It has been an honor and privilege to serve as the 2018–2019 ASCE Virginia Section President. Thank you to the Past President’s Rajan Jha and Stephen Stewart for your support and advice. I hope to transition into the duties and responsibilities of Past President in autumn and support our current President Elect Dr. Ben Stuart. Our ASCE Region 4 Virginia Governor Christina Ammens has helped me every step of the way. Our Virginia Section Board of Directors and Officers did an outstanding job for the Section and their Branches.

“Virginia is for Lovers.” I hope that you all had an opportunity to travel around Virginia and enjoy its beautiful landscape and infrastructure this summer. I enjoyed my road trip from Virginia Beach to Staunton in June to attend our Section Strategic Planning Meeting. The temperature was about 10 degrees cooler than Hampton Roads, less humidity, and Staunton was an excellent location for everyone to meet. I missed the first day of the meeting because I attended a Memorial Service for Robert “Bobby” Williams, one of the victims of the City of Virginia Beach Municipal Center Building 2 Mass Shooting.

I was a City of Virginia Beach, Department of Public Utilities, Operations and Maintenance Division, Engineer III for 9 years. I send my condolences to the victims’ families, the employees in the building during the event, and anyone that has been affected by the tragedy. Our community will recover and strengthen from May 31, 2019. Thank you to all who have made donations, volunteered their time, attended memorial services, posted constructive comments on social media, and other positive ways to show support for Virginia Beach. ASCE needs your positive support as well. The best way to receive value from your membership is to participate. I enjoyed attending and presenting at the Virginia Engineer’s Conference (VEC) in Newport News this year. It was a great opportunity to learn about different Engineering challenges in the Commonwealth of Virginia. I had the opportunity to broaden my horizon and meet with Engineers that are not members of ASCE. Hopefully they considered ASCE membership as an Associate Member or Member. Last but not least, all Branches and Student Chapters can you please draft your 2018-2019 Annual Reports prior to October 1, 2019?

–Daren Williams, P.E.
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2020 Board Candidate Slate
Elections Upcoming

President Elect (one nominee)

Ashley Fenouil is a professional engineer at Kimley-Horn where she has gained experience on roadway, stormwater management, transit, and small-scale site civil projects. Ashley is a University of Minnesota graduate, and moved to the Virginia Beach area in 2013. Ashley has been active in ASCE since serving as the student chapter president in college, and joined the ASCE Norfolk Branch as a young professional. She served as secretary, VP, and president for the Norfolk Branch before transitioning to involvement in the Virginia Section. Outside of professional life, Ashley enjoys hiking, traveling, and volunteering as a wish granter for Make-A-Wish.

First Vice President (one nominee)

Nancy Lehr is a project manager for coastal engineering and marine infrastructure projects at JMT in Richmond. Nancy was born and raised in Central Florida, where she graduated from the University of Florida with a Bachelor’s in Civil Engineering, focused in structures, and a Master’s in Coastal and Oceanographic Engineering. Nancy worked for about 9 years in Jacksonville, Florida until her husband and she were relocated to Richmond in the summer of 2014. Since moving to Richmond, Nancy has served on the branch board, most currently as the Richmond Branch President. Nancy has been involved with ASCE since her time in college as a member of the Concrete Canoe Team, and she has been a returning judge for the competition in the southeast region for the last 7 years. Nancy is looking forward to serving as the First Vice President for the Virginia Section in the upcoming year, and the opportunity to grow within the ASCE community.

Second Vice President (one nominee)

Brenda Villarreal is a young structural engineer at Louis Berger a WSP Company—one of the world's leading professional services firms. Her work consists of airport design, federal building design, bridge design, as well as disaster relief field operations—for disasters such as Hurricane Matthew and Hurricane Maria. Brenda graduated with her B.S. in civil engineering in 2016 from Virginia Tech. Brenda has a strong passion for learning and mentorship, and has been very active as the ASCE VA Section Second VP for more than three years. In her free time, she enjoys being active and traveling the world.
2020 Board Candidate Slate
Elections Upcoming Cont.

