

## ASCE Wisconsin Section Board of Directors Meeting Agenda

This Meeting	Location	Start Time	Est. End Time
Thursday, September 28, 2023	Board Meeting	9:00a – 11:00	In-person at Discovery World and Virtual
Next Meeting	Location	Start Time	Est. End Time
November 29, 2023 (moved due to Thanksgiving holiday)	Board Meeting	3:00 – 5:00	Virtual

Dial-In Meeting Information			
Join Zoom Meeting <a href="https://us02web.zoom.us/j/83318401152?pwd=cW5raS8wakNwSDIzTHVzYU5CSXhodz09">https://us02web.zoom.us/j/83318401152?pwd=cW5raS8wakNwSDIzTHVzYU5CSXhodz09</a>  Meeting ID: 833 1840 1152 Passcode: 069248			
Officers			
X	Danny Xiao (President)	X	Brad Severson (Secretary)
X	Matt Dahlem (President-Elect)	X	Martin Hanson (Treasurer)
X	Jennifer Schaff (Past President)		
Directors at Large			
	Tony Castle	X	Joe Zellmer
	Jennifer Hurlebaus		Travis Pickering
Branch Directors			
X	Corona Woychik (NW)	X	Dan Witter (FRV)
	Matt Buckli (SW)	X	Jacob Brunoehler (SE)
Standing Committee Chairs			
X	Darrell Berry (Awards)		Carl Sutter (Budget and Finance)
	(Diversity)		(History and Heritage)
X	Jennifer Schaff (Panel of Directors-at-Large)	X	Jennifer Schaff (Membership)
X	Matt Dahlem (Newsletter)	X	Jennifer Schaff (Nominations)
X	Matt Dahlem (Yearbook)		Gregory Schroeder (Public Affairs)
Technical Committee/Institute Chapter Chairs			
	Brian Udovich (Construction Institute Chapter)		Laura Gerold/Mark Augustine (Environmental and Water Resources Institute Chapter)
	Emil Bautista (Geo-Institute Chapter)		Harry Farchmin (Management Committee)
	Robert Schumacher (Structures Committee)		Jaime Hernandez (Transportation and Development Institute Chapter)
Conference Committee Chairs			
X	2023 Spring Technical Conference (Northwest Branch)	X	2023 Annual Meeting (Centennial Planning Committee)
	2024 Spring Technical Conference (Fox River Valley Branch)		2024 Annual Meeting (Southeast Branch)
Others			
	Jesse Jefferson (Region 3 Governor)	X	Ken Mika (Region 3 Director)
	Kevin Frost (Engineers Without Borders)	X	Ken Mika / Jennifer Schaff (Report Card Committee Co-Chairs)
X	Jill Miller/Mone't Johnson (Impact AMC)	X	Ken Mika (2023 Centennial Year Planning Committee)

1. Welcome (Danny Xiao)

**Danny called the meeting to order at 9:09 a.m. CT.**

2. Consent Agenda (Danny Xiao)

a. July Meeting Minutes (Matt Dahlem) - **Attachment 2a**

**Marty moved to approve the consent agenda; Joe seconded the motion. All in favor, none opposed; motion passed unanimously.**

Items removed from consent agenda for individual discussion

Financial Report (Martin Hanson) – **Attachment 2b**

**Brad moved to approve the financial report as presented. Jennifer seconded the motion. All in favor, none opposed; motion passes.**

3. Old Business

a. ASCE Region 3 2023 Assembly - 8/25-26, Fargo, ND (Danny Xiao, Jennifer Schaff)

**Ken provided an overview of the assembly - there were 25-30 in attendance and it went well. North Dakota is now represented, and there were several attendees from Canada. Society and Region bylaws were amended and there was a celebration. There are now more women on the Society board than men. Next year this event will be held downtown Chicago.**

4. New Business

a. 2023-2024 Wisconsin Section BOD Schedule (Matt Dahlem) - **Attachment 4a**

**The Board reviewed the schedule and agreed to move forward with it. Impact will schedule these meetings for the coming year.**

b. Engineering Achievement Project Awards (Darrell Berry) - **Attachment 4b**

**Darrell recommended moving the cost limits for the Engineering Achievements to the new tiers on the attachment. The recommendation was received positively. Joe Z. suggested reviewing the success of the new tiers and if necessary moving back to a four-category structure.**

**Marty moved approve the revised Awards. Jennifer seconded the motion. All in favor, none opposed. Impact will update the category tiers for awards across materials in October.**

c. 2023 STEM Expo Sponsorship (Southeast Branch) <https://www.ascewise.org/stem-expo/> (Danny Xiao, Martin Hanson) - **Attachment 4c**

**Ken endorsed the event as deserving support from the Wisconsin Section. Jennifer proposed elevating it to the Gold Sponsorship level, a motion seconded by Joe. The motion was carried with unanimous approval, as there were no objections.**

d. Elections Results - **Attachment 4d**

**Jennifer moved to accept the election results as presented. Martin seconded the motion. All in favor, none opposed. Brad and Joe abstained. Motion carries.**

e. Impact AMC Termination - (Danny Xiao, Jennifer Schaff, Martin Hanson)- **Attachment 4e**

- **In recent years, impact has experienced significant growth, which is undoubtedly a positive development. However, due to this expansion, we find ourselves in a position where we need to focus on larger clients. Unfortunately this means we find ourselves**

needing to respectfully part ways with some of our current clients – one of which is you all. Notice has been provided for an October 31, 2023 end date.

