 5 YMs and 7 Students, additional YMs on other company teams
- September 10 - YMF presentation at ASMI - 2 YMs

- **Upcoming Events**

- September 21 - Backpacking
- September 28 - Hiking with Tacoma Olympia Section YMF
- September - Seattle Networking
- September - Eastside Networking

- **Committee Activities**

- Ongoing - Seattle Bouldering Project on Wednesday Nights
- Ongoing - Fall Volleyball team on Tuesday Nights
- Ongoing - Interbay Driving Range on Tuesday Nights
- Ongoing - Monthly YMF board meetings
- UW is looking for judges for their April 17, 2020 conference
 - Head Judges (1 per competition) needed ASAP
 - Additional judges (2-4 per competition) needed within the month
 - Sustainability Solutions Competition and Surveying Competition
 - Will share with Sustainability Committee as well
 - Last year's rules here: www.asce.org/student_conferences
 - See email for more information
- Looking into using Slack App for communications within board
- Looking into using SquareSpace for YMF website
- Looking to set up a tour to Georgetown Wet Weather Treatment Plant