Secretary (three candidates)

Carey Bailey is a 45-year-old construction professional and is a fourth generation general contractor. He comes from a long line of construction stemming from civil to structural. Carey has a BS in Project Management from ITT Technical School and is obtaining his master’s degree, as well as on track to receive his PhD in Construction Project Management with an emphasis in Sustainability Design and Green Building. Carey has been engaged to work with cities like New Orleans as they develop their Go Green civil ordinances. Carey entered the field in the 1990’s while going to college, after which he worked in CA, AZ, and FL supervising and designing residential housing projects. He was the lead in negotiating contracts between Central Florida Power and Gulf Power to form support teams when the Hurricanes Ike and Floyd hit the Gulf Coast. In 2007, Carey entered the telecommunications industry when he started working as the Utility Construction Project Manager for Cricket Communications and AT&T—and has been in this industry ever since as a PM, Senior Project Director, and RF Engineer. In the winter of 2017, Carey opened his own telecommunications company called Wild Horses Technologies, LLC. He manages 3-4 internal civil and tower crews and subcontractors working on national projects for the carriers AT&T, Verizon Wireless, Sprint, and T-Mobile, as well as federal contracts for homeland security and the US Department of Interior. Carey looks forward to the opportunity to join the ASCE VA Section leadership team.

Soundar Balakumaran received his Masters and Ph.D. in Structural Engineering from Virginia Tech, and his undergraduate degree in Civil Engineering from the College of Engineering Guindy, India. Since graduation, Soundar has been working for the past 7 years as a senior research scientist in the structures team at the Virginia Department of Transportation. He has been involved with ASCE as an associate editor of the Journal of Bridge Engineering for 2 years, and has served as a judge in multiple Concrete Canoe Competitions. Soundar would like to contribute to the workings of the ASCE VA Section through active participation, while learning the inner operations of the Board of Directors for the betterment of the civil engineering profession in Virginia.

Lindsay Swain, P.E. has been a member of the ASCE Roanoke and Virginia Tech Student Branches for a total of six years and has served as the Roanoke Branch’s Secretary since 2018. Lindsay’s ASCE officer responsibilities include the organization of professional development and networking opportunities, member communications, and coordination between other local professional organizations to offer a wide range of professional events to ASCE members. Lindsay is also an active contributor post-graduation to the Virginia Tech ASCE Branch where she participates in student panels, resume reviews, and presents at student lunch and learns. Lindsay is currently a Water/Wastewater Section Leader for CHA Consulting, where she manages a team of engineers, designers, and inspectors across the Southeastern United States. Lindsay’s professional work focuses on water and wastewater process design, drinking water transmission design, gravity sewer design, and wastewater microbiology. In the past two years, Lindsay has completed technical presentations and workshops at WaterJAM, AWWA ACE, WEFTEC, and VRWA. In 2019, Lindsay was awarded the ACEC Virginia Rising Star Award and was a Top 20 Young Professional for ENR Mid-Atlantic. She previously worked for AECOM as a Water/Wastewater Engineer and completed her M.S. in Civil Engineering from Virginia Tech in May 2016. Lindsay would like to serve as Secretary for the Virginia ASCE Board for several reasons. As part of the Secretary position, she would like to continue to improve upon her professional communication skills and to help find creative ways to keep the Virginia ASCE members engaged and active within the organization. She is also looking to use this opportunity to serve the ASCE community by providing relevant STEM education to current members and youth, promote networking and collaboration among peers, and to promote the advancement of civil engineering across Virginia.
The 2019 Presidents and Governors Forum is upcoming. Take a look at the draft agenda below if you’re interested in attending to represent your chapter.

2019 PRESIDENTS AND GOVERNORS FORUM
SEPTEMBER 22-23, 2019, RESTON VA

Draft Agenda

SPONSORED BY THE LEADER TRAINING COMMITTEE

SATURDAY, SEPTEMBER 21, 2019

6:00pm Networking Event

SUNDAY, SEPTEMBER 22, 2019 [CH2MHill/ASCE Room/Seabury & Smith Rooms]

7:30am Shuttle departs from Hyatt Regency, Reston

8:15-8:35 Registration, Full Breakfast, and Networking

8:35-9:05 Welcome and Icebreaker
   Greg Kuklinski, P.E., M.ASCE, Leader Training Committee

9:05-9:20 Welcome by President-Elect Guna
   Kancheepuram Gunalan (Guna), Ph.D., P.E., D.GE, F.ASCE, President-Elect

9:20-10:20 Introduction to Your Presidency and How to Utilize Your Governors (Q&A)
   Lauren Swett, P.E., M.ASCE, Leader Training Committee
   Aaron Frits, P.E., M.ASCE, Leader Training Committee

10:20-10:35 Networking Break

10:35-12:00 Roundtable Discussion (Part 1) – Section/Branch Challenges
   Moderator: Tony Akel, P.E., M.ASCE, Leader Training Committee

