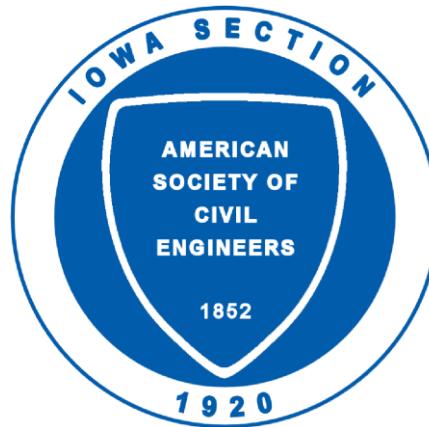




IOWA Section – ASCE
2025 – 2026
Officer's Manual



Foreword

The purpose of this Iowa Section of ASCE Officers Manual is to supplement the American Society of Civil Engineers Section & Branch Operations Handbook, to serve as a reference guide to Iowa Section Officers, and to aid in the training of Section Committee Leaders. All Iowa Section Officers and Chairpersons are to receive a copy of this updated Manual at the beginning of their terms, or as soon thereafter as practicable, and be familiar with the contents in carrying out the responsibilities of their appointments. This Iowa Section Manual shall be updated as soon as possible annually at the end of the fiscal year by the incoming President, who shall then reprint the appropriate number of copies and make distribution to the newly elected Officers prior to their first Board of Directors meeting of the new year.

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Section Officers

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Vice President

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Calhoun-Burns & Associates
1500 30th Street
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Coordinating Director (2nd Year)

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Associate Director

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319-356-5188
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Secretary

Dallas Schechinger, P.E.
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100 Court Avenue, Suite 300
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Treasurer

Kevin Arp, P.E.
Kirkham Michael
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Past President

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Region 7 Delegate

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Region 7 Governor

Jenifer Bates, P.E.
Iowa Department of Transportation
800 Lincoln Way
Ames, IA 50010
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Jenifer.Bates@iowadot.us

Standing Committee Leadership

Committee	Chair
Membership	Kendall Wobig
Professional Welfare	Ron Knoche
Audits and Nominating	Dave Mulholland
Program (Annual meeting)	Ryan Morgan
Awards	Ron Knoche
Scholarships	Michelle Riedinger
Technical Conference liaison	Ron Knoche
History and Heritage	Stephen Jones
Student & YMG Chapters	Michelle Riedinger
Public Relations	Dave Mulholland

Technical Committee Information and Leadership

Surveying Typically mid-October 11/20/2025 Typical Attendance: 23 ASCE/ 56 other Eric Miller, P.L.S. Snyder and Associates 2727 SW Snyder Boulevard P.O. Box 1159 Ankeny, IA 50023 515-964-2020 ericmiller@snyder-associates.com	Water Resources Typically 1 st /2 nd Week April 03/31/2026 Typical Attendance: 13 ASCE / 29 other Mark Land, P.E. Snyder and Associates 2727 SW Snyder Boulevard P.O. Box 1159 Ankeny, IA 50023 515-964-2020 maland@snyder-associates.com
Transportation Typically end Oct./begin Nov. 10/30/2025 Typical Attendance: 55 ASCE /31 other Jason Holdorf, P.E. IMEG 4500 Black Hawk Commons Drive Rock Island, Illinois 61204 309-788-7644 Jason.L.Holdorf@imegcorp.com	Geotechnical Typically 1 st /2 nd Week March 03/26/2026 Typical Attendance: 21 ASCE / 39 other Zach Thomas, P.E. Longfellow Drilling 1209 County Highway J23 Clearfield, IA 50840 641-336-2297 ZThomas@LDIDRILLING.com
Structural Typically 1 st /2 nd Week November 10/27-10/28/2025 Typical Attendance: 78 ASCE / 107 other Paul A Thompson P.E., S.E. 15276 Holstein Lane Sherrill, IA 52073 319-883-9956 pathompstruct@gmail.com	

YMG Leadership

<p>Central Iowa YMG</p> <p>President John Cygan, P.E. City of Clive 1900 NW 114th Street Clive, IA 50325 jcygan@cityofclive.com</p> <p>Vice President Mark Jacobs Houston Engineering 100 Court Avenue Des Moines, IA 50309 (507) 317-2229 mjacobs@houstoneng.com</p> <p>Treasurer Andres Guzman Shive-Hattery 4125 Westown Pkwy, Suite 100 West Des Moines, IA 50266 515-223-8104 AGuzman@hive-hattery.com</p> <p>Secretary Hunter Mandernach Shive-Hattery 4125 Westown Pkwy, Suite 100 West Des Moines, IA 50266 515-223-8104 hmandernach@hive-hattery.com</p>	<p>Social Chair Ryan Hill, P.E. Apex Industrial 2200 Gannett Avenue Des Moines, IA 50321 515-380-9000 ryan.h@apexindustrialco.com</p> <p>Social Media Chair Kara Syverson Calhoun-Burns & Associates 1500 30th Street West Des Moines, IA 50266 515-224-4344 ksyverson@calhounburns.com</p> <p>Past President Hunter Mandernach Shive-Hattery 4125 Westown Pkwy, Suite 100 West Des Moines, IA 50266 515-223-8104 hmandernach@hive-hattery.com</p> <p>Special Events Chair Edgar Nunez Collins Engineers, Inc. enunez@collinsengr.com</p>
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Eastern Iowa YMG**President**

Omar Siddiqui
Shive-Hattery
2839 Northgate Drive
Iowa City, IA 52245
319-354-3040
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Vice President

Rachel Nardone
MMS Consultants, Inc.
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Iowa City, IA 52240
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R.Nardone@mmsconsultants.net

Secretary

Emily Shie
Shive Hattery
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eshie@shive-hattery.com

Treasurer/Golf Chair

Scott Blondin
Shive Hattery
2839 Northgate Drive
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Past President

Fathi Al-Share
Shoemaker and Haaland
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Coralville, IA 52241
319-383-7822
falshare@shoemaker-haaland.com

Student Chapter Leadership

Iowa State University	University of Iowa	Dordt University
President Jack Martin [REDACTED]	President Thomas Blair [REDACTED]	Co-Presidents Greta Myers [REDACTED]
Vice President Aidan Fechter	Vice President Kate Ahrens [REDACTED]	Marcelo Mendoza [REDACTED]
Secretary Andrew Fichtel	Secretary Jack Jensen [REDACTED]	Vice President Abe Hibma [REDACTED]
Treasurer Colby Voss	Treasurer Bill Shoultz [REDACTED]	Secretary Violet Bosma [REDACTED]
Faculty Advisor Dr. Timothy Ellis Iowa State University 374 Town Engineering Ames, IA 50011 (515) 294-8922 tge@iastate.edu	Faculty Advisor Allen Bradley The University of Iowa 4105 Seamans Center for the Engineering Arts and Sciences Iowa City, IA 52242 allen-bradley@uiowa.edu	Treasurer Shanelle Soodsmo [REDACTED]
Practitioner Advisors James Grove, P.E. jimgrove2171@gmail.com	Practitioner Advisors Ron Knoche, P.E. City of Iowa City 410 E Washington Street Iowa City, IA 52240 (319) 356-5138 rknocne@iowa-city.org	Faculty Advisor Dr. Justin Vander Werff, P.E. Dordt University 498 4th Avenue NE Sioux Center, Iowa 51250-1606 712-395-0842 justin.vanderwerff@dordt.edu
John Joiner, P.E. City of Ames john.joiner@cityofames.org	Michelle Riedinger, P.E. City of Iowa City 410 East Washington Street Iowa City, IA 52240 319-248-3448 MRiedinger@iowa-city.org	Practitioner Advisors Justin Christiansen, P.E. justin.christensen@dgr.com
		Amanda Goodenow, P.E. amanda.goodenow@isginc.com

