

Connecticut Society of Civil Engineers Section of American Society of Civil Engineers
(CSCE) Board Planning Meeting Conference Call via Teams

Friday, April 7, 2023, at 12:00 P.M. EST



The conference call/meeting began at 12:00 p.m. The following people were in attendance on the call:

Scott Nolan, CSCE President	Byungik Chang, Chair of the CT Chapter of the ASCE Structural Engineering Institute (SEI)
Aaron Foster, CSCE President-Elect	Landon Barlow, Chair of the CT Valley Chapter of the ASCE Geo-Institute
Tyler Parker, CSCE Treasurer	Tom Loto, Chair of the CT Chapter of the ASCE Environmental & Water Resources Institute
Eric Hoyt, CSCE Secretary	Ranjit Bhawe, Chair of the CT Chapter of the Transportation & Development Institute
Sam Turek, CSCE Newsletter Editor	Thomas Wamser, Member of Younger Member Group
Brianna Ritacco, CSCE Director I	Amy Petrone, CSCE Administrative Assistant
Nathan Rossi, Golf Outing Committee Chair	

The following items were discussed:

1. Report from ASCE Region 1

- Re-cap Region 1 Assembly in Rowan University in NJ - Friday, March 31-Saturday, April 1 – Scott Nolan and Aaron Foster attended this event and thought it was awesome and well put together. The NJ sections (Student Chapters and Younger Member Groups (YMG)) that presented are very active and they get a lot of participation at their events.
- A Region 1 YMG is being set up soon and could help increase attendance at CSCE YMG events.
- Broadcasting webinars that offer NYS PDHs to NYS engineers – Aaron Foster, Scott Nolan and Tyler Parker are looking to do this in the future. CSCE could promote its webinars more to engineers outside of CT.

2. Review/Approve Minutes from CSCE Meeting on March 3, 2023

Scott Nolan made a motion to approve the minutes from the CSCE Board meeting on March 3, 2023. Tyler Parker seconded the motion and it passed unanimously.

3. Monthly Dinner Meetings

April 18 - In-Person Dinner Meeting at the USCGA - Registration is open and the evening's schedule needs to be finalized.

May 17 - Virtual Lunch Meeting - Registration is open and CSCE will advertise the event to engineers in New York State.

4. Annual Events / Critical Discussion Items:

PayPal – Since PayPal has been unusable for people who want to pay with a card and no PayPal account, Tyler Parker is going to look into other payment processing options like a Square card reader.

ASCE Collaborate – Since ASCE is moving away from Constant Contact this summer, Amy Petrone will set up a basic event in ASCE Collaborate in the next few weeks and ask CSCE Board members to register for it to get people acquainted with the new platform.

Younger Member Group Update from Tom Wamser

- YMG Bylaws – The Bylaws have been sent to Scott Nolan for his review.
- YMG is interested in looking into rebranding YMG to a different name (something like Future Leaders).
- A new member is Gregory Castater.
- Virtual PE & More Tell All at Lunchtime on April 19, 2023 – People should reach out to Tom Wamser if they can help out. If you work with someone with a unique credential, please let Tom know.
- Hartford Yard Goats Game Trip – Details are being reviewed. The trip could be in summer/fall.
- Site Tour - United Concrete is open to offering a technical tour in the next couple of months. The tour could be from 3-4 p.m. followed by a social at a local brewery. CSCE may be able to offer NYS PDHs for the tour.

ACE Awards - May 23, 2023

- 2024 - In January 2023, the Aqua Turf had these dates available in 2024: Monday May 6, Tuesday May 7, Wednesday May 8, Monday May 13, Tuesday May 14, and Wednesday May 15. Amy Petrone will look at the 2024 date that CSCE reserved after this meeting.
- Amy Petrone will post the 8 ACE Awards applications and the individual nominations in ASCE Collaborate today.
- It was decided that CSCE would not offer 1 NYS PDH at this event.

5. CSCE Executive Board Activities

5.1 President's Report – Scott Nolan

- March 2023 Meeting at Norwalk Inn - A couple of meeting attendees were interested in getting more involved with the Fairfield County Branch. Aaron Foster is in contact with them.
- Wolcott High School Visit – He and Rich Cohen visited this high school to talk about civil engineering with high school students.
- Recruited two colleagues to join CSCE (one this year, one will join next year cycle). One of them showed interest in Institutes (Water Resources & Coastal?).

5.2 President-Elect's Report – Aaron Foster

- Annual Corporate Sponsorship – CHA is interested in paying for an annual sponsorship with CSCE. CSCE needs to determine the specifics of the sponsorship. CSCE could reach out to other local organizations like WTS for the details of its corporate sponsorships. Companies may want sponsorships to include registrations to dinner meetings, logos on mailings, emails and signage at CSCE events, job postings, or a foursome at a golf outing. CSCE currently offers one corporate sponsorship. Aerix Industries currently pays \$360 to CSCE for 6 months (\$60/month) to put its logo on the CSCE general emails. ASCE may list some best practices related to annual sponsorships on its website.

5.3 Report from Treasurer – Tyler Parker

- There is approximately \$25,000 in CSCE's bank account and \$9,000 in CSCE's PayPal account. He will send reimbursement checks to Amy Petrone, Aaron Foster and Scott Nolan, and place a stop payment on an uncashed scholarship check from 2022. There is no bank fee to place the stop payment.
- Scholarships - Based on sponsorships and ACE Awards, CSCE can review whether it needs to pay for scholarships from the Scholarship Fund instead of its operating budget.
- Card Reader – He will look at the options soon, including those from Square and Webster Bank.

- He will have an annual budget framework for the Planning Meeting. In the future, before the Board decides about spending money, it should review its budgetary information.
- He will upload local budget information to the CSCE/ASCE online version of Quicken.

5.4 Report from Secretary – Eric Hoyt – CSCE submitted its annual report to ASCE.

5.5 Report from Newsletter Editor – Sam Turek – He is working on the April CSCE newsletter.

5.6 Report from Director I – Brianna Ritacco

- She received a list of people with outstanding payments from ASCE. She will reach out to them.
- Operations Manual – She is working on updates to the manual.
- City Steam – Tyler Parker will check if CSCE has paid all its invoices from City Steam and let her know.
- She will check with the DOT Commissioner to see if he can speak at a September CSCE dinner meeting.

6. Reports from /Institute/Committee Chairs/Fairfield County Branch

6.1 CT Chapter of the ASCE Structural Engineering Institute - Chair: Byungik Chang - There is no update on SEI chapter at this time. The Chapter will meet next Friday and send an update to Amy Petrone.

6.2 CT Chapter of the ASCE Transportation & Development Institute - Chair: Ranjit Bhavé – Amy Petrone will check on the link in Teams for the upcoming meeting on May 17, 2023. CSCE will have a run through the week before.

6.3 CT Valley Chapter of the ASCE Geo-Institute – Chair: Landon Barlow – The Chapter’s next seminar is on April 21, 2023. Randy States is managing it. The program has been developed and sponsors have all signed up. There are exhibit tables still available. The Chapter has also begun to plan the next GEO-CT Conference that will be held on September 22, 2023. The GEO-CT.org website promoting the conference is up and running. Amy Petrone will add a link to it on the CSCE website. If CSCE can get a Square reader before the conference, it could be used for conference payments.

With no more business to discuss, the meeting adjourned at 1:05 p.m.