12:00-12:45 Networking Lunch

12:45-1:45 Leadership Presentation
   Michael Loose, P.E., Dist.M.ASCE

1:45-2:15 President-Elect Guna and Executive Director Smith Remarks
   Kancheepuram Gunalan (Guna), Ph.D., P.E., D.GE, F.ASCE, President-Elect
   Tom Smith, ENV SP, CAE, F.ASCE, Executive Director

2:15-3:00 Geographic Services Resources (Heat Map, Infographic & Collaborate)
   Nancy Berson, Aff.M.ASCE, Director, Geographic Services
   Jennifer Lawrence, Aff.M.ASCE, Senior Manager, Geographic Services
   Hannah Clark, Aff.M.ASCE, Senior Administrator, Geographic Services

2:15-3:00 Governors Breakout (Reston Room)
   Moderators: Robin A Kemper, P.E., LEED AP, ENV SP, F.SEI, F.ASCE, President
                Tom Smith, ENV SP, CAE, F.ASCE, Executive Director

3:00-3:15 Networking Break

3:15-4:15 Legal Issues for Sections/Branches
   Tara Hoke, Esq., Aff.M.ASCE, ASCE General Counsel
4:15-4:45  Best Practice Presentation
4:45-4:55  Presidential Remarks
    Robin A Kemper, P.E., LEED AP, ENV SP, SE, F ASCE, President
5:00      Shuttle Departs for Hyatt Regency, Reston
5:30-7:30 Networking Social and Dinner

MONDAY SEPTEMBER 23, 2019 [CH2MHill/ASCE Room/Seabury Smith Rooms]

7:15am  Shuttle Departs from Hyatt Regency, Reston
8:00-8:40  Full Breakfast and Networking
8:40-8:50  Breakout Session Introductions
    Greg Kuklinski, P.E., M.ASCE, Leader Training Committee
9:00-10:35  Section/Branch Best Practices & Governors Breakouts
    (45 min. per/session—2 sessions)
    9:00am – 9:45am – Session 1
    9:50am – 10:35am – Session 2
    1. Struggling Sections/Branches (Harris Room)
    2. Government Relations/Report Card (DMJM Room)
    3. Student Transition (Reston Room)
    4. Running a Successful Section/Branch (Cardinal Room)
    5. Mentoring (CH2M Hill Room)
    6. Region 10 (Seabury & Smith Room)

9:00am – 9:45am (Session 1 Only)
    Breakout for Potential Governors/Directors (Presidents Room—3rd Floor)
    Lauren Swett, P.E., M.ASCE, Leader Training Committee Chair
    Jean-Louis Briaud, P.E., Ph.D., D.GE, Dist.M.ASCE, President-elect Elect
10:40-10:45  Group Photo of PGF on steps outside of Headquarters
10:45-11:00  Networking Break
11:00-12:15  Roundtable Discussion (Part 2) – Sharing Measurable Goals and Lessons Learned
    Moderator: Aaron Frits, P.E., M.ASCE, Leader Training Committee
12:15-1:00  Networking Lunch & Tour of HQ
1:00-2:00  Resources Tables Breakouts (15 min. each, choose 3)
    1. Foundation/Sponsorships/Fundraising Tips/Anniversaries
    2. Community Engineering Corps
    3. Drupal Web Site guidance for Sections and Branches/Social Media Tips
    4. Pre-College Outreach/Dream Big/STEM programs
    5. Government Relations/Infrastructure Report Card
2:00-2:30  JeopardASCE [CH2MHill/ASCE Room/Seabury Smith Rooms]
    Nancy Berson, Aff.M.ASCE, Director, Geographic Services
    Hannah Clark, Aff.M.ASCE, Senior Administrator, Geographic Services
2:30-2:45  Closing Remarks – Society 2020 President-Elect
    Jean-Louis Briaud, P.E., Ph.D., D.GE, Dist.M.ASCE, President-Elect
2:45-3:00  Summary, Wrap-Up & Evaluations
    Greg Kuklinski, P.E., M.ASCE, Leader Training Committee
3:00 pm  Shuttle Depart from ASCE Headquarters
Join the ASCE Virginia Section on Friday, October 18, 2019 for the Civil Soiree! This year’s Civil Soiree will be at the Jefferson Hotel, 101 W. Franklin Street, Richmond, VA 23220, from 5:30 pm to 9 pm.

Welcome Ben Mannell, AICP, from VDOT, to give a presentation on I-81 and I-95 Studies and Bob Cagle, the ASCE Region 4 Director to give an update of the Region and the Society.

