**RULES FOR ENTRY**

**Local Outstanding Civil Engineering Achievement Awards**

**LOCEA 2024**

# Eligibility

All four of the eligibility criteria below must be met:

1. The project design or non-construction study must have been accomplished by a civil engineer who is a member of the Seattle Section. The civil engineer could have directed the project or could be a key member of the design team.
2. The project or study must be located within the Seattle Section (includes the counties of King, Snohomish, Kitsap, Whatcom, Skagit, San Juan, Island, Clallam, and Jefferson).
3. The work or study must have been substantially completed in calendar year 2023. Construction projects or studies completed before 2023 are not eligible.
4. The construction project or study must be predominantly civil engineering related work.

# Awards

Two Honor Awards and one Outstanding Award may be given in the following categories:

* Geotechnical
* Transportation and Development
* Water Resources
* Structures
* Ports and Waterways
* Small Project and Non-Construction Study

Projects submitted for the “Small Project and Non-Construction Study” category can be of any type. Small Project submittals must have a construction cost of less than $1,500,000.

A project can be submitted for consideration in more than one category, except for the Small Project and Non-Construction Study category.

A project with a construction cost of less than $1,500,000 may be submitted for any category; however, a project submitted for the “Small Project and Non-Construction Study” category will not be considered in any other category.

# Submittal Materials

Recommended submission materials include: a location map, project description stressing special design considerations, reduced copies of relevant engineering drawings and plans. Photos and other relevant documents can be included to illustrate the study parameters and results. **Please see LOCEA Award Entry Form for specific submittal material requirements.**

Projects subsequently selected for an award will be asked to submit a presentation and/or materials for the Awards Gala or a spring Section meeting (date to be confirmed with winners upon award notification), along with an electronic version of the project description and project summary. *Do not submit a PowerPoint™ presentation with the entry submittal.*

# Evaluation Process

The local Section Technical Committees will identify the top five projects in each category and submit them to the expert judges in the respective categories, who will select the two Honor Awards and the One Outstanding Project Award. Depending upon the level of participation and the quality of the projects, categories may be combined for evaluation.

# Evaluation Criteria

Submissions will be evaluated based on the following criteria:

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| Innovative Features | 25 Points Maximum |
| Excellence in Design | 20 Points Maximum |
| Contribution to Public Welfare and Safety | 15 Points Maximum |
| Compatibility with the Environment and Sustainability | 10 Points Maximum |
| Cost Effectiveness | 10 Points Maximum |
| Aesthetics | 10 Points Maximum |
| Effective Use of Materials | 10 Points Maximum |
| **TOTAL** | **100 Points Maximum** |
|  |  |

If any of the above criteria is not applicable to your project, justify it in the submittal. Scoring points for a Non-Construction Study will be adjusted accordingly where evaluation criteria are not applicable.

# Awards

The Section will recognize the outstanding and honor award winners with plaques and the issuing of a press release to the local media. In addition, outstanding winners may be offered the opportunity to submit a one page feature article for one of the Section’s monthly newsletters, an article for the Section’s webpage and to display their winning project at the corresponding Section’s monthly dinner meeting. Outstanding winners may also have the opportunity to display their project in the ASCE booth at the annual Engineer’s Fair in February following award receipt the previous year. Outstanding award winners will move onto the Region 8 awards. Applications are to be submitted by the winners. Society level awards are completed separately from the LOCEA and Region 8 awards and can be applied to by any project.

# SUBMITTAL INSTRUCTIONS

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| **Step 1.** | Fill out and save the LOCEA Award entry form (see separate file) using Microsoft Word™, OR print and fill out a paper copy of the form and scan and save as an Adobe™ portable document format (.pdf). |
| **Step 2.** | Submit the completed form (Microsoft Word™ or Adobe™ .pdf format), along with any supporting materials (see Item 14) via the following link:<https://www.dropbox.com/request/1EcW67LAfJ88VD9M10M3>You will receive a confirmation email once the file has been successfully submitted. |

**All entries must be received prior to**

**11:59 p.m. Friday, March 1, 2024.**

If you require alternate submittal options or have any questions, please contact

Elyssa Dixon (awards@seattleasce.org).