

# BYLAWS OF THE ENVIRONMENTAL ENGINEERING GROUP

## ARTICLE I. ENVIRONMENTAL ENGINEERING GROUP

SECTION 1. The Environmental Engineering Group of the Baton Rouge Branch of the American Society of Civil Engineers, herein referred to as the Group, shall consist of all members of the engineering profession who are either interested, participate, instruct, or consult in the field of environmental engineering.

## ARTICLE II. GOALS AND RELATED ACTIVITIES

SECTION 1. Advance the science and practice of that part of civil engineering relating to water supply, wastewater, solid and hazardous waste, draining surface water, and control of soil, water and atmospheric pollution and related social and environmental impacts. Keep well informed in the fields of public and industrial health as they relate to environmental engineering.

SECTION 2. Promote the growth and development of Branch level activities for Branch members to form a core for Group operations to support its goals and activities.

SECTION 3. Work with the national Environmental Engineering Division when it is feasible to promote its programs relating to environmental engineering.

SECTION 4. Develop meetings to present subjects and information of vital interest in environmental engineering and promote discourse within this community to aid in developing direction and in offering education in environmental engineering concepts to participating engineers.

SECTION 5. Collaborate with other engineering organizations within the Section with interest in environmental engineering.

SECTION 6. Promote the growth and development of environmental engineering concepts in the engineering curricula.

## ARTICLE III. OPERATIONS

SECTION 1. The chairman shall be appointed by the Board of Directors. The chairman and other Group officers elected by the Group shall be responsible for the following functions:

- (a) **Program Development.** Soliciting and researching the needs of the engineering profession and the local professional engineering community relative to environmental engineering and developing and executing programs to respond to the needs so identified.
- (b) **Information Dissemination.** Communicate with the Group by providing minutes and notices of meetings and programs through the Section and Branch newsletters and

other channels. Correspond with the national Environmental Engineering Division and other groups as required.

(c) ***Fund Raising.*** Raise and manage an operating fund as it is necessary for Group operations.

(d) ***Leadership.*** Conduct business meetings and organize the Group as required to support special functions and other obligations of the Group.

## **SECTION 2.**

Meetings of the Group shall be periodic, at least once per administrative year of the Branch, and in conjunction with a Group sponsored program or a Section or Branch membership meeting.

## **SECTION 3.**

These bylaws and any amendment to them shall require the approval of the Board of Directors in advance of their adoption by two-thirds of the Group membership present and voting at a business meeting of the Group.

# **BY-LAWS OF THE GEOTECHNICAL ACTIVITIES GROUP**

## **ARTICLE I. GEOTECHNICAL ACTIVITIES GROUP**

**SECTION 1.** The New Orleans Branch recognizes that the interaction between geotechnical engineers and other disciplines is of paramount importance to the success of a project. The purpose of Geotechnical Activities Group is to foster the exchange of the professional and technical knowledge and enhance geotechnical engineering practice and the professional interaction between geotechnical engineers and professionals practicing in the other Civil Engineering and Architectural disciplines.

## **ARTICLE II. FUNCTION**

**SECTION 1.** *Meetings.* The Group's primary function will be the organization and presentation of technical sessions in the New Orleans area. The Group will attempt to address geotechnical subjects of interest to the entire Civil Engineering and Architectural Community.

**SECTION 2.** *Practice.* The Committee may review current events, regulations, policies and proposals set forth by governmental, educational and regulatory bodies, and policies being developed by the National American Society of Civil Engineers, the Louisiana Section and the New Orleans Branch as these affect Geotechnical Engineering practice, in particular, the practice of Civil Engineering, in general. The purpose of such review would be to identify the consensus opinion of practitioners and formally communicate such opinions with appropriate recommendations to the ASCE New Orleans Branch Board of Directors.

## **ARTICLE III. MEMBERSHIP**

**SECTION 1.** Membership in the Geotechnical Activities Group is open to all members of the American Society of Civil Engineers in the New Orleans area and any individual who has a professional interest in geotechnical engineering.

