



Present: Jacob Rushlow, Ron Brenke, Brad Ewart, Tim Bradshaw, Andrew Rossell, Lucas Porath, Therese Kline, Chris Owen

Absent: None

1. Meeting called to order at 9:02 am – J. Rushlow
2. Agenda (tabling 5a to February meeting) approved unanimously with motion by B. Ewart and second by T. Bradshaw.
3. December meeting minutes approved unanimously with motion by T. Bradshaw and second by B. Ewart.
4. Correspondence
 - a. Branches
 - i. U.P. Branch
 - working on getting active
 - (a) Drafting bylaws
 - (b) Planning first meeting Feb 19
 - (c) Planning the NHCEL dedication ceremony for Portage Lake lift bridge (June 19, 2020) – working to line up speakers – National President Kancheepuram Gunalan (Guna) will be attending. Project manager from initial bridge design/construction will also attend.
 - ii. Western Branch – leadership change (need to update on the website)
 - iii. L/J Branch – Dream Big viewing at Celebration Cinema on March 3, 2020 at 5:30 PM
 - b. National
 - i. MGAM referral program
 - Discussed ongoing efforts with Michigan colleges/universities
 - ii. Phishing scam using Branch and Section officers, Region Governors and Directors e-mail addresses claiming to need gift card purchases. Report to ASCE General Counsel, Tara Hoke (thoke@asce.org), to report any issues
 - c. Region 3 Update – Therese Kline, Region 3 Governor
 - i. Region 3 Assembly being planned for July 23-26 in Cleveland
 - ii. Region 3 Assembly will be in Michigan in 2021
 - iii. Potential for Michigan to host 2021 Region 3 Assembly – looking into Grand Rapids



- d. Michigan Chapter of the American Society of Landscape Architects (Joseph Johnson)
 - i. Joint social/technical event or gathering with ASCE
 - ii. Looking to work with SE Branch and/or Western Branch
- 5. Treasurer's Report
 - a. LPL Financial - Mike Dagher
 - i. M. Dagher cancelled because of illness, so tabling this until February meeting
 - b. Section Financials
 - i. Dec 19 Financial Report
 - c. Review of Financial Statements
 - i. J. Rushlow will reach out to M. Dagher with questions about Mackinac Fund - we will discuss in person at our February meeting
 - d. Payment of Bills
- 6. Committee Reports
 - a. Scholarship
 - i. Selection process guidelines – Chris Owen
 - b. Awards
 - i. Nomination due April 1
 - c. QBS Coalition Meeting – J. Rushlow
 - i. Next meeting is scheduled for 2/18
 - ii. Sending information quarterly to different groups (2,500 county commissioners last month)
 - d. Legislative updates
 - i. SB/HB updates/discussion
 - ii. R. Brenke provided update regarding Certificate of Merit bill
 - iii. J. Rushlow reminded that lead copper rules comment period ends February 13th
 - e. Communications/Publications – Newsletter
 - f. Webpage updates
 - i. Approved meeting minutes (pdf format)
 - ii. Branch leadership contact with links to e-mail addresses



- g. Infrastructure Conference: May 12, 2020, Kalamazoo – J. Rushlow
 - i. Planning Committee met 1/8
 - ii. Working to line up speakers
 - Working with Doug Cartland – leadership speaker
 - iii. Next meeting TBD
- 7. Old Business
 - a. MRLC for Regions 3,6,7: January 9-11, 2020 – Detroit
 - i. Report will be forthcoming
- 8. New Business
 - a. None
- 9. Upcoming Events
 - a. Legislative Fly-In – Washington DC, March 11-12, 2020 – Tim Bradshaw
 - b. AESLC Legislative Day – Lansing, March 17, 2020
 - c. Construction Science Expo – Detroit, May 19, 2020
- 10. Next Section Board meeting dates (conference call) at 9:00 AM
 - a. Rescheduled for February 18, 2020 – in person
 - b. March 31, 2020
 - c. April 28, 2020
- 11. Adjournment at 10:22 am with motion by B. Ewart and second by A. Rossell