Iowa Section ASCE Planning Calendar

Month	Section Meetings	Section Agenda	Society
September 2025	5 – Annual Conference and business meeting, Ames, IA	<ul style="list-style-type: none"> • Board/guest dinner night before conf. • Breakfast Board meeting • Installation of officers 	TBD – Pres. & Gov. Forum, Reston, VA 1 – Section & Branch Leadership Report due
October 2025	17 – Board Meeting Grinnell, IA	<ul style="list-style-type: none"> • Discuss web & social media sites • Ask for YMG budget requests • Draft Section budget • Discuss Fly-In attendee 	6-9 – Annual Convention, Seattle, WA 30 – Nominations for Outstanding Section & Branch Award
November 2025	7 – Dordt University and Iowa Section Joint Meeting, Sioux Center, IA	<ul style="list-style-type: none"> • Approve YMG budget requests • Finalize Fly-In attendee • Finalize Section budget 	1 – Nomination for President-Elect due 15 – Fly-In applications due 30 – Section Annual Report due 30 – Section annual tax filing due to Society
December 2025	19 – Board Meeting Microsoft Teams	<ul style="list-style-type: none"> • Confirm MRLC Leadership attendees • Discuss E-week activities 	1 – Nominations for Society officers due
January 2026	16 – Board Meeting Grinnell, IA	<ul style="list-style-type: none"> • Start scholarship application process • Finalize E-week plans 	1-Update Insurance Cert. for ISU events thru Society 30 - Reg. 3,6 & 7 MRLC Chicago, IL
February 2026	20 – Board Meeting and Annual Conference Planning Meeting Ames, IA, ISU and CIYMG Joint Meeting	<ul style="list-style-type: none"> • Place E-week ads / activities • Scholarship applications due • Plan Annual Conference 	22-28 – E-Week
March 2026	20 – Board Meeting Microsoft Team	<ul style="list-style-type: none"> • Start seeking new board members • Section History / Archives update 	xx – Committee applications due 31- Delinquent members dropped

			TBD - Leg. Fly-in Washington, D.C.
April 2026	17 – UI and EIYMG Joint Meeting Iowa City, IA	• Start seeking Awards candidates	TBD – Mid-America Student Symposium, Rolla, MO
May 2026	15 – Board Meeting Microsoft Teams	• Finalize Annual Conference speakers, confirm w/ bios or start contacting backups	
June 2026	19 – Board Meeting Grinnell, IA	• Finalize board member nominations • Establish scholarship & award winners	01 – nominations for Outstanding Section & Branch Web Award
July 2026	17 – Board Meeting Microsoft Teams	• Prepare/review ballots for new board members • Finalize Awards	
August 2026	21 – Board Meeting Grinnell, IA	• Review status of Annual Conference • Annual Conference program, guests, business meeting, banquet, certificates, plaques, scripts, review web and social media sites	
September 2026	4 – Board Meeting, Annual Conference and business meeting Ames, IA	• Board/guest dinner night before conf. • Breakfast Board meeting • Installation of officers	1 – Section & Branch Leadership Report due 14-15 – Pres. & Gov. Forum, Reston, VA
October 2026	TBD	• Discuss web & social media sites • Ask for YMG budget requests • Draft Section budget	Normally Annual Convention (ASCE2027 Change) 30 – Nominations for Outstanding Section & Branch Award

Duties of Officers and Board of Directors

<p>PRESIDENT Voting</p> <p>The President shall be the Chief Executive Officer of the Iowa Section.</p> <p>VP succeeds to President at end of annual business meeting.</p> <p>Board meeting quorum: 5</p>	<ul style="list-style-type: none"> shall preside at all meetings and shall be Chairman of the Board of Directors shall issue the call for regular or special meetings of the Board of Directors. shall appoint all committees act as an ex officio member of each committee except the Nominating Committee. shall see that these committees' function and coordinate with the Committee Chairpersons to that end shall coordinate all activities between national ASCE and the Iowa Section <p>At the beginning of the term in office, the President shall prepare the Annual Report in conjunction with the Secretary and Treasurer. The President shall keep a record with descriptions of all activities sponsored by the Iowa Section. These are then to be reported in the next Annual Report. These activities include such things as co-sponsored activities with other societies and organizations, awards received by members of the Iowa Section, and awards presented by the Section.</p>				
<p>VICE PRESIDENT Voting</p> <p>The Vice President shall occupy the position of President and perform all the President's duties if for any reason the President is absent.</p> <p>Elected annually - 1 year term</p>	<ul style="list-style-type: none"> shall be responsible for the program and arrangements for the Annual Meeting shall perform other duties that may from time to time be assigned by the Board of Directors 				
<p>DIRECTOR Voting (1st Year and 2nd Year)</p> <p>The Board of Directors includes two Directors. These Directors fill a leadership role in the Section by coordinating activities and assisting the President and Vice President. After being elected, the Director will fill one of two possible roles: fostering membership –or- coordinating with affiliates for two years.</p> <p>These roles will alternate each year so each Director keeps the same duties throughout their two-year term.</p> <p>Both Directors shall perform other duties that may from time to time be assigned by the Board of Directors.</p> <p>If VP Office becomes vacant, the senior director moves up to fill that position.</p>	<table border="1" data-bbox="535 988 1385 1624"> <thead> <tr> <th data-bbox="535 988 959 1094">Membership director Elected: Odd years (1st Yr)</th><th data-bbox="959 988 1385 1094">Coordinating director Elected: Even years (2nd Yr)</th></tr> </thead> <tbody> <tr> <td data-bbox="535 1094 959 1624"> <ul style="list-style-type: none"> shall encourage civil engineering students and professionals to join and stay with the Section assist in organizing a membership campaigns contact non-dues paying members or those persons being dropped for non-payment of National ASCE dues report on membership status, numbers and characteristics is designated as Section officer authorized to access National's membership downloads </td><td data-bbox="959 1094 1385 1624"> <ul style="list-style-type: none"> serves as Chairperson of a Scholarship Committee and assists in administering scholarship funds shall see that each Technical Committee Chairperson prepares a report on his or her Committee's particular conference to be presented at the Annual Meeting of the Section reports shall highlight such items as the conference topics, attendance, number of Iowa Section Members participating, future Technical Committee activities planned, and similar information; these reports are to be submitted to the President and the Secretary for use in preparing the Annual Report </td></tr> </tbody> </table>	Membership director Elected: Odd years (1 st Yr)	Coordinating director Elected: Even years (2 nd Yr)	<ul style="list-style-type: none"> shall encourage civil engineering students and professionals to join and stay with the Section assist in organizing a membership campaigns contact non-dues paying members or those persons being dropped for non-payment of National ASCE dues report on membership status, numbers and characteristics is designated as Section officer authorized to access National's membership downloads 	<ul style="list-style-type: none"> serves as Chairperson of a Scholarship Committee and assists in administering scholarship funds shall see that each Technical Committee Chairperson prepares a report on his or her Committee's particular conference to be presented at the Annual Meeting of the Section reports shall highlight such items as the conference topics, attendance, number of Iowa Section Members participating, future Technical Committee activities planned, and similar information; these reports are to be submitted to the President and the Secretary for use in preparing the Annual Report
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<p>ASSOCIATE DIRECTOR</p> <p>Voting</p> <p>The Associate Director shall fill a leadership role in the Section by providing a coordination link to the Younger Member Groups and the Student Chapters.</p> <p>Elected annually - 1 year term</p>	<ul style="list-style-type: none"> annually set up joint meetings with the Board of Directors, Younger Member Groups, and the Student Chapters in a)central Iowa(ISU), b) eastern Iowa(UI) and c) in western Iowa(Dordt) [w/Coord. Director] shall keep abreast of Younger Member Group and Student Chapter activities and meetings coordinate membership attendance at the joint meetings assist our members in outreach activities for K-12th grade children by facilitating and coordinating such events shall perform other duties that may from time to time be assigned by the Board of Directors
<p>SECRETARY Voting</p> <p>The Secretary shall keep all records, conduct correspondence, and assist in the preparation of all required reports.</p> <p>Elected bi-annually - 2 year term</p>	<ul style="list-style-type: none"> record and distribute the minutes of all Board of Directors meetings. conduct correspondence. submit required reports. order and distribute needed supplies such as stationery and forms. maintain custody of the Section physical property such as banners, equipment, certificates, awards, etc. the Secretary shall perform other duties that may from time to time be assigned by the Board of Directors
<p>FINANCIAL OFFICER Voting</p> <p>The Financial Officer (Treasurer) is responsible for all Section funds – their receipt, safekeeping, and disbursement. All funds shall be deposited in the name of the Section in a bank or investment account</p> <p>The Treasurer's books are to be kept open at all times for inspection.</p> <p>Elected bi-annually - 2 year term</p>	<ul style="list-style-type: none"> shall prepare a proposed Section budget for approval by the Board of Directors at the beginning of the Section fiscal year shall prepare a list of all cash receipts and disbursements, showing date, payer/payee, and amount (with an explanation where deemed appropriate), for approval by the Board of Directors at its regular meetings is responsible for maintaining complete records of all financial transactions of the Section is responsible for preparation of periodic financial reports as may be required by the Board of Directors is responsible for collection of dues rebates and donations from National ASCE is responsible for preparing the Annual Iowa Section Financial Report shall perform other duties that may from time to time be assigned by the Board of Directors
<p>PAST PRESIDENT Voting</p> <p>The Past President shall continue to fill a leadership role in the Iowa Section by assisting the Board of Directors in assigned activities.</p>	<ul style="list-style-type: none"> shall be the Chairman of the Nominating and Auditing Committees shall be responsible for the Public Relations activities of the Section shall serve as Chair of the Awards Committee shall seek nominations of Iowa Section members to National ASCE Awards, National ASCE Offices, or National ASCE Committees
<p>REGION 7 ASSEMBLY DELEGATE Voting</p> <p>Appointed - 3 year term</p>	<ul style="list-style-type: none"> shall provide a coordination link between activities at the Regional and Society ASCE level and the Iowa Section shall attend scheduled Region 7 Delegate meetings, take proper notes, and report activities to the Board of Directors
<p>COMMUNICATIONS OFFICER</p> <p>Elected bi-annually - 2 year term</p> <p>The Newsletter Editor/Webmaster provides a vital link with the membership by the periodic reporting of Iowa Section activities, members in the news, and topics of interest from National ASCE. The newsletter and web site are intended to be the focal point of Iowa Section activities.</p>	<ul style="list-style-type: none"> publish an updated newsletter at least semi-annually publish, maintain and update the Section website provide budget information for newsletter and web site expenses to the Treasurer, at the beginning of the year, to be included in the proposed budget in addition to the membership, the Iowa Section Newsletter shall be mailed to National ASCE and to the Officers in each of the Student Chapters in the Iowa Section area