## **ARTICLE IV. ORGANIZATION**

**SECTION 1.** *Steering Committee.* The Geotechnical Activities Group will be administered by a steering committee. The steering committee will organize meetings and provide liaison between the general membership of the Committee and the New Orleans Branch Board of Directors. The number of members on steering committee will be variable and comprised of the following:

- (a) Representatives of the private sector of the New Orleans Area, who specialize in geotechnical engineering.
- (b) Representatives of Tulane and University of New Orleans, who instruct in geotechnical engineering.

- (c) Representatives of the government agencies of the New Orleans Area, who specialize in geotechnical engineering.

**SECTION 2.**        *Officers.* The steering committee will elect on an annual basis the following:

- (a) *Chairman.* The Chairman will call and direct steering committee meetings, attend New Orleans Branch Board of Directors meetings reporting Group activities and needs to the Board.
- (b) *Budget Chairman.* The budget chairman will prepare the annual budget for the Group. He will also account for Committee expenditures, receipts and assets and provide an annual financial report to the New Orleans Branch Board of Directors.
- (c) *News Letter Editor.* The editor will edit and publish a newsletter informing the Branch membership of the Group s activities. Officers will be selected from voting members of the steering committee.

**SECTION 3.**        *Voting Members.* Voting members of the steering committee will be one designated member from each New Orleans area geotechnical firm participating in the Group's activities, one member from the University of New Orleans, one member from Tulane University and one member from each governmental agency participating in the Group's activities.

## **ARTICLE V. FINANCING.**

**SECTION 1.**        The Budget Chairman will prepare an annual budget and submit it to the New Orleans Branch Board of Directors at the Board's first meeting in each fiscal year. The steering committee will develop methods of revenue, if necessary, to supplement Branch subsidies.

# BYLAWS OF THE MATERIALS ENGINEERING GROUP

## ARTICLE I. MATERIALS ENGINEERING GROUP

**SECTION 1.** The Materials Engineering Group of the Baton Rouge Branch of the American Society of Civil Engineers, herein referred to as the Group, shall consist of all members of the engineering profession who are either interested, participate, instruct, or consult in the field of materials engineering.

## ARTICLE II. GOALS AND RELATED ACTIVITIES

**SECTION 1.** Establish a means by which the civil engineering profession will be informed of the technology developments in construction materials and provide a forum for the technical advancement of engineers who deal with construction materials.

**SECTION 2.** Promote the growth and development of Branch level activities for Branch members to form a core for Group operations to support its goals and activities.

**SECTION 3.** Work with the national Materials Division when it is feasible to promote its programs relating to materials engineering.

**SECTION 4.** Develop meetings to present subjects and information of vital interest in materials engineering and promote discourse within this community to aid in developing direction and in offering education in materials engineering concepts to participating engineers.

**SECTION 5.** Collaborate with other engineering organizations within the Section with interest in materials engineering.

**SECTION 6.** Promote the growth and development of materials engineering concepts in the engineering curricula.

## ARTICLE III. OPERATIONS

**SECTION 1.** The chairman shall be appointed by the Board of Directors. The chairman and other Group officers elected by the Group shall be responsible for the following functions:

- (a) ***Program Development.*** Soliciting and researching the needs of the engineering profession and the local professional engineering community relative to materials engineering and developing and executing programs to respond to the needs so identified.
- (b) ***Information Dissemination.*** Communicate with the Group by providing minutes and notices of meetings and programs through the Section and Branch newsletters and other channels. Correspond with the national Materials Division and other groups as required.

(c) ***Fund Raising.*** Raise and manage an operating fund as it is necessary for Group operations.

(d) ***Leadership.*** Conduct business meetings and organize the Group as required to support special functions and other obligations of the Group.

**SECTION 2.**

Meetings of the Group shall be periodic, at least once per administrative year of the Branch, and in conjunction with a Group sponsored program or a Section or Branch membership meeting.

**SECTION 3.**

These bylaws and any amendment to them shall require the approval of the Board of Directors in advance of their adoption by two-thirds of the Group membership present and voting at a business meeting of the Group.

