



## MEETING MINUTES

Present: Jacob Rushlow, Ron Brenke, Brad Ewart, Tim Bradshaw, Chris Owen, Andrew Rossell, Lucas Porath

Absent: Cindy Schmitz

1. Meeting called to order at 9:00 am – Jacob Rushlow
2. Agenda approved unanimously with motion by L. Porath and second by B. Ewart.
3. Meeting minutes will be distributed via email by L. Porath, Secretary.
4. Correspondence
  - a. Branches
    - i. B. Ewart asked the following question from Lansing/Jackson Branch: Are branches required to provide financial audits? R. Brenke indicated that the Section hires an accountant and National reviews financials, so these things should cover audit requirements.
  - b. National
    - i. Leader Training Committee fall report
    - ii. 2019 Outstanding Section and Branch Award Nominations – due by Oct 30, 2019
    - iii. “Ask the President” bi-annual program (via like video conferencing) hosted by the Leader Training Committee – Nov 4, 2019 @ 2:00 PM EST – register by Oct 27, 2019
  - c. Region 3 Update – N/A
5. Treasurer’s Report approved unanimously with motion by T. Bradshaw and second by B. Ewart.
  - a. Section Financials – R. Brenke
    - i. Annual budget FY2020
    - ii. Sep 18-Oct 19 Financial Report
  - b. Review of Financial Statements – R. Brenke
    - i. T. Bradshaw provided summary/highlights from PGF to the Board.
      - Question: Does scholarship negatively impact other financial aid for recipient students?  
R. Brenke will discuss with our accountant.
    - ii. C. Owen provided summary/highlights from ASCE National Conference.
  - c. Payment of bills approved unanimously with motion by B. Ewart and second by T. Bradshaw.
6. Committee Reports
  - a. Scholarship
    - i. Selection process guidelines – C. Owen presented proposed changes to the guidelines.



- b. Awards
  - c. QBS Coalition Meeting – R. Brenke / J. Rushlow
    - i. R. Brenke suggested that we provide representation at future quarterly meetings. Next meeting January 15<sup>th</sup> at 1:30.
  - d. Legislative updates – R. Brenke
  - e. Communications/Publications – R. Brenke
    - i. Branch News Information can be included in the Newsletter
      - Announcement UP Branch starting back up. February 19<sup>th</sup> first meeting.
  - f. Webpage updates – R. Brenke
    - i. Add by-laws and meeting minutes.
  - g. Infrastructure Conference
  - h. Kalamazoo – Radisson – May 12, 2020
    - Discussed golf outing or social event.
      - (a) A. Rossell will check availability for social on 11th
7. Old Business
- a. None
8. New Business
- a. MRLC for Regions 3,6,7: January 9-11, 2020 – Detroit
    - i. Section delegate – registration deadline is Nov 8, 2019
      - L. Porath will register.
    - ii. CYM social events open to all members
  - b. Legislative Fly-In – Washington DC, March 11-12, 2020
    - i. Application period opens October 1, 2019
      - C. Owen will attend through his company. Others can apply through ASCE.
  - c. AESLC Legislative Day – Lansing, March 17, 2020
  - d. Construction Science Expo – Detroit, May 19, 2020
    - i. Discussed possibility of ASCE booth or other ways to contribute. November 19<sup>th</sup> planning meeting at 1550 Howard Street in Detroit at 10:00 am.
9. Next meeting dates:
- a. November 20<sup>th</sup> and December 17<sup>th</sup> at 9:00 am.
10. Adjournment at 10:32 with motion by B. Ewart and second by C. Owen.