

Connecticut Society of Civil Engineers Section of American Society of Civil Engineers (CSCE) Board Planning Meeting Conference Call via Teams
Friday, February 10, 2023, at 12:00 P.M. EST



The conference call/meeting began at 12:00 p.m. The following people were in attendance on the call:

Scott Nolan, CSCE President	Byungik Chang, Chair of the CT Chapter of the ASCE Structural Engineering Institute (SEI)
Aaron Foster, CSCE President-Elect	Tom Loto, Chair of the CT Chapter of the ASCE Environmental & Water Resources Institute
Rich Cohen, CSCE Vice President	Ron Hill, President of Fairfield County Branch of CSCE
Tyler Parker, CSCE Treasurer	Hudson Jackson, Chair of the Student Chapters Committee
Sam Turek, CSCE Newsletter Editor	Nathan Rossi, Chair of Golf Outing Committee
Brianna Ritacco, CSCE Director I	Alex Mora, Member of the CT Chapter of the SEI
George Gerard, CSCE Director II	Thomas Wamser, Member of Younger Members Group
Amy Petrone, CSCE Administrative Assistant	Alex Klose, President of the Younger Members Group
	Danielle Spicer, ASCE Region 1 Governor

The following topics were discussed:

1. Report from ASCE Region 1 Governor – Danielle Spicer

- Next Region 1 Assembly at Rowan University in NJ - Friday, March 31 - Saturday, April 1, 2023 – Scott Nolan and Aaron Foster are interested in attending this event. Hotel registrations should be made by February 28, 2023. There will be a hybrid option at this Assembly for Board members who cannot attend in person. The Assembly will run from 8-4:30 p.m. on April 1st. Breakfast will be provided, and an evening social will be held featuring axe throwing. There will also be a social on Friday night for people who arrive on Friday. People should let Danielle Spicer know if they will be arriving on Friday so they can attend the social.
- Fall Region 1 Assembly – This event will be held on 9/23/23 or 9/30/23 in Montreal.
- Danielle Spicer will be ASCE Region 1 Governor until September 2023. Greg Schwartz will be the next Governor.

2. Review/Approve Minutes from CSCE Meeting on January 17, 2023

- Scott Nolan made a motion to approve the minutes. Brianna Ritacco seconded the motion and it passed unanimously.

3. Monthly Dinner Meetings

February 15 - In-Person Dinner Meeting at the Constitution Room in Memorial Hall at CCSU – Registration is open.

March 22 - In-Person Dinner Meeting at the Norwalk Inn - Registration is open.

April 18 - In-Person Dinner Meeting at the USCGA - Registration is open and CSCE still needs a speaker bio, a presentation overview and photos to promote the meeting. CSCE also needs to finalize the schedule for the meeting, which will include the distribution of student awards.

May 17 - Virtual Lunch Meeting - Registration is open.

4. Annual Events / Critical Discussion Items:

4.1 Younger Members Group Update - Tom Wamser shared the following info:

- Social on January 26, 2023 – This event went well. The YMG may host another social in about 6 months.
- Resume Review at UNH on February 14, 2023 – There are 4-5 volunteers who have signed up and potentially 30 students could attend. More volunteer resume reviewers are always welcome. Food will be provided.
- The Yard Goats contacted him about a group trip to the stadium.
- United Concrete in Wallingford connected with Eric Hoyt and Tom Wamser to host a visit to a site. Tom Loto also went on a similar site visit recently that was well attended.

4.2 ACE Awards - May 23, 2023

- The deadline is March 17, 2023.
- Registration/Sponsorship Rates – Tyler Parker will review past costs at the ACE Awards before recommending any price changes for this year.
- 2024 - CSCE can reserve the Glass Room now for the 2024 ACE Awards to avoid conflicting with other organizations' events in May/June. In January 2023, the Aqua Turf had these dates available in 2024: May 6, 7, 8, 13, 14, and 15. After discussing the different dates, it was decided that Amy Petrone will ask the Aqua Turf Club about reserving the Glass Room on May 15 and if that is not available, then she will ask about May 14, 8 and 7.

