



**MICHIGAN SECTION
AMERICAN SOCIETY OF CIVIL ENGINEERS**

BYLAWS

As Amended September 23, 2004

ARTICLE I. FINANCIAL

- Section 1.** The annual dues for Members of the Michigan Section shall be twenty dollars (\$20.00) payable in advance on January 1st. The Michigan Section shall transmit three dollars (\$3.00) per paid Branch Member to the appropriate branch during the month following receipt of the Section dues. Any Member whose dues are more than twelve months arrears shall cease to be a Member of the Section.
- Section 2.** The Board of Directors shall have power to receive all monies allotted to the Michigan Section by the Society and any other funds of the Section, and to administer and account for the expenditures thereof.
- Section 3.** Other and special assessments may be voted by the Membership at any meeting of the Section, provided that such action shall have received the prior approval of the Board of Directors and provided further that notice of the intention to pay the matter before the Section shall have been made a part of the written notice calling such meeting. Any such special assessment shall not be considered a part of the regular dues structure.

ARTICLE II. NOMINATION AND ELECTION OF OFFICERS AND DIRECTORS

- Section 1.** The President, with approval of the Board of Directors, shall appoint by April 1st of each year a Nominating Committee of three or more members, representative of the Branches
- Section 2.** The Nominating Committee shall select one or more candidates for election to each of the offices prescribed by the Constitution, obtain the consent of the nominees to serve if elected, and transmit the selected slate of officers to the Secretary by August 15th. The Selection of nominees shall be such as to give representation as far as possible to all areas covered by the Michigan Section.
- Section 3.** The Secretary shall send a letter ballot containing the list of official nominees and space for a write-in vote for another candidate for each office to each Member of the Section prior to September 1st.
- Section 4.** Ballots returned to the Secretary up to the time of counting shall be opened and counted prior to September 15th by three tellers appointed by the President. For each office the candidate receiving the largest number of votes cast shall be declared elected. In case of a tie vote, the tied candidates shall draw lots and the candidate winning the draw shall be declared elected



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ARTICLE III. COMMITTEES

- Section 1.** Standing Committees of the Section shall be appointed by the Board of Directors and shall serve at the pleasure of the Board.
- Section 2.** Task Committees deemed necessary from time to time shall be appointed by the President subject to approval of the Board of Directors.

ARTICLE IV. MEETINGS

- Section 1.** Notice of each meeting of the Section shall be sent to each Assigned Member of the Section.
- Section 2.** Twenty-five Members of the Section shall constitute a quorum at any meeting of the Section; four Members shall constitute a quorum for the Board of Directors; and a majority shall constitute a quorum of all committees.
- Section 3.** A majority vote of the Members present at any meeting of the Section, of the Board of Directors, or of any committee shall be sufficient to take action.
- Section 4.** The President shall schedule meetings of the Board of Directors as required to transact the business of the Section, and shall designate the date and location of these meetings, subject to the approval of the Board of Directors.

ARTICLE V. AMENDMENTS

- Section 1.** By-Laws may be adopted or amended by the following procedure:
- (a) The proposed Notice of the proposed By-Law or amendment shall be distributed to the Members of the Section, allowing an opportunity for Members to express views and concerns to the Section Board of Directors.
 - (b) The proposed amendment shall be voted upon by the Section Board of Directors at a regular scheduled business meeting of the Board. Notice of this meeting shall be distributed along with the proposed amendment.
 - (c) To become effective, it shall receive an affirmation vote of not less than a majority of the Directors voting, and the approval of the ASCE Committee on Sections and District Councils.