CONSTITUTION AND BYLAWS

American Society of Civil Engineers

Amended September 9, 2010

IOWA SECTION CONSTITUTION

Article 1: General

- 1.1 Name.** The name of this organization shall be The Iowa Section, American Society of Civil Engineers (ASCE) (hereinafter referred to as the Iowa Section).
- 1.2 Objective.** The objective of the Iowa Section shall be the advancement of the science and profession of engineering, in a manner consistent with the purpose of the American Society of Civil Engineers (hereinafter referred to as the "Society").

Article 2: Area and Membership

- 2.1 Area.** The area of the Iowa Section shall be the entire State of Iowa with the exception of Clinton, Scott, and Muscatine counties.
- 2.2 Assigned Members.** All members of the Society, of all grades, whose addresses of record are within the boundaries of the Iowa Section, as defined by the Society, shall be Assigned Members of the Iowa Section.
- 2.3 Subscribing Members.** All members of the Society, of all grades, who subscribe to the Constitution and Bylaws of the Iowa Section, who have paid the current dues of the Section or who are exempt by Article 4, shall be Subscribing Members of the Section.
 - 2.3.1 Rights of Subscribing Members.** Only Subscribing Members who meet the requirements of the Society's governing documents shall be eligible to vote in Iowa Section elections, to hold Iowa Section office, to serve on Iowa Section committees, or to represent the Iowa Section officially.
 - 2.3.2 Termination of Rights for Non-payment of Dues.** Subscribing membership ceases for any member whose dues are more than six (6) months in arrears.
- 2.4 Institute-only Members.** Institute-only members of a Society Institute may be members of a local Section or local Branch Technical Group or local Institute Chapter.

Article 3: Separation from Membership

3.1 *Separation from Membership.* Upon termination of membership in the Society, a person shall cease to be a member of the Iowa Section.

Article 4: Dues

4.1 *Annual Dues.* Annual dues shall be established by the Iowa Section Board of Directors and set forth in the Bylaws of the Iowa Section.

4.2 *Exemption from Dues.* Society Life Members and Distinguished Members shall be exempt from payment of dues to the Iowa Section.

Article 5: Management

5.1 *Board of Directors.* The governing body of the Iowa Section shall be a Board of Directors. The Board shall be responsible for the supervision, control and direction of the Iowa Section, and shall manage the affairs of the Iowa Section in accordance with the provisions of the Iowa Section's governing documents.

Article 6: Officers and Directors

6.1 *Officers.* The officers of the Iowa Section shall be a President, a Vice President, a Secretary, and a Financial Officer.

6.2 *Directors.* There shall be three elected Directors.

6.3 *Board of Directors.* The Board of Directors shall consist of the Officers, the elected Directors, the Communications Officer, the Region 7 Assembly Delegate, and the latest active resident Past-President of the Iowa Section.

Article 7: Elections

7.1 *Procedures.* The Iowa Section shall establish procedures for the annual election of Officers and Directors.

Article 8: Meetings

8.1 Membership Meetings

- 8.1.1 *Annual Meeting.*** The Annual Meeting of the Iowa Section shall be held on such date and at such place as the Board of Directors designate.
- 8.1.2 *Other Meetings.*** Other meetings shall be called at the discretion of the Board of Directors; or by the President upon the written request of at least ten (10) Subscribing Members.
- 8.1.3 *Meeting Notice.*** Notice of call for a meeting shall be sent to all Subscribing Members not less than fifteen (15) days in advance of the meeting.

8.2 Board of Directors Meetings.

- 8.2.1 *Meeting Frequency.*** The Board of Directors shall hold at least five (5) meetings annually.
- 8.2.2 *Meeting Notice.*** Notice of call for a meeting shall be sent not less than ten (10) days in advance of the meeting date.

Article 9: Subsidiary Organizations and Committees

- 9.1 *Subsidiary Organizations.*** Subsidiary organizations may be formed within the Iowa Section, to facilitate the carrying out of the objectives of the Iowa Section, to promote interest in the Society and to provide to members of the Iowa Section a better opportunity for participation in local Society activities, in accordance with the provisions of the Bylaws.
- 9.1.1 *Governing Documents.*** Subsidiary organizations shall adopt Bylaws consistent with this Constitution and Society governing documents.
- 9.2 *Committees.*** The Iowa Section may establish standing or task committees to carry out the work of the Iowa Section.