Tickets are $25 for members and $35 for non-members.

Questions? Contact Christina Ammens at cammens@pennoni.com.
We've Been Up To...

OUTREACH

The picture of Dr. John Vadnal is from the 2019 National Technology Student Association Conference at the National Harbor Convention Center in MD. He was an Ambassador for the Liberty University Engineering Department. He also spoke on Monday July 1, 2019 at 11AM about, "Want to be an Engineer?"

VA REPORT CARD

A committee has been assembled to put together a new VA Infrastructure Report Card. Report cards evaluate the state’s infrastructure based on criteria like capacity, condition, funding, future need, operations and maintenance, public safety, resilience, and innovation. The last VA report card was completed in 2015, and the Commonwealth scored a C-. A kick off meeting was held to begin this updated report card. We’re always looking for more volunteers! If you’d like to join the team, please reach out to Amit Tilak at atilak@smithmidland.com. If you’d like more information about the process, visit the ASCE website here: https://www.infrastructurereportcard.org/state-item/virginia/
**PLANNING MEETING**

Every year, the Virginia Section gets together for a planning meeting to discuss current status of each branch as well as focus areas, budgets, and transitions for the upcoming year. This year, the event was held on June 22 and 23 in Staunton. Representatives from various branches and the section were in attendance. It was great to meet in person with representatives from across the state. We’re excited for everything 2020 has in store for our ASCE members!

**TECHNICAL MEETING**

On Thursday, July 25 Mark Olinger, the director of the Department of Planning & Development Review for the City of Richmond, presented on an Overview of Richmond 300. This presentation discussed the planning process and history of the city’s new master plan for 2037, when the city will be 300 years old. A great turnout came to the Hofheimer Building, with a lot of new faces engaged in the future of the city of Richmond. Discussion included a timeline of the planning process, a discussion of the different stakeholders involved, and how the city interacts with the state capital planning and VCU development. The Richmond 300 plan focuses on five areas including land use, economic development, housing, transportation, and the environment.

**JOINT SOCIAL EVENT**

On Wednesday, July 24 the ASCE Richmond Branch had a Joint Summer Social with the members of the local WTS, VASITE, and ASHE branches. This annual event is always a blast and very well attended. This year we had over 70 members, including lots of new hires and summer interns in the area looking to get involved in professional organizations!
Bull Run Branch Shockey Precast Tour and Dinner Meeting, Winchester, Virginia

Similar to many branches in the Virginia Section, the Bull Run Branch struggles to reach out across our ten counties. Therefore, we were pleased to expand our outreach across the branch, when we went to Winchester, Virginia, which is outside the Washington Commuting area. As a result, we had a very informative tour to increase our technical knowledge on precast concrete construction. This was followed by an excellent dinner/networking session. As an additional benefit, attendees received one PDH for your Professional Engineering (PE) or Licensed Surveyor (LS) certification as part of our continued service to our members.

Attendees learned that the Shockey Precast Group is a leader in parking structures, mission critical facilities, and wall enclosure systems. They also learned that Shockey Precast has completed more than 3,500 precast projects throughout Virginia, Maryland, Washington, D.C., Pennsylvania, New Jersey, Delaware, New York, North Carolina, and Utah, specializing in parking structures, mission-critical facilities, complex wall enclosure systems, and sports facilities.

For other branches, consider these opportunities to provide your members with these informative field trips. Nothing beats getting to see the processes used for designing the structures, the actual facilities used for the construction and placement of the rebar/metal components, and the processes used to pre-stress the rebar, and pour and cure the concrete. As an added benefit, make sure you include an excellent dinner. For the Bull Run Branch, our dinner came from Up in Smoke Barbecue, in Winchester, and the BBQ was excellent.
Virginia Centennial Celebration, Just Around the Corner

Chair, Centennial Celebration Committee, Victor I. Crawford, P.E., M.ASCE

Four years may seem like a long time, but when preparing for a Centennial, the years will fly by and 2022 will be here before we know it. The Centennial will celebrate our civil engineering accomplishment for all of Virginia, including the counties in the National Capital Section, so we need your support. This will be our opportunity to not only highlight our accomplishments to the public, but to also reach out to schools as we support STEM (Science, Technology, Engineering, and Math) and to share our profession with our families, especially your students considering following in your footsteps. However, to achieve this opportunity, please let victor.crawford51@gmail.com know you want to be part of this once-in-a-hundred-years event.

