

CONSTITUTION OF THE LOUISIANA STATE UNIVERSITY STUDENT CHAPTER

ARTICLE I. NAME

SECTION 1. The name of this organization shall be "The Louisiana State University Student Chapter of the American Society of Civil Engineers".

ARTICLE II. OBJECTIVE

SECTION 1. The objective of this organization shall be:

- (a) To bring the Civil Engineering students in contact with each other and with the faculty.
- (b) To familiarize the students, through discussion, with major engineering projects.
- (c) To encourage the development of a professional consciousness and ethics.

ARTICLE III. MEMBERSHIP

SECTION 1. Eligibility to membership.

Any student enrolled in the Department of Civil and Environmental Engineering may become an active member.

SECTION 2. Active members. Any member in good standing duly enrolled in the University shall constitute an active member.

SECTION 3. Power to vote.

The power to vote on all questions to be settled by this chapter shall be extended to active members only.

SECTION 4. To resume active membership.

Any past active member, in good standing and enrolled in the University, who shall wish to resume active membership, will be allowed to do so upon payment of his dues for the current semester.

SECTION 5. Equal Opportunity.

No student who meets the other criteria for membership as listed in this constitution may be denied membership on the basis of race, color, religion, sex, national origin, age handicap, marital status, or veteran's status.

ARTICLE IV. OFFICERS

SECTION 1. Personnel.

The officers of this organization shall be: President, Vice-President, Secretary, Treasurer, and Publications Chairman.

SECTION 2. Duties and powers.

The duties and powers of all officers shall be such as usually pertain to their respective offices, together with such duties as may from time to time be prescribed for in the By-laws.

SECTION 3. Eligibility to office.

The candidates for President, Vice-President, and Publications Chairman must be seniors or juniors in good standing. Candidates for the other offices must be in good standing and may be selected from the senior, junior, or sophomore class.

ARTICLE V. SELECTION AND INSTALLATION OF OFFICERS

SECTION 1. Time of Election.

An annual election of officers shall be held at the final meeting of the year.

- (a) Notice of election shall be included in the announcement of this meeting.
- (a) Officers shall be elected individually in order of their rank from the nominations of the active members.

SECTION 2. Duties and powers.

The officers shall be elected from the nominees selected by the active members through a ballot to be held within two weeks prior to the next to the last meeting of the year, the time to be designated by the President.

- (a) The four persons receiving the highest number of nominations for each of the positions shall contend for that position.
- (b) Any member shall be able to contend for an unlimited number of positions until elected.
- (c) A nominee may decline a nomination at his discretion.

SECTION 3. Special Elections.

No special election shall be held in case of vacancy. The officer of next lowest rank will hold his and the vacated office.

SECTION 4. Installation of Officers.

Installation of officers shall be held during the final meeting of the year.

ARTICLE VII. MEETINGS

SECTION 1. Occurrence of meetings.

Regular meetings of this organization shall be held at intervals of time as designated in the By-Laws, and special meetings shall be held whenever the President deems it necessary.

SECTION 2. Time and place of meetings.

The meetings shall be held at the time and place chosen by the President.

SECTION 3. Quorum.

Twenty-five percent (25%) of active members shall constitute a quorum for settlement of questions which shall come before the chapter.

ARTICLE VIII. DUES AND SPECIAL ASSESSMENTS

SECTION 1. Regular dues.

Dues shall be paid by all active members as provided in the By-Laws.

SECTION 2. Special assessments.

Special assessments shall be levied only by a majority vote of the active members present and voting.

ARTICLE IX. AMENDMENTS

SECTION 1. This constitution may be amended by a two-third (2/3) vote of all active members present and voting.

ARTICLE X. BY-LAWS

SECTION 1. The procedures of this organization shall be according to the By-Laws in all things not provided for in this constitution.

ARTICLE XI. PARLIAMENTARY PROCEDURE

SECTION 1. Robert's Rules of Order shall govern the parliamentary procedure in the conduct of all meetings of this organization.

BY-LAWS OF THE LOUISIANA STATE UNIVERSITY STUDENT CHAPTER

ARTICLE I. OFFICERS

Officers shall be students with at least one full academic semester left before graduation and shall serve for one semester.

SECTION 1. The duties of the officers of this organization shall be those outlines in Robert's Rules of Order.

SECTION 2. The President shall preside at all meetings of the Chapter and shall perform such other duties as are incumbent on such an office. The President shall serve for one year.

SECTION 3. The Vice-President shall assist the President and shall assume the duties of the President when the latter is in any way unable to discharge the duties of his office.

SECTION 4. The Secretary shall keep a record of all transactions of the Chapter and shall, with the assistance of a committee appointed for the purpose, attend to all notification of meetings. He shall also keep a roll of all members of the Chapter.

SECTION 5. The Treasurer shall collect all dues and disburse all funds of the organization and shall be required to submit in writing at each regular meeting a financial statement.

SECTION 6. The Publication Chairman shall be responsible for the preparation and submission of the annual report of the Chapter to the ASCE and publishing of the student newsletter.

ARTICLE II. ORDER OF BUSINESS

SECTION 1. At each meeting of the organization the order of business shall be as follows:

- (a)** Reading of the minutes of the previous meeting.
- (b)** Reports of officers.
- (c)** Reports of special committees.
- (d)** Miscellaneous business.

(e) Educational and social phase of meeting.

(f) Adjournment.

ARTICLE III. SPECIAL ASSESSMENTS

SECTION 1. Special assessments may be levied on active members of this organization when funds are lacking to finance certain activities which the chapter shall choose to promote.

ARTICLE IV. SPECIAL COMMITTEES

SECTION 1. Special committees may be appointed by the President, at any time to take care of any duty or contingency which may arise.

ARTICLE V. MEETINGS

SECTION 1. Regular meetings shall be held at least once each month.

ARTICLE VI. DUES

SECTION 1. The dues shall be five dollars (\$5.00) per semester.

ARTICLE VII. AMENDMENT OF BY-LAWS

SECTION 1. Amendments to these By-Laws may be made by a vote of the majority of the active members of this organization at any regular meeting.