Article 10: Administrative Provisions

10.1 Proper Use of Section Resources. No part of the net earnings of the Iowa Section shall inure to the benefit of, or be distributable to its Directors, Officers, or any other private persons, except that the Iowa Section shall be authorized and empowered to pay reasonable reimbursements, payments or compensation for services rendered in furtherance of the purposes set forth above.

10.2 Limitations on Political Activity. No substantial part of the activities of the Iowa Section shall be carrying on propaganda or otherwise attempting to influence legislation, and the Iowa Section shall not participate in, or intervene in (including the publishing or distributing of statements), any political campaign on behalf of or in opposition to any candidate for public office. The Iowa Section shall not carry on any activities prohibited by the provisions Society's governing documents.

10.3 Conflict of Interest. A Conflict of Interest shall be defined as any activity, transaction, relationship, service, or consideration which is, or appears to be, contrary to the best interest of the Iowa Section or the Society, or in which the interests of an individual or another organization has the potential to be placed above those of the Iowa Section or the Society. Any interested individual must disclose the existence of any actual or possible conflict of interest and all material facts to the Iowa Section entity considering the proposed transaction. Action to address the conflict shall be taken by either the interested individual or the Iowa Section entity.

10.4 Distribution of Section Assets. Upon dissolution of the Iowa Section, the assets remaining after the payment of the debts of the Iowa Section shall be distributed to such organization or organizations organized and operated exclusively for charitable, educational, literary, religious, or scientific purposes, as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code, as the Board of Directors shall determine, and in the absence of such designation they shall be conveyed to the Society.

Article 11: Amendments

11.1 Amendment of the Constitution.

11.1.1 Proposal. An amendment to this Constitution may be proposed by one (1) of the following two (2) methods:

11.1.1.1 Section Board of Directors. A two-thirds (2/3) vote of the members of the Iowa Section Board of Directors present at a duly constituted Board meeting, where a quorum is in attendance, provided that a written notice containing the text of the proposed amendment is published to the membership at least thirty (30) days in advance of the meeting.

11.1.1.2 Written Petition. A Written Petition submitted to the Iowa Section Secretary, containing the text of the amendment, signed by not less than five (5) Subscribing Members of the Iowa Section.

11.1.2 Society Approval. The proposed amendment shall be reviewed and approved by the Society's Committee on Geographic Units before being voted upon by the Subscribing Members.

11.1.2.1 Boundary Changes. If the proposed amendment involves a change in the Iowa Section boundaries, this change shall be approved by the Geographic Region Board of Governors prior to any consideration of the Constitution amendment.

11.1.3 Section Approval. The proposed amendment shall be distributed to the Subscribing Members of the Iowa Section who shall be given the opportunity to vote. To become effective, the proposed amendment shall receive an affirmative vote of not less than two-thirds (2/3) of the Subscribing Members voting.

IOWA SECTION BYLAWS

Article 1: General

1.1 Use of Name and Marks. The use and publication of the Society and Section name and marks shall be in accordance with the Society's governing documents and official policies.

Article 2: Area and Membership

Not used.

Article 3: Separation from Membership

Not used.

Article 4: Dues

4.1 Annual Dues. The Annual Dues for members of the Iowa Section shall be \$20.00 dollars payable in U.S. currency in advance of January 1st. Student Members will not be required to pay Section dues.

Article 5: Management

5.1 Duties of the Board of Directors. Duties of the Iowa Section Board of Directors shall include management of the Iowa Section, responsibility for the budget and financial resources, strategic planning, providing leadership, overseeing the various activities within the Iowa Section and its subsidiary organizations, communicating with the Region, and facilitating the election process for Officers and Directors of the Iowa Section and its subsidiary organizations. The Board of Directors shall have control of property of the Iowa Section.

5.2 Annual Report. The Board of Directors shall oversee the preparation of the Annual Report which shall be submitted to the Society in accordance with published requirements.

Article 6: Officers and Directors

6.1 Officers. The Officers of the Iowa Section shall be elected by the Subscribing Members, with the exception of the President. The Vice President shall automatically succeed to the office of President at the close of the Annual Meeting. The three Directors of the Iowa Section shall be elected by the Subscribing Members.

6.2 Terms. The term of office for the President, Vice President shall be one year. Two of the Directors shall serve terms of two years each and be elected in alternating years. These Directors shall be designated as 1st Year Director or 2nd Year Director based upon the year of the term they are currently serving. The third elected Director shall be known as the Associate Director and shall serve a one year term. The Region 7 Assembly Delegate shall be appointed by the Iowa Section Board of Directors, shall serve for a term of three years, and may be reappointed. The Secretary and Financial Officer shall serve for a term of two years and may be re-elected. The Communications Officer shall serve for a term of two years and may be reappointed by the Iowa Section Board of Directors. Terms shall begin at the close of the Annual Meeting and continue until their successors are elected or appointed and assume their offices.

6.3 Vacancies. A vacancy in the office of President shall be filled by the Vice President. A vacancy in the office of Vice President shall be filled by the 2nd Year Director. Other vacancies shall be filled for the unexpired term by appointment by the Board of Directors.

6.4 Limitation on Terms. No member shall serve in one elected office for more than two (2) successive elected terms.

6.5 Reimbursement. Officers and Directors do not receive compensation for their services, but may be reimbursed for authorized expenses.

Article 7: Elections

7.1 Nominating Committee. The Nominating Committee shall choose one (1) or more candidates for election to each office prescribed by the Constitution, except the office of President, and obtain the consent of nominees to serve if elected. In addition, candidates may be nominated by written petition containing fifteen (15) signatures of Subscribing Members. The Nominating Committee shall publish notice of open positions to the Section membership and set the date by which nominations must be received.

7.1.1 Nominating Committee Responsibility. The Nominating Committee shall submit to the President within thirty (30) days from the time of appointment a minimum of one (1) nominee for each of the offices of Vice President, Director, and Associate Director and shall obtain the consent of the nominees to serve if elected.

7.2 Ballots. The Communications Officer shall send a ballot containing the list of all nominees, petition nominees, and a space for a write-in vote for another candidate for each office, to each Subscribing Member of the Section at least twenty (20) days prior to the Annual Meeting.

7.2.1 Tallying the Ballots. Ballots returned to the Secretary up to the time of counting shall be opened and counted at, or immediately prior to, the Annual Meeting by three tellers appointed by the President. For each office, the candidate receiving the highest number of votes cast shall be declared elected.

Article 8: Meetings

8.1 Membership Meetings.

8.1.1 Frequency of Other Meetings. No additional membership meetings are required to be held outside of the Annual Meeting.

8.1.2 Quorum at Section Meeting. Ten (10) Subscribing Members shall constitute a quorum for transacting business at a meeting of the Iowa Section.

8.2 Quorum at Board Directors Meeting. At meetings of the Board of Directors, five (5) members shall constitute a quorum.

8.3 Parliamentary Authority. All business meetings of the Iowa Section and subsidiary organizations and meetings of the Board of Directors shall be governed by *Robert's Rules of*

Order, Newly Revised, except where these rules are not applicable or are inconsistent with the Constitution and Bylaws of the Iowa Section or the Society's governing documents.

