

2020 CSCE Annual Planning Meeting Conference Call Minutes
Friday, June 19, 2020, at 12:00 PM EST



The conference call/meeting began at 12:00 p.m. The following people were in attendance on the call:

George Gerard, CSCE President
 Brianna Maljanian, CSCE President-Elect
 Scott Nolan, CSCE Vice President
 Aaron Foster, CSCE Treasurer
 Clay Patterson, CSCE Secretary
 Tim Ariosto, CSCE Newsletter Editor
 Ben Cote, CSCE Director I & CT Valley Geo-Institute Chair
 Dave Chapman, CSCE Director II
 Danielle Spicer, ASCE Region 1 Governor
 Amy Petrone, CSCE Administrative Assistant

Chris Beaulieu, CSCE Past President
 Ranjit Bhawe, CT Chapter of Transportation & Development Institute Chair
 Bob Gomez, CSCE Past President
 Ron Hill, CSCE Fairfield County Branch President
 Katie Klose, CSCE Younger Member Committee President
 Alex Mora, Structural Engineering Institute – CT Chapter Chair
 Jud Wible, CSCE Golf Outing Chair

1. 2020-2021 CSCE Officer Installation – ASCE Danielle Spicer installed the following CSCE Officers for 2020-21:

President: George Gerard Treasurer: Aaron Foster Director I: Ben Cote
 President-Elect: Brianna Maljanian Secretary: Clay Patterson Director II: Dave Chapman
 Vice President: Scott Nolan Newsletter Editor: Tim Ariosto

2. ASCE Region 1 Assembly – The details of this event are still being determined. When they are finalized, Danielle Spicer will contact CSCE via email. The Assembly may be reduced to 1 day in length. At this time, no PDH presentation is being included in this event.

3. CSCE Dinner Meetings – The following meeting dates, topics, co-sponsors, and locations were proposed for 2020-2021:

Dates	Topics	Co-Sponsors	Locations
September 15	2020 ACE Awards	n/a	Aqua Turf Club
September 29 or 30	Water Resources	Water Resources Committee	University of Hartford
October 13, 14, or 15	Geotechnical	CT Valley Geo-Institute	Central Connecticut State University
November 9, 10, 11 or 12	Construction	CT Chapter of the Construction Institute	Quinnipiac University
Early December	Transportation	CT Chapter of the Transportation & Development Institute	Possible Virtual Lunchtime Meeting
January 25, 26, 27, 28	Structures	SEI-CT Chapter	University of Connecticut
Feb. 22, 23, 24, or 25	Legislative Affairs	American Council of Engineering Companies – Contact Mike Oliver of ACEC to coordinate	University of New Haven, Amarante’s Sea Cliff or the Baci Grill in Cromwell
March	Transportation	Fairfield County Branch	Norwalk Inn
April	Presentation by DOT Commissioner	Government Engineers Committee	U.S. Coast Guard Academy
May	2021 ACE Awards	n/a	Aqua Turf Club
June or July	Lunchtime Meeting	To be determined	Hartford Armory

The following items were discussed related to dinner meetings in 2020-2021:

- In recent years, challenges with viewing & hearing the presentation and finding parking have come up at CSCE's meetings at the Yale Graduate Club in New Haven. In 2020-21, CSCE has decided to look for other venues for its dinner meeting that is co-sponsored by the ASCE Student Chapter at the University of New Haven. Other venues that were suggested include Bartels Alumni Lounge at the University of New Haven, Amarante's Sea Cliff in New Haven or the Baci Grill in Cromwell.
 - In-person dinner meetings are subject to current CDC, ASCE and CT guidelines and regulations in place at the time of dinner meeting.
 - Dinner meetings may need to be held virtually and CSCE will ask speakers to be prepared to present virtually.
 - To provide different opportunities for CSCE members to attend events, CSCE will plan for some of its meetings to be held virtually at lunchtime.
 - CSCE will wait until 2021-22 to consider offering people an option to buy all their meals at the coming year's dinner meetings at once instead of in the weeks before each dinner meeting.
4. NYS PDH Sponsor Application Update - CSCE was approved by the New York State Education Department NYSED to be a Professional Development Hours (PDH) sponsor. The approval is valid until March 2023. The application payment check has been cashed.

5. August – Promotional Postcard Mailing of 2020-2021 Meetings/Events – Amy Petrone will coordinate this mailing.

6. Board Meeting Dates

- Bi-weekly/monthly zoom calls
- September – in person preceding dinner meeting, Tentative Date: September 29 or 30
- November – in person preceding dinner meeting, Tentative Date: November 16, 17, 18, or 19
- March – Stand-alone board meeting, Date: TBD
- April – in person Preceding dinner meeting, Date: TBD

If necessary, the in-person Board meetings may become virtual Zoom call

7. ACE Awards – For the 2020 ACE Awards, CSCE will aim to:

- Reduce talk time by national officers
- Slim down narratives of each of the awards
- Start presentations sooner (during dinner)
- Reduce overall duration – start dinner earlier
- Make picture taking easier, rearrange backdrop for large groups
- Have the President-Elect be the MC and the President stands for photo with winners. For the September 2020 ACE Awards, CSCE will have the 'past' positions hold for MC and photo. So, George Gerard will be MC and Ben Cote will stand with winners for photos.

