

## ASCE ND Section Board Meeting Minutes

Thursday, September 14, 2017

Location: Phone Conference between Officers and Chairs

Time: 12:00 PM

### 1) Officer Reports

#### a. President (Murali Vegi):

- i. Murali touched on the upcoming Section President's Meeting in West Virginia. He has not heard any updates regarding the report card. He mentioned the STAY Grant proposal looks good and suggested to bump the proposed grant budget to \$1500 (maximum allowable cost).

#### b. President-Elect (Daba Gedafa):

- i. Daba will take over the fall meeting planning activities, including speaker and location. The meeting has been moved to October 19 at the Hilton Garden Inn. The speaker this year is Christopher Rousseau, P.E., ASCE Region 3 Governor and Manager of Hydro Operations at Minnesota Power.

#### c. Vice President (Alexa Ducioame):

- i. Alexa called the meeting to order at 12:04 PM. She mentioned the STAY Grant deadline is September 28, 2017 and Daba, Vicki, and Leelan discussed logistics of planning, including ordering food at UND, attendance by professors at lunches, etc.
- ii. Alexa mentioned proposed changes to the ASCE Constitution & Bylaws, including 1-year term for Vice President, President-Elect, and President. These items will be discussed at the fall meeting as well.
  1. She brought up 1-year terms for the Secretary and Treasurer positions and whether those spots should move up the ladder to other leadership board positions.
  2. The board agreed that the Secretary and Treasurer positions are distinct from moving up the ladder and are not for moving up the ladder at present.
  3. Daba mentioned to keep the Secretary and Treasurer Annual Report separate as it is currently grouped in as being a joint report (i.e. Secretary-Treasurer)
  4. Daba moved the motion to change current board positions to 1-year, and ballots will be placed at annual meeting each year for a new nominee or current officer (Secretary or Treasurer), or rotating each year up the ladder for Vice-President, President Elect, President, and Past President roles. Nick 2<sup>nd</sup>, and the motion was unanimously approved by the Board.
  5. Alexa will now send to ASCE Council of Vice Presidents for review and approval.

#### d. Secretary (Nick Kalenze):

- i. Nick discussed that he will be creating a fall meeting agenda; he requested the most current ASCE ND Section membership list from Taylor for his e-mail to the Section.
  - e. Treasurer (Navaratnam Leelaruban):
    - i. Leelan mentioned the current balance is \$8,871.25. Recent withdrawals include the ASCE Region 3 Assembly and membership t-shirts.
  - f. Report Card Chair (Brandon Oye): Not present. There is not much to report on the report card at this time.
  - g. Past President (Tony Eukel): Not present.
- 2) Committee Chair Reports
- a. Continuing Education (Tom Klabunde, Fargo and I-Hsuan Ho, Grand Forks): Not present.
  - b. Volunteer (Vicki Schneider, Fargo and Shannon Fisher, Bismarck):
    - i. Vicki had no new updates. Shannon brought up that in Bismarck they would like to hold a continuing education event and hope to have a speaker lined up by the end of the year. She mentioned a pizza place as a potential social event. The Board would need to approve funds for this event.
  - c. Membership (Taylor Braaten, Fargo and Iraj H P Mamaghani, Grand Forks):
    - i. Taylor touched on the ASCE Section Member Survey. He received 25 replies out of 150 people, 5 of which were in Bismarck. Some key results include the following:
      - 1. A majority of his responses, with regards to the question on frequency of meetings the Section would like to attend, was once every quarter.
      - 2. 32% responded as frequent as once a month for meeting attendance.
      - 3. The key driver for attending meetings is receiving PDHs.
      - 4. 64% prefer lunch meetings over dinner meetings.
      - 5. 48% of the Section is willing to travel to Bismarck for a meeting.
      - 6. There is more interest to hold PDH events in Grand Forks.
      - 7. Interest has been gathered for speakers at meetings to have case studies and lessons learned from projects outside of the state (e.g. Panama Canal).
  - d. Social (Jerod Klabunde):
    - i. Jerod chimed in on discussion regarding Section By-Laws/Constitution. He was in favor of having the Secretary and Treasurer roles not being part of the rotating ladder and having 1-year terms for all Board officers.
  - e. Webmaster / Social Media (Alexa Ducioame):
    - i. Alexa is looking for the Board to help recruit and fill this position. She mentioned to go to Facebook, like, and share content.

3) Open Forum for Comments: None. The meeting was adjourned at 12:54 PM.