Article 9: Subsidiary Organizations and Committees

9.1 Subsidiary Organizations

- 9.1.1 *Types of Subsidiary Organizations.*** Subsidiary organizations may be, but are not limited to, Branches, Younger Member Forums/Groups, Technical Groups, and local Institute Chapters. Names of subsidiary organizations shall be as set forth in the Society's governing documents.
- 9.1.2 *Formation.*** Formation of subsidiary organizations shall be subject to the approval of the Iowa Section Board of Directors and such other requirements as may be established by the Society. Formation of Branches shall also be subject to the approval of the Region Board of Governors. Bylaws of subsidiary organizations shall be approved by the Section Board before becoming effective.
- 9.1.3 *Branches.*** Branches of the Iowa Section may be created. Procedures for creating a Branch shall be as follows:
 - 9.1.3.1 *Proposal.*** A new Branch may be proposed by submission of a written proposal to the Iowa Section Board of Directors with the name, objective, officers, and brief comments on how the new Branch will be of advantage to members in the area.
 - 9.1.3.2 *Petition.*** The written proposal, along with a petition containing a minimum of fifteen (15) signatures of Subscribing Members residing in the area shall be submitted to the Iowa Section Board of Directors for approval.
 - 9.1.3.3 *Membership.*** A proposed Branch area shall contain a minimum potential of thirty (30) members of the Society.
 - 9.1.3.4 *Boundaries.*** A proposed Branch must have distinct boundaries by Zip Codes stated in the petition.
 - 9.1.3.5 *Region Approval.*** Upon Iowa Section Board of Directors' approval, the proposal and petition shall be submitted to the Region Board of Governors for review and final approval.

9.1.4 Technical Groups. Technical Groups or local Institute Chapters shall be created in accordance with the following requirements:

9.1.4.1 *Proposal.* A new Technical Group or local Institute Chapter shall be proposed by submission of a written proposal to the Iowa Section Board of Directors with the name, objectives, officers, and brief comments on how the new Technical Group or local Institute Chapter will be of advantage to members in the area.

9.1.4.2 *Membership.* Not less than ten (10) Subscribing Members of the Iowa Section may form a Technical Group or Institute Chapter.

9.1.4.3 *Approval.* Approval must be obtained from the Iowa Section Board of Directors to activate the Technical Group or Institute Chapter. Approval shall be obtained from the appropriate Institute to activate the Institute Chapter.

9.1.5 *Other Subsidiary Organizations.* Other Subsidiary Organizations may be formed by the Iowa Section Board of Directors.

9.1.6 *Annual Budget.* Each Subsidiary Organization shall submit an annual budget and financial statement to the Iowa Section Board of Directors for approval.

9.1.7 *Annual Report.* Each Subsidiary Organization President or Chair shall submit an annual written report to the Iowa Section Board of Directors on the activities and programs of the organization. This Annual Report, including a financial statement, shall be suitable for incorporation into the Iowa Section's Annual Report.

9.1.8 *Level of Activity.* Each Subsidiary Organization shall hold a minimum of three (3) events per year. Any Subsidiary Organization that does not maintain the minimum activity level for two (2) successive years, or does not have ten (10) Subscribing Members on its rolls for two (2) successive years, shall be automatically disbanded. Assets of a disbanded Subsidiary Organization shall be assumed by the Iowa Section.

9.2 *Standing Committees.* The Iowa Section shall have a Nominating Committee; Technical Committees (Highways & Transportation; Structural; Environmental & Water Resources; Geotechnical; and, Surveying and Mapping); Central Iowa Younger Member Group; Eastern Iowa Younger Member Group; Iowa State University Student Chapter; and University of Iowa Student Chapter.

9.2.1 Nominating Committee. The Nominating Committee shall consist of three (3) Subscribing Members shall be appointed by the President not later than sixty (60) days prior to the Annual Meeting.

9.2.2 Technical Committees – Highways & Transportation; Structural; Environmental & Water Resources; Geotechnical; and, Surveying & Mapping. Standing technical committees will plan and conduct the Highways & Transportation, Structural, Environmental & Water Resources, Geotechnical, Surveying & Mapping conferences. The chair of each technical committee will coordinate their respective technical committee conference. Every technical conference will be offered annually, unless waived by the Board of Directors. In addition to the technical committee responsibilities, the chair of each committee will participate in the planning of the Annual Meeting and will provide a briefing of their respective technical conference for the Section's newsletter and the business meeting of the Annual Meeting.

9.2.3 Younger Member Groups and Student Chapters. The Section recognizes and desires to cooperate with the Younger Member Groups and Student Chapters within the Section.

9.2.4 Terms of Standing Committees. Unless otherwise specified, the members of the committees shall be appointed by the Iowa Section President at the beginning of the Iowa Section President's term, and shall serve a one (1) year term.

9.3 Task Committees. The President may appoint task committees as deemed necessary. The terms of Task Committee members shall end at the end of the term of the President.

Article 10: Administrative Provisions

Not used.

Article 11: Amendments

11.1 Process. These Bylaws may be amended only by the following procedure:

11.1.1 Proposal. An amendment to these Bylaws may be proposed by any member of the Board of Directors, or by a written petition submitted to the Section Secretary, containing the text of the amendment, signed by not less than ten (10) Subscribing Members of the Section.

11.1.2 Approval. The proposed Bylaws amendment(s) shall be approved by not less than a majority of the Board of Directors and submitted to the Society's Committee on Geographic Units for review and approval.

11.1.3 Notice and Adoption. Upon approval by the Committee on Geographic Units, the proposed Bylaws amendment(s) may be adopted by a two-thirds (2/3) vote of the Iowa Section Board of Directors present at a duly constituted Board meeting, where a quorum is in attendance, provided that a written notice containing the text of the proposed amendment(s) is published to the Section membership at least thirty (30) days in advance of the meeting.

Code of Ethics

First adopted in 1914, the ASCE Code of Ethics is the model for professional conduct for ASCE members. The Code of Ethics was most recently updated on October 26, 2020.

Preamble

Members of The American Society of Civil Engineers conduct themselves with integrity and professionalism, and above all else protect and advance the health, safety, and welfare of the public through the practice of Civil Engineering.

Engineers govern their professional careers on the following fundamental principles:

- create safe, resilient, and sustainable infrastructure;
- treat all persons with respect, dignity, and fairness in a manner that fosters equitable participation without regard to personal identity;
- consider the current and anticipated needs of society; and
- utilize their knowledge and skills to enhance the quality of life for humanity.

All members of The American Society of Civil Engineers, regardless of their membership grade or job description, commit to all of the following ethical responsibilities. In the case of a conflict between ethical responsibilities, the five stakeholders are listed in the order of priority. There is no priority of responsibilities within a given stakeholder group with the exception that 1a. takes precedence over all other responsibilities.¹

Society

Engineers:

- first and foremost, protect the health, safety, and welfare of the public;
- enhance the quality of life for humanity;
- express professional opinions truthfully and only when founded on adequate knowledge and honest conviction;
- have zero tolerance for bribery, fraud, and corruption in all forms, and report violations to the proper authorities;
- endeavor to be of service in civic affairs;
- treat all persons with respect, dignity, and fairness, and reject all forms of discrimination and harassment;
- acknowledge the diverse historical, social, and cultural needs of the community, and incorporate these considerations in their work;
- consider the capabilities, limitations, and implications of current and emerging technologies when part of their work; and
- report misconduct to the appropriate authorities where necessary to protect the health, safety, and welfare of the public.

Natural and built environment

Engineers:

- adhere to the principles of sustainable development;
- consider and balance societal, environmental, and economic impacts, along with opportunities for improvement, in their work;
- mitigate adverse societal, environmental, and economic effects; and
- use resources wisely while minimizing resource depletion.

Profession

Engineers:

- a. uphold the honor, integrity, and dignity of the profession;
- b. practice engineering in compliance with all legal requirements in the jurisdiction of practice;
- c. represent their professional qualifications and experience truthfully;
- d. reject practices of unfair competition;
- e. promote mentorship and knowledge-sharing equitably with current and future engineers;
- f. educate the public on the role of civil engineering in society; and
- g. continue professional development to enhance their technical and non-technical competencies.