Photographer – George Gerard will ask Bonnie D'Lizarraga of BDL Photos if she is available for the 2020 ACE Awards.

8. Annual Events

September 25, 2020 - Geotechnical Fall Seminar – Topic: Coastal Resiliency, Climate Change, and Geotechnical Engineering – Location: Sheraton in Rocky Hill, CT

October 9, 2020 – Golf Outing - Rescheduled date for outing at Timberlin Golf Course. The next planning meeting/conference call will probably be scheduled on July 8, 2020.

April 2021 - Geotechnical Spring Workshop – Topic: Geo-Medley: Lightweight Fill, Big Data, and Everything in Between – Location: Bartels Alumni Lounge at the University of New Haven

9. CSCE Executive Board Activities

- CSCE Bylaws & Operations Manual Status – George Gerard will confirm with Brianna Maljanian that updates related to the bylaws for Geo-Institute and the Structural Engineering Institute – CT Chapter have been addressed.
 - Dream Big DVD - Dave Chapman will send CSCE's copy of the Dream Big DVD to Amy Petrone.
10. Website Committee – Windhill Design redirected CSCE's website that is hosted by ASCE to www.csce.org in 2019. To reduce future spam:
- Amy Petrone will remove the Treasurer name/contact information from the CSCE website.
 - Amy Petrone will contact Windhill Design and/or Quasars to discontinue email forwarders from csce.org, i.e., president@csce.org.
11. Status/Action on CSCE Assets (Projector, Case, Laptop, Banners, etc.) – Within the last year, a laptop and a large banner were purchased for CSCE and smaller banners will be purchased in the coming months. These items will be managed and stored by Amy Petrone and the current President, George Gerard.
12. Report from President-Elect – In the coming year, CSCE is up to the challenge of adapting to the various new requirements for public events that have arisen because of COVID-19.
13. Report from Vice President – In the coming year, CSCE will have the opportunity to learn how to use new virtual tools to communicate with its members.
14. Report from Treasurer – The following items were discussed:
- CSCE's anticipated operational budget is similar to last year's budget. There is approximately \$54,000 in CSCE's holding account and \$6,700 in its checking account. There is approximately \$12,000 in its PayPal account. CSCE aims to keep a balance of \$5,000-\$7,000 in that account. So, Scott Nolan will transfer money from PayPal into CSCE's Webster Bank account.
 - CSCE anticipates providing \$500 per ASCE Student Chapter in Connecticut upon request.
 - Past President Bob Gomez offered to do an audit of CSCE's books and help with paying CSCE's taxes. He will look at the accounts with Aaron Foster and Scott Nolan. George Gerard, Bob Gomez, Aaron Foster and Scott Nolan will go to Webster Bank to update the signatories on CSCE's bank account this summer.
 - PayPal – Dave Chapman is currently the authorized user on CSCE's account. To plan for the future when Dave Chapman will no longer be on the Board, Aaron Foster will find out the requirements to change the name of the authorized user on the account.
15. Report from Secretary – Clay Patterson is helping Amy Petrone set up a Facebook page for CSCE.
16. Legislative Affairs Committee – Committee member Katie Klose shared with the group that this Committee would like to hold a virtual session on becoming an ASCE Key Contact in July or August 2020. As an incentive to attend the session, the Committee could raffle off a gift card to participants.
17. Scholarship Fund Committee – Almost all the 2020 scholarship checks have been cashed to date. In 2019-2020, Scott Nolan moved \$35,000 into CSCE's Schwab account to increase CSCE's scholarship fund. George Gerard will work on updating CSCE's current scholarship applications.
18. Structural Engineering Institute - CT Chapter - Alex Mora will be nominating 2 officers according to the Chapter's Bylaws.

19. Infrastructure Report Card Committee – Brianna Maljanian noted that CSCE should plan to update its report card in 2021-22.

20. Younger Members Committee - Katie Klose shared the following activity ideas and updates with the group:

- 2nd Annual CanStruction Competition (TBD - October 2020)
- YM interactive Bingo - \$5 entrance fee could be donated to charity
- Regions 1, 2, 4 & 5 Multi-Region Leadership/Younger Member Councils Conference (ERYMC) in NC in 2021 – No planning meetings for it have been held yet. It could be held virtually.
- PE virtual town hall – July or August 2020

21. Sponsorship of a Civil Engineering Design Project at the University of Connecticut - CSCE has an opportunity to sponsor a senior civil engineering design project at the University of Connecticut at the cost of approximately \$1,000. One to two CSCE members would need to be involved and manage this effort. CSCE Board members should determine if they are interested in spearheading this effort before CSCE's next Board meeting. The deadline for sponsorship submittals is August 21, 2020.

The meeting adjourned at 1:53 p.m. The next 2 Board meetings will be held via Zoom on July 17, 2020, at noon and August 14, 2020, at noon.