The Centennial Committee has already held two conference calls as we set the scope for the celebration. Actions and events being worked include: a pamphlet to highlight civil engineering accomplishments for use by our members and as a tool for outreach to schools during STEM activities/events and the public; an interactive map as a means for outreach to the schools and the public as a tool to learn about the history and location of projects; a webpage on the section’s home page to include highlighting civil engineering projects and/or outstanding Virginia Civil Engineers; and as the Centennial Year begins, using the section’s newsletter to post articles on historical projects/outstanding engineers.

The Centennial Committee will work with existing Technical and the History and Heritage Committees to host field trips. These trips will include ones that are: technically focused (require PPE) for our members; trips for the family to show them what we do as civil engineers and inspire the next generation; and outreach, where we invite the public to join our events/tours in order to educate them on our accomplishments. One key action, if timing permits, would be placement of a plaque for the Crozet Tunnel (shown below) as a Centennial Event.

There are numerous activities and events being planned, and we need volunteers in order to have a successful Centennial Celebration. Depending on the time you have available, you can help with planning for our Celebration Dinner; researching a historical project for the pamphlet; working to find, document and repair our State and National Landmarks; or developing a cost estimate for replacing/repairing plaques. If not able to volunteer, you can still participate in our field trips, attend our Centennial Dinner, and wear a Centennial logoed shirt. So let victor.crawford51@gmail.com know if you want to be on the Committee or on the mailing list to be kept informed on Centennial activities that need your help.
Other News

THE ILLUMINATOR

The Illuminator is a monthly publication of the Batten College of Engineering and Technology at ODU. This month’s edition paid special tribute to the ODU Engineering and Technology alums and friends who were impacted by the municipal center tragedy.

Click Here: to see the full document

ACSE LTC REPORT

The ASCE “LTC” report is intended to provide leaders from Regions, Sections, and Branches with highlights of recent and upcoming activities, and recommended web links to valuable relevant resources.

Click Here: to see the full document

STAY GRANT APPLICATION

ASCE offers Student Transition Activity (STAY) Grants each year. If you have innovative ideas to encourage undergraduates to “stay” and maintain life long membership, a STAY Grant will provide $500 - $1500 to complete the project. If you’re interested in filling out an application, it’s enclosed here for your convenience.

The deadline to submit the application is September 20, 2019.

Click Here: to see the full document
The “LTC Report” is intended to provide leaders from Regions, Sections and Branches, with highlights of recent and upcoming activities, and recommended web links to valuable relevant resources.

**ASCE’s Leader Training Committee**

**Fall Meeting**

The Leader Training Committee (LTC) held its meeting on July 12-13 in Portland, Maine.

**LTC Members**

- **Lauren Swett**, P.E., M.ASCE  
  Region 1, Chair
- **Shawn Kelley**, Ph.D., P.E., M.ASCE  
  Region 1
- **Greg Kuklinski**, P.E., M.ASCE  
  Region 2
- **Monica Sartain**, P.E., M.ASCE  
  Region 4
- **Melissa Wheeler**, M.ASCE  
  Region 5
- **Clay Forister**, P.E., M.ASCE  
  Region 6
- **Aaron Frits**, P.E., M.ASCE  
  Region 7
- **Bob Lamoreaux**, P.E., M.ASCE  
  Region 8
- **Tony Akel**, P.E., M.ASCE  
  Region 9
- **Nancy Berson**, Aff.M.ASCE  
  Staff Contact

Please visit the LTC website at: [http://regions.asce.org/leader-training-committee/](http://regions.asce.org/leader-training-committee/) for upcoming events, Section and Branch Awards information, and a multitude of other useful resources and links. We are constantly updating the website so visit often for new topics.

**Conference Calls and Webinars**

Hundreds of ASCE leaders have participated in our conference calls and webinars with their peers. Similar opportunities will be offered again for the new Section, Branch, and Region leaders. If you miss the opportunity to participate, the recording links and PowerPoints can be found on the LTC website and below.

