

2018 CSCE Annual Planning Meeting Agenda - June 27, 2018 – 10:00 a.m.

Location: Blakeslee Arpaia Chapman Inc., 200 North Branford Road, Branford, CT 06405

1. CSCE Dinner Meetings

1.1 Mix & Match Matrix

Dates	Topics	Co-Sponsors	Locations
September	Construction	Construction Technical Group	U.S. Coast Guard Academy
October	Geotechnical	CT Valley Geo-Institute	University of Connecticut
November	Structural	Structural Technical Group	University of Hartford
January	Transportation	Fairfield County Branch	University of New Haven/Quinnipiac University
March	Water Resources	Water Resources Committee	Fairfield County
April	Wild card	Government Engineers Committee	Connecticut State University (CCSU)
May			Aqua Turf Club

1.2 August – Promotional Postcard Mailing of 2018-2019 Meetings/Events

1.3 Board Meeting Dates

September – Preceding dinner meeting

November – Preceding dinner meeting

March – Stand-alone board meeting

April – Preceding dinner meeting

1.4 ACE Awards

1.4.1 Review of 2018 ACE Awards

1.4.2 2019 MC

1.4.3 Ideas for 2019 ACE Photos and photographer

- Require link to photos be provided to CSCE within 2 days of the ACE Awards
- Coordinate/schedule group photos (Past Presidents, firms, etc.) during social hour
- Determine how CSCE should use photos after the ACE Awards

1.4.4 Project & Award Application – any changes for 2019?

- Ask for permission for use of photos in application with language like, *People participating in the ACE Awards may be photographed by a photographer hired by CSCE. These photographs may appear without compensation in online, printed or electronic materials related to CSCE. People who do not want to be photographed should contact CSCE Administrative Assistant Amy Petrone.* ASCE probably has suggested language for this item.

2. Annual Events

2.1 CSCE's Events

Geotechnical Fall Seminar – September 28, 2018 - Topic: Rock Mechanics – Location: Sheraton in Meriden, CT

Geotechnical Spring Workshop – April 5, 2019 - Topic: TBD – Location: University of New Haven

Activities with other organizations – Summer 2019 Golf Outing – Need chair

2.2 ASCE National Events

- September 29-30, 2018 - Region 1 Fall 2018 Assembly, Albany NY - A Director and a Committee Chair should plan to attend this event.
- January 25-26, 2019 Regions 1, 2, 4 & 5 Multi-Region Leadership Conference - Doubletree by Hilton, Orlando, FL, - The conference includes the Workshop for Section and Branch Leaders (WSBL), the Eastern Region Younger Member Council (ERYMC), and the Workshop for Student Chapter Leaders (WSCL). The Younger Members Committee President and either the President Elect or the Vice President should plan to attend this event.
- ERYMC - in CT (2020 potentially)
- Success in sending additional members to ERYMC this year. A process that we should continue in the future.

3. CSCE Executive Board Activities

3.1 CSCE Bylaws & Operations Manual Status - At the CSCE Board meeting on January 16, 2018, CSCE Bylaws & Operations Manual, Past CSCE President Kassim Tarhini provided electronic copies of an updated Operations Manual and Appendices to CSCE. The files still need to be updated and input is needed from the Board, Committee Chairs, the Geo-Institute Chapter, and the Structures Institute Chapter. Since many of those CSCE representatives are working on the development of the State Infrastructure Report Card at this time, it was recommended that CSCE postpone action on the Operations Manual and Appendices for about 6 months until the 2018 Planning Meeting.

3.2 Director I - CSCE Website Committee – Chair: Open

- Hosting Services from Windhill Design – The following motions were suggested for discussion & action (Table for Further Discussion, Approve, or Disapprove) by CSCE Past President and Scholarship Committee Chair Jim Sime:
 - 1) Board should consider a MOTION to begin setting up and using Windhill-hosted email accounts for all CSCE officers and other volunteers affiliated with CSCE. Two benefits are: a) utilizing the Windhill email infrastructure ensures access to their email spam filtering capabilities; and, b) it would mean CSCE would have a repository of email available if needed in the future to satisfy archival or FOI informational needs. In other words, CSCE would take greater ownership of its business-related email. COMMENT: Personally, this would be non-disruptive for anyone on their smart phone and computer, as all email clients can and do attach to and pull/push email from more than one (many) email hosting service.
 - 2) Board should consider a MOTION to automatically redirect CSCE.ORG to <http://sections.asce.org/connecticut/> without displaying the “old” csce.org homepage. The benefit to members of retaining and using its registered CSCE.ORG domain name is its simplicity.
- Signature Blocks - Using images of contact information on Web sites and in our email correspondence makes it much more difficult for spammers to “scrape” and harvest email addresses, while CSCE’s intended

audience has no difficulty reading and using the contact information for its intended business/communication purposes.

- 3.3 Status/Action on Projector and Case - WiFi function doesn't work. It appears every computer it gets hooked up to will need WiFi software to be downloaded and installed) & case (still not received).
- 3.4 Status of Connecticut State Infrastructure Report Card
- 3.5 President-Elect – Open position
- 3.6 Report from Vice President – Ben Cote
- 3.7 Report from Treasurer – George Gerard
 - Anticipated operation budget
 - Recent Deposits and Scholarship Fund
 - Donation to student chapters (\$500 per chapter)
 - Student scholarship (\$800/student)
- 3.8 Report from Secretary – Brianna Maljanian
- 3.9 Report from Newsletter Editor – Scott Nolan
- 3.10 Report from Director I – Chris Beaulieu
- 3.11 Report from Director II – Hudson Jackson
 - Past President's Council
 - Audit Committee
- 4. Reports from Technical Group/Institute/Committee Chairs/Fairfield County Branch
 - Career Guidance Committee - Chair - Ben Cote
 - Connecticut Valley Geo-Institute - Chair - Ben Cote
 - Continuing Education Committee - Chair - Ben Cote
 - Construction Technical Group - Chair - Billy Cunningham
 - Fairfield County Branch - President - Ron Hill
 - Government Engineers Committee - Chair - Rabih Barakat
 - History & Heritage Committee - Chair - Randy States
 - Legislative Affairs Committee - Chair - Roy Merritt
 - Membership Committee - Chair - Brianna Maljanian
 - Programs Committee - Chair - Jeff Benoit
 - Scholarship Committee - Chair - Jim Sime
 - Structures Technical Group - Chair – Open
 - Water Resources Committee - Chair - Tom Loto
 - Website Committee – see report above
 - Younger Members Committee President – Jodi Greene
 - Summer Brewery Social – Location TBD (July)
 - Tour of UConn Research Facility (September/October)
 - Annual Trail Clean Up (October)
 - University of Connecticut Student Resume Reviews (November)

- Hartford Wolfpack Hockey Game & Social (December/January)
- Social at the Alvarium Beer Company in New Britain, CT (January)
- Attendance at the Regions 1, 2, 4 & 5 Multi-Region Leadership/Younger Member Councils Conference (ERYMC) in Orlando, FL. (January)
- Mock interview session with Quinnipiac University ASCE student chapter (March/April)
- Dunkin Donuts Stadium Tour and Yard Goats Social (June)

5. Input from Faculty Advisors/Contacts

- CCSU – Cairn Ely, Cliff Anderson
- Quinnipiac University – John Greenleaf
- Three Rivers Community College – Diba Khan-Bureau
- USCGA – Luis Garcia
- University of Connecticut – Shinae Jang
- University of Hartford – David Pines, Ted Sussman
- University of New Haven – Greg Broderick

6. Open Discussion

7. Adjournment