

## ASCE ND Section Board Meeting Minutes

Thursday, May 10, 2018

Location: Phone Conference between Officers and Chairs

Time: 12:00 PM

### 1) Officer Reports

- a. President (Daba Gedafa): Daba was not present for the call.
- b. President-Elect (Alexa Ducioame): Alexa provided thoughts on the Annual Meeting including the presentations, attendance, and timing. She sent extra thank you notes to the speakers.
- c. Vice President (Tom Klabunde): Tom opened the call at 12:05 PM and sought out feedback regarding the Annual Meeting. The consensus was that the Annual Meeting was a success with very good speakers. The attendance could have been stronger. We will continue to look at ways to improve attendance (timing of the day, send meeting notice sooner, etc.)
- d. Secretary (Nick Kalenze): Nick mentioned that he will continue to update group with Section minutes. He sent out the Section Leadership report to ASCE National regarding the newly elected officers/roles. This information is now updated on ASCE's webpage.
- e. Treasurer (Navaratnam Leelaruban): Not present for the call.
- f. Past President (Murali Vegi): Not present for the call.

### 2) Committee Chair Reports

- a. Report Card Chair (Brandon Oye): Brandon was not present for the call but did note most of the literature review is complete for the categories, but we are waiting on a couple yet. As those are completed, they are being sent to ASCE and our Advisory Group members for review. Once that review is complete, each category Author is moving into the task of drafting the Chapters, establishing grades, and providing recommendations to improve the grade. We plan to wrap up the draft Chapters by August 15 so they can be sent to ASCE national to review. He will meet with Dr. Varma to discuss the design of the Report Card and establish the budget, thinking it will look somewhat like [Idaho's Report Card](#). This is very clean and easy to read. He is looking to add a summary of all the grades up front, which they did not have.
- b. Continuing Education (Jerry Gao, Fargo and I-Hsuan Ho, Grand Forks): Jerry was present for the call. Tom discussed the Lunch and Learn webinars and that he is willing to help Jerry set one up. Jerry suggested workshops for pdhs for key topics and this is something our Section can explore potentially.
- c. Volunteer (Vicki Schneider, Fargo and Shannon Fisher, Bismarck): Not present for the call, however, Tom is helping Shannon set up a future Lunch and Learn webinar in Bismarck for 1.5 pdh entitled, "Disaster Resilience of Infrastructure Systems".

- d. Membership (Taylor Braaten, Fargo and Iraj H P Mamaghani, Grand Forks): Not present.
  - e. Social (Jerod Klabunde and Dylan Dunn): Not present.
  - f. Webmaster / Social Media (Alison Hanslip and Yaping Chi): Not present. Alexa mentioned that Yaping would need to update the webpage with the life members.
- 3) Open Forum for Comments
- a. Jerry mentioned the importance of engineering outreach with regards to K-12 schools. Alexa noted that, as a Section, we have used Dream Big to help communicate engineering to students across the region. We have also conducted volunteer work to local schools during E-week and other events.
  - b. Meeting was adjourned at 12:25 PM.