

## ASCE ND Section Board Meeting Minutes

Monday, September 17, 2018

Location: Phone Conference between Officers and Chairs

Time: 12:00 PM

### 1) Officer Reports

- a. President (Daba Gedafa): Daba opened the call at 12:04 pm. He discussed logistics and the purpose of the President's and Governors Forum as well as potential speaker options for the fall meeting.
- b. President-Elect (Alexa Ducioame):
  - i. Alexa mentioned that Leelan will take care of the Dream Big bill to ASCE National.
  - ii. The fall meeting hotel has not been reserved yet but will be this week.
  - iii. Jerry's photo will need to be updated on the ASCE ND Section website.
  - iv. The Board member responsibilities will be updated on ASCE Collaborate.
- c. Vice President (Tom Klabunde): Tom will work with Daba on setting up fall meeting speakers. The Minnesota Department of Transportation (MnDOT) is one option but we are still awaiting to hear back from them.
- d. Secretary (Nick Kalenze):
  - i. Nick will work on a fall meeting agenda and prepare the annual meeting minutes.
  - ii. Jerry mentioned that he discussed with Robin Kemper (ASCE President-Elect) about speaking opportunities within the Section
  - iii. The Board is trying to decide what type of speaker should be present at the fall meeting (ASCE National vs. local speaker). It was determined that a local speaker could be a better draw for the fall meeting and the National speaker's time/resources would be better spent at the annual meeting.
- e. Treasurer (Navaratnam Leelaruban): Leelan discussed the current Section budget being at \$7,990. Recent expenses include
  - i. \$772 Region 3 for Jerry and
  - ii. \$760 for Dream Big DVDs. To date, \$560 has been collected for Dream Big DVDs.
- f. Past President: Not available.

### 2) Committee Chair Reports

- a. Report Card Chair (Brandon Oye):
  - i. Brandon provided a summary on the report card efforts. The literature review is complete and he is working with Anna at ASCE National for a grade on the state.
  - ii. Eight chapters have been written by various Section members. Among the categories (in draft stage) include bridges, roads, dams, levees, drinking water, wastewater, energy, and transit.
  - iii. We may adopt the North Dakota report card to be similar to Illinois and Idaho report cards.

- iv. Brandon is working with Anna on planning the Release Event (around January 24). The idea is to get the report card out to the public and legislators to make the State better informed of infrastructure issues.
    - v. Alexa will help with planning the release event and help develop the budget.
  - b. Continuing Education (Jerry Gao, Fargo and I-Hsuan Ho, Grand Forks): Jerry noted that the Region 3 Assembly was successful with interesting presentations on construction.
  - c. Volunteer (Vicki Schneider, Fargo and Shannon Fisher, Bismarck): Not present.
  - d. Membership (Taylor Braaten, Fargo and Iraj H P Mamaghani, Grand Forks): Taylor provided an update on the membership status. In North Dakota, we have 156 Section members and 203 National members. The numbers have not gone up or down since last year but are holding steady.
  - e. Social (Jerod Klabunde and Dylan Dunn): Nothing to report.
  - f. Webmaster / Social Media (Alison Hanslip and Yaping Chi): No updates.
- 3) Open Forum for Comments
  - a. Daba and Tom will work on the speaker for October 25 and try to line up before our next Board meeting (October 11). Alexa will wait to reserve hotel until speakers are lined up.