

2017 CSCE Annual Planning Meeting Minutes - July 12, 2017
Location: VHB Office, 100 Great Meadow Drive, Suite 200, Wethersfield CT

Meeting Attendees: President Chris Beaulieu, Vice President Omkar Jambotkar, Treasurer Ben Cote, Secretary Julie Silva, Newsletter Editor George Gerard, Fairfield County Branch President Ron Hill, Water Resources Committee Chair Tom Loto, Director II Gary Fuerstenberg (by phone), Legislative Affairs Committee Chair Roy Merritt, and Administrative Assistant Amy Petrone

The meeting began at 8:20 a.m. and the following topics were discussed:

1. Dinner Meetings – The following dates and locations were chosen for the dinner meetings:

Date	Topic	Co-Sponsors/Notes	Location
September 12 or 13 Board Meeting at 4:00	Construction	Student Chapter at University of Connecticut and the Construction Technical Group Note: Have student chapter bring book of students' resumes	University of Connecticut
October TBD	Dinner followed by Dream Big Imax Movie	Student Chapter at University of Hartford Notes: * Amy Petrone will contact the CT Science Center about reserving space for a dinner meeting and seeing the Imax movie as a group. She will also contact ASCE to see if CSCE can obtain the Dream Big DVD to show at a lower cost at a dinner meeting, possibly at a location like the University of Hartford * Have student chapter bring book of students' resumes	CT Science Center
November 14 or 15 Board Meeting at 4:00	Geotechnical	Student Chapters at University New Haven and Quinnipiac University and the CT Valley Geo-Institute Notes: * Younger Members Committee could have mock interviews/resume review prior to meeting. * Have student chapter bring book of students' resumes	Quinnipiac University
January 30 or 31	Government Engineers	Student Chapter at Central Connecticut State University and the Government Engineers Committee Note: Have student chapter bring book of students' resumes	Central Connecticut State University
January TBD	CSCE Board Meeting		Elizabeth's, Rocky Hill, CT
March 20 or 21	Structural	Fairfield Branch	Norwalk Community College
April 10 or 11 Board Meeting at 4:00	Water Resources	Student Chapter at the U.S. Coast Guard Academy and the Water Resources Committee Note: Have student chapter bring book of students' resumes	U.S. Coast Guard Academy
May TBD	ACE Awards		Aqua Turf Club, Glass Room

Amy Petrone and Jeff Benoit will contact the meeting venues to determine their availability and then follow up with Chris Beaulieu by July 28, 2017. The meetings/events postcard will be mailed by August 15, 2017.

2. ACE Awards – The following topics were raised about the 2017 & 2018 ACE Awards:

- A. Review of 2017 ACE Awards – The event was general well received.
- B. For 2018, CSCE will try to hold the event in the Glass Room instead of the Wagon Room so the speaker and the slideshow are not blocked by posts for many of the attendees.
- C. The CSCE President should be given a brief biography of the awardees.
- D. Project biographies should be made more engaging.
- E. The ACE Application should be changed to a pdf with a 500-character limit on project descriptions.

