**ENTRY FORM**

Seattle Section ASCE

Local Outstanding Civil Engineering Achievement (LOCEA) Awards

2024

|  |  |  |  |
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| **1.** | **Project Name** |  |  |
| **2.** | **Location**[[1]](#footnote-1) |  |  |
|  |  |  |  |
| **3.** | **Project Category** |  |  |
|  | *Geotechnical* |  | *Water Resources* |
|  | *Structures* |  | *Transportation and Development* |
|  | *Ports and Waterways* |  | *Small Project or Non-Construction Study*[[2]](#footnote-2) |
|  |  |  |  |
| **4.** | **Date of Substantial Completion**[[3]](#footnote-3) |  |  |
| **5.** | **Estimated Project Cost**[[4]](#footnote-4) |  |  |
| **6.** | **Nominating Engineer**[[5]](#footnote-5) |  |  |
|  | *Name* |  |  |
|  | *Company/Agency* |  |  |
|  | *Street Address* |  |  |
|  | *City/State/ZIP* |  |  |
|  | *Email* |  |  |
|  | *Phone Number* |  |  |
|  | *ASCE Membership Number* |  |  |

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| --- | --- | --- | --- |
| **7.** | **Project Owner** |  |  |
|  | *Name* |  |  |
|  | *Point of Contact* |  |  |
|  | *Contact Information* |  |  |
| **8.** | **Others on Project Team** |  |  |
|  | *Company/Agency Name* |  |  |
|  | *Company/Agency Name* |  |  |
|  | *Company/Agency Name* |  |  |
| **9.** | **Project Reference(s) (Optional)** |  |  |
|  | *Name / Contact Information* |  |  |
|  | *Name / Contact Information* |  |  |
|  | *Name / Contact Information* |  |  |

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| **10.** | **Project Description** *(200-word limit.)* |
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| **11.** | **Project Summary Description** *(One paragraph suitable for insertion into a brochure or article.)*  *(100-word limit)* |
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| **13.** | **Evaluation Criteria Narrative** (1000-word limit)  *Using the following outline, describe in a few paragraphs how the project achieves the following evaluation criteria. If any of the criteria are not applicable to your project, please justify.*  *a. Innovative Features*  *b. Excellence in Design*  *c. Contribution to Public Welfare and Safety*  *d. Compatibility with the Environment and Sustainability*  *e. Cost Effectiveness*  *f. Aesthetics*  *g. Effective Use of Materials* |
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| **13.** | **Evaluation Criteria Narrative, continued** *(Use this additional space if needed.)* |
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| **14.** | **Supporting Materials** |
| **a.** | **Reduced Scale Plans and Materials** (10 sheets max)  Please submit reduced scale plans or other supporting material in Adobe™ portable document format (.pdf). If submitting excerpts from a plan set, please submit only those sheets necessary to understand the project. (Typical details, sections, quantity summary sheets are not needed.) Non-Construction Study submittals can include relevant tables and graphs showing data and analysis results. |
| **b.** | **Photos** (4 to 6 images)  Please submit four to six color digital images that illustrate the project. Non-Construction Study submittals may include relevant illustrations and sketches. Images should be in .jpg format with a minimum resolution of 1024 × 768 pixels when possible, so that ASCE Seattle Section may use these images in a PowerPoint™ presentation during the awards ceremony presentation. |

**SUBMITTAL INSTRUCTIONS**

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| **Step 1.** | Fill out and save the entry form above using Microsoft Word OR print and fill out a paper copy of the form and scan and save as an Adobe™ portable document format (.pdf). This form must be used. Word counts and plan sheets exceeding the noted limits will not be reviewed. |
| **Step 2.** | Submit the completed form (Microsoft Word™ or Adobe™ .pdf format), along with any supporting materials (see Item 14) via the following link:  <https://www.dropbox.com/request/6Mt02O8kmM7ZG83cmXf2>  You will receive a confirmation email once the file has been successfully submitted. |

**All entries must be received prior to 11:59 p.m. Friday March 1, 2024.**

If you require alternate submittal options or have any questions, please contact

Elyssa Dixon ([awards@seattleasce.org](mailto:awards@seattleasce.org?subject=LOCEA%20Awards%20Inquiry)).

1. *Qualifying projects must be located within the 9-county Seattle Section area (King, Snohomish, Kitsap, Whatcom, Skagit, San Juan, Island, Clallam, and Jefferson Counties).* [↑](#footnote-ref-1)
2. *“Small Project” is defined as any type of project with a construction cost of less than $1,500,000. A project with a construction cost of less than $1,500,000 may compete in any category. The same (construction) project may be submitted in multiple categories. However, if a project is entered in the “Small Project or Non-Construction Study” category, it will* ***not*** *be considered in any other category. A Non-Construction Study can* ***only*** *be submitted under the “Small Project or Non-Construction Study” category.* [↑](#footnote-ref-2)
3. *Qualifying projects must be substantially complete during calendar year 2023.* [↑](#footnote-ref-3)
4. *Approximate construction cost or (for non-construction studies) approximate study cost.* [↑](#footnote-ref-4)
5. ***Nominating Engineer must be a member of the ASCE Seattle Section****.* [↑](#footnote-ref-5)