- **Section to Section Exchange**  
  Fall, 2019
- **Region Best Practices Webinar**  
  April 18, 2019
- **Section & Branch Best Practices Webinar**  
  April 3, 2019
- **Ask the President**  
  April 2019
- **Geographic Services Conference Calls**  
  Spring 2019
- **Committee Chair Training Webinar**  
  November 2018
- **Region Governors Refresher Webinar**  
  August 13, 2019, 2pm EDT
- **Legal Webinar for Sections and Branches**  
  April 16, 2019
- **Potential Governors Webinar**  
  September 26, 2019
- **Struggling Sections & Branch Webinar**  
  Fall, 2019
- **Region to Region Exchange**  
  Fall, 2019

**Inside This Issue**

1. Conference Calls, Webinars
2. 2019 Presidents and Governors Forum
3. Potential Region Governor Webinar
4. Section & Branch Website Support
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8. 2020 Multi-Region Leadership Conferences
9. Section and Branch Action Calendar
10. Outstanding Section and Branch Website Award
11. Struggling Section and Branch Webinar
12. LTC Social Media
13. LTC Website Updates
14. Region Recap
15. Final Thoughts from the Chair
2019 Presidents and Governors Forum

The 2019 Presidents and Governors Forum (PGF) will be held September 22-23 at ASCE Headquarters in Reston, VA. Sessions will begin early Sunday morning and end Monday mid-afternoon.

A one-day subsidy has been budgeted for one attendee from each Section and Branch in the amount of $135. We realize this will not cover your airfare or total expenses, but it will hopefully help defray some of your costs.

The PGF is held annually for the benefit and training of Region Governors, Directors, Section and Branch Presidents. One of the main intents is to familiarize local leaders with Society goals, concerns, issues and current programs. The overall purpose of the PGF is to provide a venue for current Section, Branch, and Region leaders to gain the knowledge needed to effectively and efficiently run their local units. This forum provides a summary of various Best Practices developed by Section/Branch leaders, existing tools to effectively run your Section/Branch, how to utilize your Governor, and how to be a better leader. The PGF provides an excellent opportunity for networking with peers, Society leaders, and staff at ASCE Headquarters. Please make sure your incoming President is aware of this great opportunity!

For more information about the PGF, please visit LTC’s website

Potential Region Governor Webinar

LTC will be hosting a webinar on September 26 at 2pm EDT for those leaders interested in becoming a Region Governor. The webinar will cover Region Governor duties, communication, leadership, and requirements.

Region Governor Qualifications

The linked document outlines the expectations such as projected time commitment and potential out of pocket expenses. It may be accessed at: LTC Website Resources Page

Applications and associated documents are due December 1st to the Region Chair and Society Secretary.

Section and Branch Website Support

If your Section or Branch is experiencing challenges with the upkeep of your website because of the complexity of maintenance, you might want to consider becoming a part of ASCE’s website support program. The program currently includes over 60 participating Sections and Branches. These sites are primarily intended for Sections and Branches who lack the local resources or time to maintain websites. Participating Sections and Branches will receive a template and basic training to update their sites. The site uses Drupal software which is relatively easy to maintain. One of our sample sites can be found at http://sections.asce.org/cleveland.

Please remember these are basic websites with a fixed template. If you are interested in finding out more about this resource, please contact Daryl Morais at dmorais@asce.org or at 703-295-6042.
**Best Practices**

The latest editions of the Section and Branch Best Practices Guides include 95 Best Practices. While the Region Best Practices Guide includes 22 Best Practices. These documents are currently posted on our website at: [LTC Website Resources Page](#).

LTC is always looking for new Best Practices to share with other Sections/Branches and Regions. If you have an activity, event, or process you would like to share, we encourage you to complete and submit a [“Best Practices Guide Information Request Form”](#) – also available on the website. You may also contact LTC member Tony Akel, P.E., M.ASCE, who coordinates the Best Practices effort, at takel@akeleng.com.

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**Best Practice of the Month Articles**

Best Practices articles may be found in the monthly Section Informant portion of the Leadership Letter. These articles are put together by LTC Corresponding Members and highlight a Best Practice that you may wish to implement in your Section or Branch.

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**Talking Points**

Are you using our Talking Points? LTC maintains a series of 21 Talking Point documents. These are 1-2 page summaries with PowerPoint presentation templates on the following topics:

**ASCE INITIATIVES / STRATEGIES**
1. Future World Vision  
2. Sustainability  
3. Grand Challenge  
4. Engineer Tomorrow

**INSTITUTES**
5. Specialty Certification  
6. Committee on Technical Advancement  
7. Utility Engineering & Surveying Institute  
8. Establishing Local Institute Chapters

**GOVERNMENT RELATIONS**
9. Developing State Report Cards  
10. Government Relations

**SECTION RESOURCES**
11. Best Practices  
12. Reasons to Attend the WSBL and PGF  
13. Life Member Involvement

**K-12 STUDENT OUTREACH**
14. Dream Big  
15. Pre-College Outreach

**MEMBER RETENTION/TRANSITION**
16. Outreach to Student Chapters  
17. Younger Member Retention  
18. Student Member Transition to Associate Member

**PROFESSIONAL AND LEADERSHIP**
19. Developing Leaders  
20. Ethics

**ASCE SUPPORT PROGRAMS**
21. ASCE Foundation

These are excellent resources for Region Directors, Governors, Section and Branch Presidents, and we strongly recommend using them when addressing your Sections/Branches, Student Groups, or other constituent groups. You can also develop talks to revolve around the programs and activities of the Society.