# BYLAWS OF THE ENGINEERING MANAGEMENT GROUP

## ARTICLE I. ENGINEERING MANAGEMENT GROUP

**SECTION 1.** The Engineering Management Group of the Baton Rouge Branch of the American Society of Civil Engineers, herein referred to as the Group, shall consist of all members of the engineering profession who are either interested, participate, instruct, or consult in the field of engineering management.

## ARTICLE II. GOALS AND RELATED ACTIVITIES

**SECTION 1.** Promote the personal and managerial growth and development of all professional engineers interested in engineering management.

**SECTION 2.** Promote the growth and development of Branch level activities for Branch members to form a core for Group operations to support its goals and activities.

**SECTION 3.** Work with the national Engineering Management Division when it is feasible to promote its programs relating to engineering management.

**SECTION 4.** Develop meetings to present subjects and information of vital interest in engineering management and promote discourse within this community to aid in developing direction and in offering education in management concepts to participating engineers.

**SECTION 5.** Collaborate with other engineering organizations within the Section with interest in engineering management.

**SECTION 6.** Promote the growth and development of engineering management concepts in the engineering curricula.

## ARTICLE III. OPERATIONS

**SECTION 1.** The chairman shall be appointed by the Board of Directors. The chairman and other Group officers elected by the Group shall be responsible for the following functions:

- (a) ***Program Development.*** Soliciting and researching the needs of the engineering profession and the local professional engineering community relative to engineering management and developing and executing programs to respond to the needs so identified.
- (b) ***Information Dissemination.*** Communicate with the Group by providing minutes and notices of meetings and programs through the Section and Branch newsletters and other channels. Correspond with the national Engineering Management Division and other groups as required.
- (c) ***Fund Raising.*** Raise and manage an operating fund as it is necessary for Group

operations.

**(d) *Leadership.*** Conduct business meetings and organize the Group as required to support special functions and other obligations of the Group.

**SECTION 2.**

Meetings of the Group shall be periodic, at least once per administrative year of the Branch, and in conjunction with a Group sponsored program or a Section or Branch membership meeting.

**SECTION 3.**

These bylaws and any amendment to them shall require the approval of the Board of Directors in advance of their adoption by two-thirds of the Group membership present and voting at a business meeting of the Group.



# BYLAWS OF THE PIPELINE GROUP

## ARTICLE I. PIPELINE GROUP

**SECTION 1.** The Pipeline Group of the Baton Rouge Branch of the American Society of Civil Engineers, herein referred to as the Group, shall consist of all members of the engineering profession who are either interested, participate, instruct, or consult in the field of pipeline engineering.

## ARTICLE II. GOALS AND RELATED ACTIVITIES

**SECTION 1.** Advance and correlate the scientific knowledge and engineering practice, and promote and coordinate the socioeconomic and environmental development and construction of engineering projects relative to the transmission of liquids, gases or solids by pipeline.

**SECTION 2.** Promote the growth and development of Branch level activities for Branch members to form a core for Group operations to support its goals and activities.

**SECTION 3.** Work with the national Pipeline Division when it is feasible to promote its programs relating to pipeline engineering.

**SECTION 4.** Develop meetings to present subjects and information of vital interest in pipeline engineering and promote discourse within this community to aid in developing direction and in offering education in pipeline engineering concepts to participating engineers.

**SECTION 5.** Collaborate with other engineering organizations within the Section with interest in pipeline engineering.

**SECTION 6.** Promote the growth and development of pipeline engineering concepts in the engineering curricula.

## ARTICLE III. OPERATIONS

**SECTION 1.** The chairman shall be appointed by the Board of Directors. The chairman and other Group officers elected by the Group shall be responsible for the following functions:

- (a) *Program Development.*** Soliciting and researching the needs of the engineering profession and the local professional engineering community relative to pipeline engineering and developing and executing programs to respond to the needs so identified.
- (b) *Information Dissemination.*** Communicate with the Group by providing minutes and notices of meetings and programs through the Section and Branch newsletters and other channels. Correspond with the national Pipeline Division and other groups as required.

(c) ***Fund Raising.*** Raise and manage an operating fund as it is necessary for Group operations.

(d) ***Leadership.*** Conduct business meetings and organize the Group as required to support special functions and other obligations of the Group.