- F. Applicants could be asked to submit PowerPoint slides with photos of projects for use during the slideshow.
 - G. The event should move along at a quicker pace. The formal part of the event should end by 8:00 p.m. and could be followed by photographs of the award winners next to a pull-up CSCE banner.
 - H. Amy Petrone will obtain price estimates on projectors and a pull-up CSCE banner for discussion at the September CSCE Board meeting. CSCE already owns a laser pointer and screens can be rented at facilities.
 - I. To encourage government engineers to attend the ACE Awards, CSCE could offer a discounted rate for government employees.
 - J. Invitations to the ACE Awards could be sent out to state government agencies to increase partnerships with related agencies and to increase attendance at the ACE Awards.
 - K. ACE Master of Ceremony 2018 - John Greenleaf did a great job as MC at the ACE Awards. To possibly give other presenters a try, CSCE will develop a list of possible presenters for discussion at the September CSCE Board meeting. Presenters should have a good understanding of engineering disciplines, some name recognition, and is good at public speaking.
 - L. 2017 ACE Photos and photographer – The photographer and the photos of the ACE Awards were fine. For 2018, CSCE will reach out to the previous years' photographer (Annette Murano) to see if she is available to photograph the event.
 - M. Project Locations – Since some attendees commented on the location of a winning project being outside of Connecticut, CSCE may change the ACE Application to give a preference to in-state projects.
 - N. Project Applications – To increase the number of applications, CSCE could develop partnerships with other related organizations and cross-promote the organizations' applications to their memberships.
 - O. Application deadlines – Revisions to the ACE applications should be completed by December and then CSCE should solicit applications from January to March.
 - P. For the slideshow, add year-in-review slides.
 - Q. To update the application, dollar/project size thresholds could be added, the number of categories could be reduced to 5 (Structural, Environmental/Water Resources/Sustainability, Planning, Geotechnical and Transportation), and CSCE could just request applications for notable civil engineering projects in general instead of by category.
 - R. CSCE should consider giving out fewer awards to make each award more meaningful.
3. CSCE Annual Events – The following annual events were discussed:
- A. Geotechnical Fall Seminar – October 2017
 - B. Geotechnical Spring Workshop – April 2018
 - C. Structures workshop – Planned for January 2018
 - D. Golf outing
 - E. Younger members events – The Committee could host a Poo & Brew Tour, which consists of a tour of a local waste water treatment plant followed by a trip to a brewery.
 - F. Activities with other organizations & students– CSCE could ask ASCE for guidance on how to reach students.
 - G. Engineers Week
 - a. Amy Petrone will contact the CT Science Center to see if CSCE can assist with any activities that week.
 - b. The CT Infrastructure Report Card could be made available during Engineers Week.
 - c. Amy Petrone will check with ASCE to see if the Dream Big Movie could be shown during Engineers Week.
4. ASCE National Activities
- A. September/Fall Regional Meeting - A Director and a Committee Chair should plan to attend this event. ASCE Region 1 Society Director Len Cilli should be contacted to find out the date of this meeting. CSCE will need to take a vote by email to approve cost reimbursement associated with attendance at this meeting.
 - B. September 17-18, 2017 - President and Governor's Forum in Reston, VA - The President and/or the President-Elect should plan to attend this event. Chris Beaulieu will plan on attending this event unless Dave Chapman is interested in attending it. Omkar Jambotkar made a motion that CSCE will cover any travel expenses related to this forum that are not covered by ASCE. Gary Fuerstenberg seconded the motion and it passed unanimously.
 - C. January Multi-Regional Meeting - The Younger Members Committee President and either the President Elect or the Vice President should plan to attend this event. To increase attendance by students at this event, CSCE could ask ASCE student chapter presidents to see if there is any interest amongst students to attend the event. CSCE could possibly cover ground transportation costs to and from the meeting.
 - D. Legislative Fly-In – Two people from CSCE should try to attend this event. Chris Beaulieu and Omkar Jambotkar are interested in attending.

5. Transitioning to Institutes – After discussing the aspects of being ASCE committees vs. ASCE institutes, Omkar Jambotkar made a motion to have the Water Resources Committee become a chapter of ASCE’s Environmental and Water Resources Institute (EWRI) and the Structures Technical Group become a chapter of ASCE’s Structural Engineering Institute. The motion was seconded by Ben Cote and it passed unanimously. Amy Petrone will check with ASCE to see if CSCE is already part of EWRI.
6. CSCE Website – CSCE will be transitioning to a new website over the next couple of months and the details still need to be finalized. Both websites will be kept and managed for now.
7. Vice President – Omkar Jambotkar discussed the following topics:
 - A. Committees – He is looking to determine chairs of the committees that fall under the purview of Vice President.
 - B. Connecticut State Infrastructure Report Card – A kick-off meeting of the committee working on the report card was held by the committee on June 7, 2017. The topics in the report card are Bridges, Drinking Water, Rail, Roads, and Wastewater. The committee is reaching out to Connecticut DOT and other state agencies to develop the report card. A Dropbox account has been set up for this effort and a meeting with the committee needs to be set up to exchange progress reports. It still needs to be determined if a SPAG grant could be applied for to pay for the estimated \$3,000-\$4,0000 in costs associated with the report card.
 - C. The Legislative Affairs Committee may be asked for its input on the report card.
8. Legislative Affairs Committee – Roy Merritt discussed the following topics:
 - A. In the past legislative session, CSCE provided testimony in favor of bills related to tolling and the transportation lock box. The bill about tolling did not pass, but the transportation lock box bill passed and will be sent to Connecticut voters in 2018. The Committee may need some funding next year to promote voting on the lock box in 2018.
 - B. The next legislative session (December 2017-May 2018) will most likely include topics like tolling and how to fund transportation projects. In the Fall, he will reach out to other engineering organizations in the state about upcoming legislative topics.
 - C. Continuing Education Requirements – The CSCE Board should decide if it would like the Legislative Affairs Committee to reach out to ACEC to build a coalition to support such requirements.
9. Adjournment – George Gerard made a motion to adjourn the meeting at 12:25 p.m. Omkar Jambotkar seconded the motion and it passed unanimously.