PowerPoint presentations are also available to accompany the Talking Points. The Talking Points Guide, documents, and corresponding PowerPoint presentations are posted on the LTC website at: [http://regions.asce.org/leader-training-committee/resources](http://regions.asce.org/leader-training-committee/resources).

If you have new ideas for a future Talking Point, please contact LTC member Shawn Kelley, Ph.D., P.E., M.ASCE at skelley2154@hotmail.com.
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2020 MRLC’s

LTC is collaborating with the Committee on Younger Members (CYM), the Committee on Student Members (CSM) and members of the Technical Region to plan the 2020 MRLCs. These Conferences provide a good mix of leadership training and information on ASCE resources and activities. The MRLC will not only assist you in your leadership role, but also provides Professional Development opportunities. Invitations will be sent this fall, so start deciding now who will represent your Section or Branch!

LTC will also continue to encourage and embrace the participation of the Institute leaders at the 2020 MRLC’s.

| Jan. 31-Feb. 1 | Regions 1,2,4, & 5 MRLC in Philadelphia |
| Jan. 10-11 | Regions 3,6, & 7 MRLC in Denver CO |
| Jan. 24-25 | Regions 8 & 9 in MRLC in San Francisco |

Outstanding Section and Branch Award

The Leader Training Committee (LTC) invites you to nominate your Section or Branch for the 2018 Outstanding Section and Branch Award. This program recognizes Sections and Branches that have made an outstanding contribution to the Society and their community through their programs and activities.

Your Section or Branch may have several programs that are worthy of recognition. Please take this opportunity to be acknowledged for your accomplishments. Award information is available on the LTC website, or you may download a copy at: http://regions.asce.org/leader-training-committee/awards

Please note that the deadline is October 30, 2019.

LTC Social Media

The Geographic Units Facebook Group, with 399 Section, Branch and Region leaders, provides a forum for open discussion and sharing of ideas, activities, photos and other relevant posts. The URL is https://www.facebook.com/groups/GSDASCE. If you are not a member, please visit this link and click on the “join” button. The Geographic Services staff will verify and activate your request. Join in on the conversations, add to the discussions, and learn from your colleagues from around the country. For information on joining, please contact Nancy Berson at nberson@asce.org.

LTC Website Updates

Check out some of the recent additions to the LTC Website resources page, including:

- ASCE Section & Branch Officers’ Role in State Report Cards
- Section and Branch Free Drupal Website Program
- Social Media Cheat Sheet
- Government Relations Resources

Section, Branch & Region Action Calendar

| Oct. 10-13 | Annual Convention in Miami, FL |
| Oct. 30 | Outstanding Section and Branch Award nominations are due |
| Nov. 30 | Section, Branch and Region Annual Reports are due |
| Dec. 15 | Section Federal Tax Filing due to ASCE’s Accounting Department |
| Mar. 11-13 | Legislative Fly-In |
| June 1 | Submissions are due for the Outstanding Section & Branch Web Award |
| Sept. 1 | Section and Branch Leadership Reports Due |
| Sept. 20-21 | Leader Orientation for new Governors and Directors in Reston |
| Sept. 22-23 | Presidents and Governors Forum in Reston |
Region Recap
Many LTC actions and resources directly impact Region Directors and Governors. LTC continues to explore additional training opportunities for incoming Region Directors and Governors. If there are specific leadership training programs that the Directors and Governors are looking for, please let LTC know.

Region Governors Refresher Webinar
The Region Governors Refresher Webinar is scheduled for August 13 at 2pm EDT.

LTC Participation in Region Meetings
LTC welcomes the opportunity to participate in your Region Conference Calls. We also look forward to attending your next face-to-face meeting when feasible and offer whatever assistance you need.

Final Thoughts from the Chair
LTC had a great summer committee meeting, and it was fun hosting everyone at my office in Portland, Maine. Vacationland made for the perfect setting to recharge and to really get into the planning for our upcoming conferences, and to talk about new ideas for things to come. As always, we welcome all feedback on our regular programs, and ideas for things that we should be doing to support ASCE’s Leaders.