**SECTION 2.** Meetings of the Group shall be periodic, at least once per administrative year of the Branch, and in conjunction with a Group sponsored program or a Section or Branch membership meeting.

**SECTION 3.** These bylaws and any amendment to them shall require the approval of the Board of Directors in advance of their adoption by two-thirds of the Group membership present and voting at a business meeting of the Group.

# **BY-LAWS OF THE STRUCTURES COMMITTEE**

## **ARTICLE I. STATEMENT OF PURPOSE**

**SECTION 1.** The purpose of the Structures Committee is to promote interaction and exchange of the ideas between those individuals who are involved with the practice of structures. The purpose of this Committee is to foster the exchange of the professional and technical knowledge and enhance structural engineering practice and the professional interaction between structural engineers, architects, and other related technical disciplines.

## **ARTICLE II. FUNCTION**

**SECTION 1.** *Meetings.* The Committee's primary function will be the organization and presentation of technical sessions and programs. The Committee will arrange meetings, seminars and workshops dealing with the analysis, design and construction of structures. Sub-committees shall be formed to deal with specific material such as steel, concrete or timber.

**SECTION 2.** *Practice.* The Committee may review Structural Engineering practice related current events, regulations, policies and proposals set forth by governmental, educational and regulatory bodies, and policies being developed by the American Society of Civil Engineers. The purpose of such review would be to identify the consensus opinion of practitioners and formally communicate such opinions with appropriate recommendations to the ASCE New Orleans Branch Board of Directors.

## **ARTICLE III. MEMBERSHIP**

**SECTION 1.** Membership in the Structures Committee is open to all members of the American Society of Civil Engineers and any individual who has a professional interest in the field of structural engineering.

## **ARTICLE IV. ORGANIZATION**

**SECTION 1.** *Steering Committee.* The Structures Committee will be administered by a Steering Committee. The Steering Committee will organize meetings and provide liaison between the general membership of the Committee and the New Orleans Branch Board of Directors. Steering Committee members shall be appointed by the Chairman of the Steering Committee. The number of members on the Steering Committee will be variable and comprised of representatives of the private sector, representatives of Tulane and University of New Orleans, and representatives of the government agencies of the New Orleans Area

**SECTION 2.** *Officers.* The steering committee will elect on the annual basis the following officers who will be elected from voting members of the Steering Committee:

(a) *Chairman.* The Chairman will call and direct steering committee meetings, attend New Orleans Branch Board of Directors meetings reporting activities and needs to the

Board. The Structural Committee Chairman shall be appointed by the Board of Directors of the New Orleans Branch of the American Society of Civil Engineers.

(b) ***Vice Chairman/Budget Chairman*** The budget chairman will prepare the annual budget for the Committee. He will also account for Committee expenditures, receipts and assets. Also, he will provide an annual financial report to the New Orleans Branch Board of Directors.

(c) ***News Letter Editor.*** The editor will edit and publish a newsletter informing the Branch membership of the Committee's Activities.

**SECTION 3.**       ***Voting Members.*** Voting members of the steering committee will be the Members only and no Corresponding Member will be eligible to vote. One designated member from each New Orleans area structural firms or contractors participating in the Committee's activities, one member from the University of New Orleans, one member from the Tulane University and one member from each governmental agencies participating in the Committee's activities.

**SECTION 4.**       ***Corresponding Members.*** A Corresponding Member shall be an individual whose professional qualifications shall exhibit an exceptional level of structural expertise, but whose geographic location of career responsibilities precludes him from regular participation in Steering Committee activities. Corresponding Member shall be appointed by the Steering Committee.

**SECTION 5.**       ***General Membership.*** All members who are not on Steering Committee and are not Corresponding Members, shall be General Members of the Structural Committee.

**SECTION 6.**       ***Term.*** Steering Committee Members and Corresponding Members shall serve for a period of two years.

#### **ARTICLE IV. FINANCING**

**SECTION 1.**       The Budget Chairman will prepare an annual budget and submit it to the New Orleans Branch Board of Directors at the Board's first meeting in each fiscal year. The steering committee will develop methods of revenue, if necessary, to supplement Branch subsidies.