

ASCE ND Section Board Meeting Minutes

Friday, November 9, 2018

Location: Phone Conference between Officers and Chairs

Time: 12:00 PM

1) Officer Reports

- a. President (Daba Gedafa): Daba provided updates on sponsorship, ideas the Section can do to our website to help fundraise for report card. ASCE National can provide us a best practices manual for support.
- b. President-Elect (Alexa Ducioame): Alexa discussed the MRLC and Legislative Fly-In attendees. Yaping and Allison will go to D.C. Dylan will be attending the MRLC.
- c. Vice President (Tom Klabunde): Tom was not present for the call.
- d. Secretary (Nick Kalenze): Nick mentioned that he will step down from the Secretary role after the new election (Fargo annual meeting). He is looking at ways to contribute to the Section through social activities.
- e. Treasurer (Yaping Chi):

i. Yaping presented on the below table:

Year	Payment	Deposit	Dues	balance
2016	\$ 7,575.36	\$ 6,870.50	\$ 4,404.00	\$ (704.86)
2017	\$ 8,471.72	\$ 7,906.19	\$ 6,291.19	\$ (565.53)
2018	\$ 6,507.11	\$ 3,575.00	\$ 2,247.00	\$ (2,932.11)

- ii. The concern is that our Section is running into a deficit but more Section dues are coming to help the budget.
 - iii. Some ideas on increasing membership (to help the Section budget) include making the “Why Join ASCE” document more visual and have more sponsors for meetings.
- f. Past President (Don Andersen): Don was not present for the call.

2) Committee Chair Reports

- a. Report Card Chair (Brandon Oye): Brandon discussed that fundraising efforts within our Section are needed for the report card. The next step is the January 23rd release event since all chapters have been sent to ASCE National. Right now, comments are being addressed on the chapters with the goal of having content complete by early December and print by mid-January.
- b. Continuing Education (Jerry Gao, Fargo and I-Hsuan Ho, Grand Forks): Jerry is brainstorming a continuing education topic on drones from a local engineering company.
- c. Volunteer (Vicki Schneider, Fargo and Shannon Fisher, Bismarck): Vicki mentioned one volunteer event for a brain STEM event to 7th graders.

- d. Membership (Taylor Braaten, Fargo and Iraj H P Mamaghani, Grand Forks): Taylor will be deploying in July 2019 and will need someone take his place as Membership Chair prior to deployment.
 - e. Social (Jerod Klabunde and Dylan Dunn): Dylan has no updates.
 - f. Webmaster / Social Media (Alison Hanslip): Alison has no updates.
- 3) Open Forum for Comments
- a. No comments from the Board. Meeting was adjourned at 12:50 pm.