4.3 PayPal Update – The Board discussed looking into other payment processing options. Aaron Foster shared that Constant Contact is being replaced nationally at ASCE National. State sections will get a subscription to the new registration processor from ASCE for free. This change is expected to happen in September 2023. CSCE will wait until after that change is made to make any changes with its PayPal account.

4.4 CSCE Lands' End - People can purchase CSCE branded items from Lands' End.

5. CSCE Executive Board Activities

5.1 President's Report:

- CSCE Golf Outing Update – Nathan Rossi shared that the outing has been moved to June 23, 2023. A save the date email was going out today. The fees for 2023 will be determined shortly.
- Scott Nolan will reach out to current CSCE Board Members about being on the Board in 2023-24. If anyone has any referrals for people to join the Board, please let him know. Maybe some members of the YMG would be interested in being on the Board.
- Scott Nolan will reach out to Brianna Ritacco to find out if CSCE can give out PDHs for speakers at seminars and dinner meetings.

5.2 President-Elect's Report:

- Aaron Foster provided the following information from the 2023 ERYMC - Joe Natale of the ASCE Philadelphia Section created a PDH certificate generator that CSCE can use. Also, CSCE dinner meetings are unique and other sections are interested in running similar events.
- He will meet with Tyler Parker and Amy Petrone regarding prices for CSCE events.
- He will reach out to people from ERYMC about sponsorship levels.

5.3 Report from Vice President:

- The NYS PDH Renewal Application fee and application are ready to be submitted.
- Rich Cohen will contact the UHA Civil Engineering Career Club about a CSCE presentation at an upcoming event.

- He will follow up with Hudson Jackson about the topics that were discussed at today's Student Chapters Committee meeting.

5.4 Report from Treasurer:

- Tyler Parker will contact Webster Bank about voiding the 2022 scholarship check that was not cashed.
- The balances from Webster Accounts & PayPal are ~\$4,000 in Savings, ~\$4,000 in Checking, and ~\$13,000 in PayPal.
- The Board discussed some challenges with CSCE finances. CSCE needs to look at the sponsorship levels for 2023. Scott Nolan, George Gerard and Aaron Foster can meet with him about CSCE's finances and ways to generate revenue.
- Anyone with expenses from the 2022 ERYMC should submit them to Tyler Parker.
- One way to raise money is to raise CSCE Section dues.
- Amy Petrone will gather information about past costs at dinner meetings. Aaron Foster and Tyler Parker will review them and determine any changes in the future.
- After a discussion about the rising costs of dinner meetings and their effect on CSCE's finances, Scott Nolan made a motion to increase all the registration costs of the upcoming meetings in March and April by \$10 (except for speakers). Rich Cohen seconded the motion and it passed unanimously.
- Tom Loto suggested that CSCE look at offering annual sponsorships to companies.
- CSCE could also change sponsorship levels at monthly meetings, i.e., offer a recruitment sponsor level and reduce the \$1,000 sponsorship to a more affordable amount.

5.5 Report from Secretary

- Follow up: Annual Report & Fairfield Branch Report - Scott Nolan will follow up with Eric Hoyt about submitting these annual reports for CSCE and the Fairfield County Branch to ASCE.

5.6 Report from Newsletter Editor

- Sam Turek shared that the last newsletter was distributed last week.
- A write-up of the 2023 ERYMC and award winners could be included in the next newsletter.

5.7 Report from Director I

- Brianna Ritacco is still working on updates to the CSCE Operations Manual.
- CSCE-WTS 2023 Event - Rabih Barakat interested in helping with this event.

5.8 Report from Director II

- George Gerard can log-in to Quicken to help review finances. Tyler Parker will send log-in info to him.
- He will order a CSCE banner with the EWRI-CT Chapter logo and other chapter logos on it.

6. Reports from /Institute/Committee Chairs/Fairfield County Branch

- CT Chapter of the ASCE Environmental & Water Resources Institute - Tom Loto will send names of people who worked on report card to Amy Petrone to see which ones are CSCE members.

The meeting was adjourned at 1:31 p.m.