

**Section Meeting Minutes
ASCE ND Conference Call
October 13, 2016
Prepared by: Nick Kalenze**

The Treasurer called the conference call to order at 12:00 PM

1) Officer Reports

- a. President – Tony was not present
- b. President-Elect – Murali was not present, but Brandon provided an update on his behalf. Murali, Tony, and Brandon met with Upper Great Plains Transportation Center at NDSU who is willing to assist our section with the state report card. This will require our section to think about a proposal of cost for them to generate information. Murali is unable to take the lead on this effort, so it was mentioned that someone or a committee of people should take the lead to facilitate this effort. This could be a 2-year effort, doesn't have to correlate with the ASCE national report card, but should involve a plan to rollout activities such as interviews in Bismarck.
- c. Vice President – Daba thanked Don and Alexa with their assistance in coordinating scheduling activities for Bob Stevens (ASCE Past President) upon his arrival in Fargo for the FM-diversion meeting and the Fall meeting. Daba discussed logistics of the Fall meeting: lining up Grand Forks Herald and WDAZ interviews, 2-student chapters, and he will send e-mails to consulting firms and UND faculty to encourage registering for the meeting given the prestigious opportunity of having Bob Stevens in attendance.
- d. Secretary – Nick mentioned that the Fall meeting notice was sent the week prior, and he will follow up and send members a reminder e-mail to still register the week of October 20. Nick requested for Brandon to send him minutes from the Annual Spring meeting last April, as they will be discussed during the Fall meeting's agenda.
- e. Treasurer – Brandon provided a breakdown of the financial report, tracked as early as 2011 until the preliminary 2017 budget. He will attempt to provide financial reports for each Section meeting. The goal is to not overspend in order to have a healthy budget that can carry over each year. Key items of discussion:
 - i. The 2016 ASCE Multi-Region Conference flight was not paid for by ASCE National. Brandon has a \$1200 budget for the Section to attend in 2017; budgeted higher in the event we decide to go or if ASCE National doesn't pay for the ticket.
 - ii. 2017 Legislative Fly-In is budgeted.
 - iii. Annual Spring Meeting costs may need to be adjusted in the future; 2016 costs came in higher than past years perhaps due to the conference room and planning logistics for speakers.
 - iv. As of 9-22-16, our section has an account balance equal to \$8,232.28.
- f. Past President –Don was present; no updates, but provided topic of discussion in 3) Open Forum for Comments below.

2) **Committee Chair Reports**

- a. Continuing Education (Fargo and Grand Forks) – Tom was not present. I-Hsuan Ho is the new Grand Forks chair. Nick mentioned that if a future winter ASCE Lunch and Learn webinar is established, he can assist I-Hsuan in the Grand Forks area with coordinating one, either at UND or a local consulting firm.
 - b. Volunteer – Vicki inquired on UND regarding the STAY Grant. Daba informed the Section that the grant was denied this year. UND did receive the grant last year, however.
 - c. Membership – Taylor was not present. Iraj Mamaghani will be the Grand Forks Membership Chair.
 - d. Social – Jerod was not present. Alexa mentioned that an ASCE Social Event is scheduled on Facebook at the Fargo Brewing Company, November 16 at 5:30 PM.
 - e. Awards – Two student awards will be handed out at the Fall Meeting: \$400 each for Keith Korman (UND) and Lincoln Regula (NDSU).
 - f. Webmaster / Social Media – Alexa discussed the ASCE Social Event on Facebook, to respond and share the event. All Facebook events are updated including the Fall meeting. The ASCE ND Section website has been updated with all current officers, and she mentioned to review the credentials after our name (i.e. P.E., Ph.D., current ASCE status: A.M.ASCE or M.ASCE), as well as phone numbers (direct line or general company line). The President’s Report will need updating as it is currently 3-years old.
- 3) **Open Forum for Comments** – Alexa mentioned that Dream Big will be shown before the steel bridge competition in early March. Don mentioned that it is important to have everything scheduled right for when Bob Stevens arrives since the schedule is tight between meetings with the FM-Diversion, media, students, etc.