



Board Meeting Minutes ASCE Ithaca 1/12/2022 at 5:00pm zoom

Attendees: Jery S, Younes D, Scott F, Dave H, Ben GP

Approve last meeting minutes -11/2021 approved

Officer Updates:

-Treasury update- (Dave H) 8177.53 tax filing is done.

NYS council dues \$97 -paid

Zoom renewal standard pro annual \$149.90 (12/15/21) reimburse to Ben GP- approved

- Estate of Winslow T. Shearman paperwork (Dave H)-asked Wilmington Trust for update 11/10/21-no news

- Constitution and Bylaws update (Dave K & Jery S)- should pursue for now.

Share current w/Younes

-add in Cornell Faculty advisor as board member? Previously was board member

-could remove both director positions for five board members total. Is this allowable by ASCE?

-Nominated Jery S as Vice President

-discuss Section envelopment potential & process

or discuss sharing resources w/Syracuse section-call Kip W (Ben GP)

-NYS Infrastructure Report Card (Beth Ann & Andy A)-planning Q2 2022 release. Looking for volunteers for release committee for organize event virtual/in person- find speaker (Younes D) – BJC WWTP Chief Operator? Susquehanna River Basin Commission? And Broome County Roads/Dams (Leslie B?), USACE flooding issues / upper Susquehanna study next steps (Baltimore district) -half hour presentations?

-section annual report due 11/30 (Ben GP)-submitted 1/10

- President Elect- (former Ben GP)- **looking for volunteer**

- Website/ newsletter - (former Dave K) – **looking for new volunteer-grad student member or hire contractor? (Jery S)**

Ben to fwd info drupal & asce national contact

- Region 1/NYS Council delegate (Younes D)

NYS council award nominations deadline for submittals is March 1, 2022.

Spring meeting virtual hybrid date April TBD in Connecticut

-practitioner advisor to Cornell University (Lynne Y/ Tom F)- Scott F?

-Jery S to invite Matt Reiter mtr68@cornell.edu -professor of practice

Events to plan:

2022 Multi-Region Leadership Conference – virtual February 9W-11F at 1-5pm EST daily – send at least one or two attendees (Dave H?) Younes D

-Engineer Week Tuesday February 22 event with Broome NYSSPE? (Ben GP & Younes)

-Tour of new Cornell Vet school building -reschedule for March 2022 or during Student Symposium? (Scott F)

-Beth Ann will ask Maria Lehman president elect come speak about National Report Card in spring (Student Symposium or View of Lake dinner?), we will invite students and have a hybrid in person and virtual event? Try for 6pm time Tuesday/Wednesday – Beth Ann will reach out again and try and pick a date. (Beth Ann)

-Cornell to host Upstate Regional 1.1 Student Symposium (formerly the student conference) spring 2022, both Steel Bridge and Concrete Canoe teams. (Beth Ann, Scott F) Planning assistance from council.. Expect 100+ student attendees. Planning meetings monthly start Sept until close to the event and then every 2 weeks. The professionals helped in getting donations and judges for the event. The tentative dates for the event are April 21-23, 2022 in person. Request volunteers as we get closer. Younes- bridge? Next call Wednesday, February 16, 2022 12:30pm-1:00pm, Eastern.

-Early May Cornell View of the Lake event with scholarship awards and student presentations? (Dave H)

-Younger member forum in June TBD

-Summer June event – Discover Cayuga Lake boat tours, speaker on lake watershed TMDL, 70 person capacity (Dave H)

-**Summer August event** – volunteer or PDH event / picnic Stewart Park or Myers Point, Cayuga Nature Center / Lab of Ornithology / Museum of Earth / golf / group hike? Outdoor Adventure Center zip line at Greek Peak Mountain Resort? (**event champion?**)

-Cornell Resume Review Fall 2022 late August (avoid labor day)– needs at least month lead time. (Scott F or other)

- Schedule for bimonthly board meetings, propose on 2nd Wednesday of odd months at 5pm in the next year 2022, so dates 1/12, 3/9, 5/11, 7/13, 9/14, 11/9 continue virtual, possibly do one or two as lunch time call or 6pm dinner meeting. March 9th at 5pm.

-September 2022 Annual board meeting with membership invited. (Ben GP)

Adjourn 18:45

Duties performed and ballpark time spent on each is provided below:

1. **Newsletter editor:** Prepare and distribute newsletters using Constant Contact using information gathered from section meetings, meetings with the NYS Council and Region 1, ASCE President emails, and news items provided by others. Estimate time spent = 2 hrs/mo.
2. **Website manager:** Update events calendar, prepare announcements. Est. time spent = 1 hr./mo.
3. **Constant contact updates and announcements:** Issue emails to members to announce meetings, activities, voting reminders and other reminders. Download membership information and update the email contact list annually (Note: I think this is a function usually performed by the Secretary). Estimated time spent = 2 hr./mo.

subtotal 5 hr/month

President: Organize and run board meetings, answer emails, complete annual report to ASCE national and general leadership, help plan a couple events during year. Estimate 8-10 hr/month