Region Annual Report Content
Region Annual Reports are posted in the Region Governors Collaborate Community. LTC encourages all Directors and Governors to review other Region’s reports.

Region Operations Handbook
The Region Operations Handbook provide guidelines, resources, and responsibilities for your Region. The Region Operations Handbook, maintained by the Leader Training Committee (LTC), is updated as needed to ensure it aligns with current Society operations.

Thank you to everyone who already participates in our programs – without you, we wouldn’t have the opportunity to expand and grow what we do. We’ll see you this fall as we start up our webinars and conferences again!

- Lauren
INTRODUCTION

- Provide a general overview of the proposed project, including the origination of the project idea and how it developed.

List the goals of the project, including how it will encourage students to join ASCE and continue as a professional member after graduation.

IMPACT

- Describe how the project will expose and educate students and student chapters about ASCE and the civil engineering profession. How will the project strengthen relationships with individual student members?
IMPACT continued

- Estimate the number of member and non-member student participants and their years (for example, Sophomore).

- Describe how the project will attract non-member students to formally join ASCE. What planned key points will be included?

- Describe how the activity will encourage ASCE student members to transition to Associate membership after graduation. What planned key points will be included?

- Describe how the project will provide an opportunity to an ASCE local level entity (for example, Younger Member group) to effectively interact with students?

- Describe how the project effectiveness will be measured.

PLANNING

- Provide a detailed schedule that will conclude no later than April 30, 2020.

- Provide an estimated budget indicating resources needed for the project, as well as available resources and additional funding sources and amounts.

- Describe the coordination of the activity with the student chapter(s). How will the student chapter(s) be involved in the planning of the activity?

- Describe the plan for long-term continuity and sustainability of the project. How will the planned outreach effort be sustained in the future?

PROJECT COMPLETION AND FINAL REPORT

- Projects must be completed by April 30, 2020.

- A Final Report receipts totaling the amount of the grant must be submitted by May 15, 2020.

- If for any reason the Grantee is unable to complete the approved project as proposed, the Grantee may request via email (student@asce.org) an extension or reallocation of awarded STAY Grant monies. Project leads should work with staff to ensure their revised program meets the requirements of the STAY Grant program.
STAY Grant Final Report

As a STAY Grant recipient, to receive reimbursement, you must prepare and submit a Final Report. Please use the form below to complete your Final Report. Submit a single PDF with all required attachments, including receipts, by May 15, 2020 to the Student Transition Younger Member Retention Task Committee at student@asce.org.

Grant Details

- Name of Grantee (Section, Branch, YMG, Institute Chapter):
  _______________________________________________________________

- Primary Contact Person (this is to whom the Grant check will be sent):
  _______________________________________________________________
  o Email _______________________________________________________
  o Phone _____________________________________________________
  o Mailing Address____________________________________________

- Event Title ___________________________________________________

- Proposed Grant Amount $______________

- Actual Cost, to be reimbursed $______________

- Total number of ASCE members who participated in the program ______
  o Student Members ________________
  o Younger Members (professionals age 35 and under) ______________
  o Professionals over age 35 _______________

- Total number of non ASCE members who participated in the program ______
  o Student Members ________________
  o Younger Members (professionals age 35 and under) ______________
  o Professionals over age 35 _______________

- Total number of new ASCE members signed up through the program_______
  o Student Members ________________
  o Younger Members (professionals age 35 and under) ______________
  o Professionals over age 35 _______________
STAY Grant Final Report continued

Introduction:

- Provide a general overview of the project, summarizing the major components and their associated costs.
- Describe each goal of the project.
- Describe how well the project encouraged students to join ASCE and continue as professional members after graduation.

Impact:

- Describe how the project exposed and educated students and student chapters about ASCE and the civil engineering profession. How did the project strengthen relationships with individual student members?
- Describe how the project attracted non-member students to formally join ASCE. What key points were included?
- Describe how the activity encouraged ASCE student members to transition to Associate membership after graduation. What planned key points were included?
- Describe how the project provided an opportunity for an ASCE local level entity (for example, Younger Member group) to effectively interact with students.
- Describe how project effectiveness was measured.

Reflection:

- Provide a budget summary, including additional funding sources and amounts.
- Describe the plan for long-term continuity and sustainability of the project. How will the planned outreach effort be sustained in the future?
- Describe how well each goal of the project was attained.
- What lessons were learned? What would you ensure would remain the same and what would you change if you were doing it again?