- **Impact will:**
  - **Determine if they can extend their contract through year-end and notify them by Monday.**
  - **Send a copy of the scope to Marty.**
  - **Work with Marty to transfer materials to the location of his choice.**
  - **Send Marty email to share onedrive with.**
- **A subcommittee will be informed which will include Joe, Marty, Jennifer, Brad, and Matt D. Brad will coordinate a kickoff meeting.**

- f. Advertise job opportunities on Section/Branches website and newsletter (Jennifer Schaff) - **Attachment 4f**

**Jennifer put forward the idea of utilizing a job board to generate revenue for the Section, and this suggestion was met with enthusiasm. Danny has taken on the responsibility of leading this endeavor, with a target launch date set for the spring to cater specifically to graduating students. Further discussions on this topic are scheduled for upcoming meetings.**

- g. Proposed changes to the ASCE Wisconsin Section Excellence in Journalism Award nomination form (Darrell Berry) - 4g

**Jennifer moved to approve the above changes. Brad seconded the motion. Motion passed unanimously.**

- h. DRAFT FY 23-24 ASCE-WI Budget (Martin Hanson) – **Attachment 4h**

**Marty provided an overview of the draft budget for FY2023-2024. Brad asked various clarifying questions. Marty will put together a few proposed revisions and present them for board approval at the November meeting.**

- i. NW Branch Hotel Reimbursement - **Attachment 4i**

**Danny moved to approve reimbursement of the amount requested. Joe seconded the motion. All in favor, Corona abstains, none opposed; motion carries.**

5. Reports (provided as information only)

a. Branch Reports

- i. Fox River Valley (Dan Witter)
- ii. Northwest (Corona Woychik)
- iii. Southeast (Jake Brunoehler)
- iv. Southwest (Matt Buckli)

b. Conference Committees

- i. 2023 Spring Technical Conference (Northwest Branch)
- ii. 2023 Annual Meeting (Centennial Planning Committee)
- iii. 2024 Spring Technical Conference (Fox Valley)

c. Standing Committees

- i. Awards (Darrell Berry)
- ii. Budget and Finance (Carl Sutter) **Attachment - 5c**
- iii. Wisconsin Infrastructure Advocacy Update (Jennifer Schaff/Ken Mika/Martin Hanson)

- iv. ASCE Wisconsin Section's 2023 Centennial Year (Ken Mika) - Request for Reimbursement (Carl Sutter) - **Attachment 5civ**
    - v. Membership (Jennifer Schaff)
    - vi. Nominations (Jennifer Schaff)
    - vii. Panel of Directors-at-Large (Jennifer Schaff)
    - viii. Public Affairs (Gregory Schroeder)
    - ix. Election (Jennifer Schaff)
    - x. Yearbook (Matt) June July
  - d. Technical Committees/Institute Chapters
    - i. Architectural Engineering (AE) Technical Committee (Larry Buechel)
    - ii. Construction Institute Chapter (Brian Udovich)
    - iii. Environmental & Water Resources Institute Chapter (Laura Gerold/Mark Augustine)
    - iv. Geo-Institute Chapter (Emil Bautista)
    - v. Management (Harry Farchmin)
    - vi. Structures (Robert Schumacher)
    - vii. Transportation & Development Institute Chapter (Jaime Hernandez)
  - e. Administrative Management (Impact) - **Attachment 5e**
6. Schedule Next Meeting/Relevant Dates

## PROPOSED 2023-20244 ASCE Wisconsin Section Board of Directors Meeting Agenda

Date	Meeting	Time	Location
November 29, 2023 (moved due to Thanksgiving holiday)	Board Meeting	3:00 – 5:00	Virtual or Location TBA
January 17, 2024	Board Meeting	3:00 – 5:00	Virtual or Location TBA
TBA - March 2024	Spring Technical Conference - Fox River Valley Branch	8:00 - 5:00	TBA - FRV
March 20, 2024	Board Meeting	3:00 – 5:00	Virtual or Location TBA
May 15, 2024	Board Meeting	3:00 – 5:00	Virtual or Location TBA
July 17, 2024	Board Meeting	3:00 – 5:00	Virtual or Location TBA
September 18, 2024	Board Meeting	3:00 – 5:00	Virtual or Location TBA
TBA - September 2024	Annual Meeting - Southeast Branch	8:00 - 5:00	TBA - Southeast Branch

### 7. Adjourn