Clients and employers

Engineers:

- a. act as faithful agents of their clients and employers with integrity and professionalism;
- b. make clear to clients and employers any real, potential, or perceived conflicts of interest;
- c. communicate in a timely manner to clients and employers any risks and limitations related to their work;
- d. present clearly and promptly the consequences to clients and employers if their engineering judgment is overruled where health, safety, and welfare of the public may be endangered;
- e. keep clients' and employers' identified proprietary information confidential;
- f. perform services only in areas of their competence; and
- g. approve, sign, or seal only work products that have been prepared or reviewed by them or under their responsible charge.

Peers

Engineers:

- a. only take credit for professional work they have personally completed;
- b. provide attribution for the work of others;
- c. foster health and safety in the workplace;
- d. promote and exhibit inclusive, equitable, and ethical behavior in all engagements with colleagues;
- e. act with honesty and fairness on collaborative work efforts;
- f. encourage and enable the education and development of other engineers and prospective members of the profession;
- g. supervise equitably and respectfully;
- h. comment only in a professional manner on the work, professional reputation, and personal character of other engineers; and
- i. report violations of the Code of Ethics to the American Society of Civil Engineers.

¹This Code does not establish a standard of care, nor should it be interpreted as such.

Awards

General

The criteria for the awards may be modified at the discretion of the Awards Committee with the approval of the Iowa Section Board of Directors.

Awards

1. Outstanding Engineering Senior (University of Iowa, Iowa State University & Dordt University 1 each)
2. Outstanding Associate Member
3. Outstanding Government Civil Engineer
4. Outstanding Civil Engineer
5. Iowa Section Awards - A.S.C.E.
6. Outstanding Civil Engineering Project Achievement
7. Past President's Plaque

Certificates

1. Chairperson of each of the five (5) Iowa Section ASCE Technical Committees
2. Each Standing Committee Chairperson
3. Each outgoing member of the Board of Directors
4. Each Younger Member Group President

Objective of Section Awards

The advancement of the engineering profession by recognition of individuals and projects through suitable awards for their exceptional meritorious achievement.

Nomination

An individual, or group of individuals, may submit nominations, in writing, for these awards. They are encouraged to submit nominations through the Iowa Section ASCE Board of Directors. Nominations may also originate in the Awards Committee. These nominations shall be submitted to the committee chairperson by June 15 of each year. The Committee will then submit its nominations, if any, to the Board of Directors for final approval.

At the discretion of nominating bodies or individuals, a nominee not selected one year may be renominated in a subsequent year, provided he/she is eligible under the rules. At the discretion of the Awards Committee, meritorious nominees, not selected in a given year, may be held over for consideration in the competition of the following year.

Deceased persons are not eligible for nomination for an award, although an award can be made posthumously to a nominee whose petition had reached the Awards Committee during his/her

lifetime. Nominations should include a biography with a summary prepared in accordance with guidelines described herein.

Deadline

Nominations should reach the chairperson of the Awards Committee in triplicate by June 15.

The names of winners shall be submitted to the Iowa Section ASCE Board of Directors for final approval at least one (1) month before the Annual Meeting date.

Awards Committee

The Awards Committee shall consist of the immediate Past President of the Iowa Section of ASCE, the immediate Past President of the Iowa Section as chairman, and one other Past President. The additional Past President to serve as a member shall be selected by the current President of the Iowa Section of ASCE.

The Committee also recommends to the Board of Directors the following guide to be used by the Awards Committee in selecting the winners of the awards:

Recipient

The recipient should accept the award in person during the Iowa Section's Annual Meeting. Should attendance be declined, the award may then be designated for a candidate agreeing to accept in person during the Annual Meeting.

1. Outstanding Civil Engineer Senior

Candidates

One from the University of Iowa, Iowa City, Iowa; one from Iowa State University, Ames, Iowa; and one from Dordt University, Sioux Center, Iowa.

Description

To promote excellence among the members of the ASCE Student Chapters within the Iowa Section of the American Society of Civil Engineers.

The award is known as the Outstanding Engineering Senior Award of the Year. The award is made annually to the single most outstanding engineering student who is currently a senior in the Civil Engineering curriculum. He/she shall be a member of a Student Chapter of ASCE within the Iowa Section of ASCE.

Selection Criteria

The newly elected Director shall serve as the Iowa Section representative to coordinate Iowa Section activities with the Student Chapters. The director may designate Subscribing Members living in proximity of each student chapter to work in liaison with him/her.

Awards shall consist of one year's dues as an Associate Member of the American Society of Civil Engineers. The recipients of the awards shall be selected by the Board of Directors upon advice and recommendations of the respective faculties of the schools of engineering having ASCE Student Chapters, Awards Committee and Contact

Persons.

Presentation

The award shall consist of a certificate with the name of the recipient. The certificate shall be presented at the Annual Meeting of the Iowa Section of ASCE.

2. Associate Member of the Year Award

Description

To recognize the professional contributions of younger members of the Society. The award shall be officially instituted by action of the Board of Directors.

Selection Criteria

This recognition is awarded annually to a member of the Iowa Section of the American Society of Civil Engineers who is less than 35 years of age on June 1 of the year of the award and who is an Associate Member for at least three years, and who is judged to have attained significant professional achievement, by the degree to which the candidate has shown:

1. Service to the advancement of the profession.
2. Evidence of technical competence, high character and integrity.
3. Leadership in the development of younger member attitudes towards the profession.
4. Contributions to public service outside of his/her professional career.
5. Other evidence of merit which, in the judgment of the Awards Committee, shall have advanced the Society's objectives.

The award shall be made each year when, in the judgment of the Awards Committee, a sufficient number of suitable candidates are available. No more than one recipient will be named in any year; and no recipient may receive the award more than once.

Presentation

The award shall consist of a plaque inscribed with the name of the recipient and the circumstances of the award, to be presented at the Iowa Section Annual ASCE Meeting.

3. Outstanding Government Civil Engineer

Description

To recognize the distinguished civil engineers employed in public service for significant contributions to Public Service Engineering. The award shall be officially instituted by action of the Board of Directors. The name of the award is Governmental Civil Engineer of the Year.

Selection Criteria

This recognition may be awarded annually to an engineer of recognized standing, who must be a registered member of the American Society of Civil Engineers and a citizen of the United States who is judged on the following:

1. Sustained outstanding civil engineering performance in the public sector.
2. Evidence of high character and professional integrity.
3. Civic and humanitarian activities. (Community Service)
4. Minimum of 15 years of public service as a civil engineer.
5. Five of the 15 years must be at the senior administrative level.

Presentation

The award consists of a wide plaque mounted on a walnut base and engraved with suitable dedication, and a certificate.

[**4. Outstanding Civil Engineer**](#)

Description

To recognize the importance of professional attainment in the advancement of "the science and profession of engineering," as defined by the Constitution of the Society. The award shall be officially instituted by action of the Board of Directors. The name of the award is Civil Engineer of the Year.

Selection Criteria

This recognition is awarded annually to a Member or Fellow (except for an Honorary Member) of the American Society of Civil Engineers who is judged to have contributed substantially to the status of the engineering profession by:

1. Exemplary professional conduct in a specific outstanding instance.
2. An established reputation for professional service.
3. Objective and lasting achievement in improving employment condition under which civil engineers serve in public and private practice.
4. Significant contribution toward improvement of employment conditions among civil engineers.
5. Significant contribution toward improving the professional aspects of civil engineering education.
6. Professional guidance of qualified young people who would seek civil engineering as a career; and professional development of young civil engineers in the formative states of their careers.
7. Other evidence of merit which, in the judgment of the Awards Committee, shall have advanced the Society's objectives.
8. Nominee shall be a member of the Iowa Section of ASCE for a minimum of five years.

The award shall be made once each year when, in the judgment of the Awards Committee, a suitable candidate is available. Only one recipient will be named in any

year; and no recipient may receive the award more than once.

Presentation

The award consists of a wall plaque mounted on a walnut shield, shaped like the Society's badge, and a formal certificate.

The certificate shall read as follows:

For exemplary professional conduct and service to the public and the engineering profession over many years in research, private practice, government, engineering education, professional board and committee service, legislative activities, technical reports and community activities which have provided a model for engineering careers."

5. Iowa Section Award

Description

Iowa Section Award is the highest award given to an individual by the Iowa Section of ASCE. It is given to an engineer who has made outstanding contributions to his or her profession, public welfare and/or mankind. The award shall be officially instituted by action of the Board of Directors of the Iowa Section.

Frequency

It shall be awarded once in three years or as determined by the Awards Committee, However, names shall be submitted every year.

Selection Criteria

Nominee shall be at least 10 years in ASCE as Member grade in good standing and at least 10 years in Iowa Section ASCE as member in good standing. He/she could be a Life Member or an Honorary Member. Nominee should have served in the Iowa Section as chairperson or member of a Technical Committee or member of Board of Directors or served in National ASCE office or both.

The nominee shall be an engineer of recognized standing, preferably registered and a citizen of the United States of America.

Candidates for the award shall be weighed in the following particulars:

1. Professional integrity shall be beyond question.
2. Professional reputation shall be more than local in character.
3. The undertaking or services upon which the award is based shall be of high order.
4. There shall be more than an ordinary relationship between the undertaking or service and the public welfare, and the good of mankind.

Preference should be given to candidates who have consistently promoted the social and professional interest of the Engineer.

Presentation

The award shall be a bronze plaque mounted on a walnut base engraved with suitable dedication.

6. Outstanding Civil Engineering Project Achievement Award

Description

Civil engineering achievement within the geographic limits of the Iowa Section is recognized annually by selection of the "Outstanding Civil Engineering Project Achievement." The award is given for the achievement – not to an individual – so that the many engineers who have worked on the project are recognized as having contributed. The Iowa Section "Outstanding Civil Engineering Project Achievement" will be submitted to ASCE each year for consideration for the national "Outstanding Civil Engineering Project Achievement." The Board of Directors shall officially institute the award.

Frequency

The award is made annually for any engineering project that falls into the general category of civil engineering.

Selection Criteria

Only projects designed and constructed within the confines of the State of Iowa are eligible, and only those meeting the requirements of Item I (outlined later) are considered.

Basis for the award is "an engineering project that demonstrates the greatest engineering skills and represented the greatest contribution to civil engineering progress and mankind." In making the selection, the following criteria are given special weight: contribution to the well-being of people and communities, resourcefulness in planning and in solution of design problems, pioneering in the use of materials and methods, innovations in construction, consideration of impact on environment, unusual aspects and aesthetic values. The jury will give full consideration to each project's possible adverse effects as well as the beneficial effects. Large and small projects shall have equal opportunity for consideration.

Any Iowa Section member makes nominations for the annual award by submittal to the Awards Committee.

Judging is by a jury of judges composed of five knowledgeable ASCE Members or Fellows, one of each employed or practicing civil engineering in the following areas: city government, county government, state or federal government, education, and private practice. Judges shall be appointed by the Awards Committee but shall not serve if a project from their own organization is nominated for this award. (See Item. III outlined later for details.)

The award is made by action of the Board of Directors upon recommendation of the

Awards Committee. Any recommendation to the Board must be supported by a majority, vote of the jury of judges. Publicity on the final selection is withheld until Board approval is obtained.

I. Provision in Considering Nominations

- A. Only civil engineering projects meeting the following requirements in a calendar year are considered as eligible:
 - Bridges, tunnels, waterways, structures, roads (other than toll). Eligible only when carrying traffic. (Time of dedication or final completion not important.)
 - Toll or similar regional roads. Any portion in use may be eligible in the competition on its own merit. The entire road may be entered for the year's award when it is 75% operational.
 - Water supply, flood control dams. Eligible when ready to take the full design head of water.
 - Power dams. Eligible when the major civil engineered construction is completed and the structure can take its design head of water. (When power goes on line is not important.)
 - Fuel power plants (including nuclear). Eligible when power goes on line.
 - Buildings and structures. Eligible when ready for use.
 - Airports and similar large developments. Eligible when a structure or a feature (such as major buildings or runways) is operational. However, such structures or features must stand on their own in the competition, with no consideration for the overall project. The entire project may be considered for the year's award when it is judged to be 75% operational in its initial stage.
 - Water supply, waste disposal, wastewater treatment and hazardous waste treatment. Any portion may be eligible in its completion year, but that portion must stand on its merits, rather than represent the overall project. Where only additional units, similar to those already in operation, remain to be completed, the entire project may be considered for the year's award when it is 50% operational in its initial stage.
 - Military projects, such as bases, launching units, harbor facilities and the like are eligible for their civil engineering aspects.
- B. The jury of judges determines eligibility of projects other than those fitting the above categories. The Board of Directors and-Awards Committee desire to give the judges as much latitude as necessary in determining eligibility and making the final achievement selection.
- C. No project or component part thereof is reconsidered after having received an award.

Item II – Nomination for Achievement Award

- A. As noted, members of the Iowa Section of ASCE make nominations for the annual award.
- B. Nominations must be submitted to the Awards Committee not later than June 15 of the calendar year covering the achievement award. Projects completed by June 14 of the previous year are eligible.

- C. Competition for the Outstanding Civil Engineering Project Achievement Award is encouraged to aid the Awards Committee in making nominations. The Region 7 Director of ASCE, taking into consideration the suggestions of the Iowa Section, will make nominations for the national competition.
- D. Each nomination for the Outstanding Civil Engineering Project Achievement Award must be accompanied by documentation on the eligibility of the nomination for consideration for the national award. The jury, however, has latitude to consider merits of the project, and not depend completely on "weight of evidence" presented. A minimum of three (3) copies of supporting documentation including photographs for publicity purposes is requested. Documentation on projects nominated should look as frankly at project problems, technical and others, as it does at advantages and innovations. The jury often has knowledge of project problems, and not to frankly discuss these problems, telling forthrightly both sides, will not help a project's chances of winning.
- E. Nominations for the Iowa Section Outstanding Civil Engineering Project Achievement Award shall be submitted in a plastic bound, 8 1/2" x 11", stiff covered booklet of not more than ten pages, including not more than six pages of photographs and/or drawings. The winner of the Iowa Section award shall agree to prepare a submittal for the national award as described in the current issue of the "ASCE Official Register."
- F. Representatives from the submitting organization must agree to be present to receive the award.

Item III – Judging the Achievement Award

- A. Judging will be by a jury composed of ASCE Fellow Members or Fellows from government, education and private practice as previously described.
- B. The jury shall select the chairperson.
- C. The judges are asked to serve only one year, and while individuals may be invited to continue serving in that capacity, the composition of the jury will be reviewed annually.
- D. Nominations are put into the hands of the judges as soon after June 15 of the competition year as possible. Ultimate decision on eligibility of nominations is that of the judges. A report on the recommendations of the judges is made by the chairperson of the Awards Committee for submittal and action at the next Board of Directors meeting.

Item IV – Publicity of the Achievement Project

- A. The competition serves to acquaint the public with activities and achievements of civil engineering.
- B. Within the Iowa Section, area publicity can be obtained locally by supplying information on the project to newspapers and broadcasters. Taking reporters and photographers to nominated and/or selected projects and giving them prepared information and illustrations can result in substantial publicity. The material should be prepared in a way to acquaint the public with activities and achievements of all

civil engineers. It should emphasize that the local achievement is part of a national competition conducted by the American Society of Civil Engineers.

C. All of the projects nominated will be publicized in the Iowa Section Newsletter and other state news media. After the Iowa Section Board of Directors announces the winning project, full state publicity will be given the Outstanding Civil Engineering Project Achievement Award winner and to any projects that may receive an Award of Merit.

PRESENTATION

An appropriate metal plaque to the Project Owner and walnut plaque to the project design team, naming the achievement, is given for permanent display. The President of the Iowa Section of ASCE or his designated representative at the Annual Meeting gives the award with appropriate ceremony. Representatives involved with the winning project are asked to provide a presentation regarding the project at the following Annual Meeting of the Iowa Section of ASCE

Society Individual Award Submittal Deadlines

Open all year

- ASCE Associate Editor Award
- Cold Regions Engineering Student Paper & Poster Awards
- Kenny Childs Award
- Ridgway Student Chapter Award, Robert
- SEI Chapter of the Year Award
- SEI Graduate Student Chapter of the Year Award
- SEI President's Award
- SEI Young Professional Scholarship to Structures Congress
- Torrens Award, Richard R.
- Urban Water Resources Research Council Founders' Award

January 15

- Advocate of the Year Award - Individual
- Advocate of the Year Award - Team
- LeFevre Award, Walter

January 30

- Thomas A. Lenox ExCEEd Leadership Award

February 1

- Collingwood Prize
- Friedman Young Engineer Award for Professional Achievement, Edmund
- Mead Prize for Younger Members, Daniel W.
- Michel Award for Industry Advancement of Research, Henry L.
- Younger Member Group Award

February 10

- Lawrence W. and Francis W. Cox Scholarship
- Trent R. Dames and William W. Moore Fellowship
- Eugene C. Figg, Jr. Civil Engineering Scholarship
- Freeman Fellowship
- John Lenard Civil Engineering Scholarship
- Robert B.B. and Josephine N. Moorman Scholarship
- J. Waldo Smith Hydraulic Fellowship
- Samuel Fletcher Tapman ASCE Student Chapter Scholarship
- B. Charles Tiney Memorial ASCE Student Chapter Scholarship
- Arthur S. Tuttle Fellowship
- Y.C. Yang Civil Engineering Scholarship

February 14

- ExCEEd Teaching Award

February 15

- AEI Committee Chair Award
- AEI Outstanding Administrative Service Award
- AEI Outstanding AE Educator Award

- AEI Technical Activities Award

March 1

- Award of Excellence of the Pipeline Division
- Civil Engineering Entrepreneur of the Year Award
- Friedman Professional Recognition Award, Edmund
- Government Civil Engineer of the Year Award
- Mead Prize for Students, Daniel W.
- Outstanding Public Official Award
- Parcel-Sverdrup Civil Engineering Management Award
- Project Excellence Award

March 16

- ASCE Excellence in Journalism Award

March 20

- ASCE Charles Pankow Award for Innovation
- April 26
- Leisch Fellowship

May 1

- Forensic Engineering Award
- Nettleton Outstanding PA Award
- Noble Prize, Alfred
- Outstanding Faculty Advisor Award
- Student Leadership Award

June 1

- OCEA
- OPAL
- Peck Award, Ralph B.
- Seed Medal, H. Bolton
- Terzaghi Award, Karl
- Terzaghi Lecture, Karl

July 8

- Professional Practice Ethics and Leadership Award, The
- August 15
- Baker Award, Wallace Hayward
- Carl L. Monismith Lecture on Pavement Engineering
- Casagrande Professional Development Award, Arthur
- Harry Schnabel Jr. Award
- Kapp Foundation Engineering Award, Martin S.

September 1

- Presidents' Award, ASCE

September 15

- Construction Management Award

September 30

- Journal of Architectural Engineering Best Paper Award

October 1

- Arid Lands Hydraulic Engineering Award
- Chow Award, Ven Te
- Croes Medal, J. James R.
- Distinguished Membership
- EWRI Journal Awards
- EWRI Lifetime Achievement Award
- Freese Environmental Engineering Award and Lecture, Simon W.
- Greeley Award, Samuel Arnold
- Hering Medal, Rudolph
- Hilgard Hydraulic Prize, Karl Emil
- Hinds Award, Julian
- Horner Award, Wesley W.
- Huber Civil Engineering Research Prizes, Walter L.
- Margaret S. Petersen Award
- Middlebrooks Award, Thomas A.
- Norman Medal
- Pioneers in Groundwater Award
- Planning & Management Council Service to the Profession Award
- Service to the Institute (Council/EXCOM) Award
- State-of-the-Art of Civil Engineering Award, ASCE
- Stevens Award, J.C.
- T&DI Outstanding Younger Member Award
- Tipton Award, Royce J.
- Wellington Prize, Arthur M.
- Wilhoite Innovations in Transmission Line Engineering Award, Gene

October 15

- Airfield Practitioner Award

October 30

- Einstein Award, Hans Albert
- Hydraulic Structures Medal
- Rouse Hydraulic Engineering Award, Hunter

November 1

- Ammann Research Fellowship in Structural Engineering, O. H.
- Ang Award on Risk Analysis and Management of Civil Infrastructure, Alfredo
- Bartholomew Award, Harland
- Bažant Medal for Failure and Damage Prevention, Zdeněk P.
- Bechtel Pipeline Engineering Award, Stephen D.
- Bechtel, Jr. Energy Award, Stephen D.
- Bickel Award, John O.
- Biot Medal, Maurice A.
- Can-Am Civil Engineering Amity Award
- Cermak Medal, Jack E.

- Columbia Medal
- Computing in Civil Engineering Award
- Da Vinci Award
- Duke Lifeline Earthquake Engineering Award, Charles Martin
- Freudenthal Medal, Alfred M.
- Halpin Award for Scholarship in Construction, Daniel W.
- Hardesty, Shortridge Award
- History and Heritage Award, Civil Engineering
- Hoffman Award, Phillip R.
- Horonjeff Award, Robert
- Housner Structural Control and Monitoring Medal, George W.
- Howard Award, Ernest E.
- Innovation in Sustainable Engineering Award
- International Coastal Engineering Award
- Laurie Prize, James
- Lund Practice Award for Lifeline Risk Reduction, Le Val
- Magoon Sustainable Coasts Award, Orville T.
- Masters Transportation Engineering Award, Frank M.
- Mindlin Medal, Raymond D.
- Moffatt-Nichol Harbor and Coastal Engineering Award
- Moisseiff Award
- Moore, Jr. Award, Walter P.
- Newmark Medal, Nathan M.
- Peurifoy Construction Research Award
- Peyton Award for Cold Regions Engineering, Harold R.
- Prakash Award and Lecture, Shamsher
- President's Medal, ASCE
- Reese Research Prize, Raymond C.
- Rickey Medal
- Roebling Award
- Rowland Prize, Thomas Fitch
- Scanlan Medal, Robert H.
- Shinozuka Medal, Masanobu
- Smith Award, Wilbur S.
- Surveying and Mapping Award
- T.Y. Lin Award
- Tewksbury Award, Dennis L.
- Turner Award, Francis C.
- von Karman Medal, Theodore
- W. Gene Corley Award
- Winter Award, George
- Wisely Award, William H.

December 5

- Outstanding Younger Member in Private Sector

December 7

- Construction Institute Outstanding Young Professional or Student Award