

# ND ASCE SECTION BOARD MINUTES

Thursday, July 11<sup>th</sup>, 2019 – 12:00-1:00 PM  
Conference Call

## **Prepared by: Ravi Yellavajjala**

In attendance: Beena Ajmera, Yaping Chi, Alexa Ducioame, Dylan Dunn, Shannon M. Fisher, Alison Hanslip and Ravi Yellavajjala.

**Call to Order and Welcome:** Vice President, Yaping Chi, called the business meeting to order at 12:05 PM.

**Approval of Agenda:** Yaping (accepted as it is)

**Approval of Minutes:** Yaping called for approval of minutes. Motion moved by President Alexa Ducioame (7 yay's, 0 nay's). Approved.

**Financial Report:** Yaping met the current treasurer Beena Ajmera in the 1<sup>st</sup> week of July and transferred the responsibilities and files. The national ASCE body has been notified about the change in the ND section treasurer. Beena reported that the North Dakota ASCE section US bank account has a current balance of \$3417.70 with one pending check that is not deposited. Yaping mentioned that she would handover this check to Beena in the coming weeks.

## **Continuing Business**

**Annual meetings:** No word on the Thank You letters that have to be sent by President-Elect Tom Klabunde, Continuing Education co-chair Prof. Jerry Gao and report Card Chair Brandon Oye.

**PDHs:** Tom, in his email to the ND ASCE officers, mentioned that the annual meeting PDH certificates are ready and will be mailed in the third week of July.

**FM RedHawks – social event:** Alexa provided the following background information about the RedHawks social event: the FM engineers in coordination with the ND ASCE section organize a social event every summer. The FM engineers purchase the tickets on behalf of engineering companies and collect money for the same. Usually, the ND ASCE section plays a supporting role in organizing this social event.

Membership/ social chair Dylan Dunn talked to the concerned FM engineers organizers and did not receive any information about the social event. Alexa asked the participating officers whether the ND ASCE section should have its own RedHawks social event. Yaping suggested postponing this proposal to the fall so that a decision can be made when the ASCE officers are relatively less busy. Alexa and other officers concurred with Yaping.

**Western ND survey:** Past President Prof. Daba Gedafa is not available for a comment on this.

**Why Join ASCE flyer:** No updates from Alexa

## **New Business**

In the last meeting, the ND ASCE officers agreed to send the President and President-Elect to the Presidents and Governors Forum (PTF). Alexa requested Beena to check the allocated budget to cover the traveling and lodging expenses for the attending officers. Beena mentioned that \$700

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was originally allocated to cover traveling expenses to the PTF. Alexa requested Beena if the allocation can be increased to \$1500 from \$700. Beena after consultation with Yaping allocated \$1,500 to cover travel costs. The officers voted “yes” for this change in allocation electronically on 7/12 after the conclusion of the conference call.

**Shirts and headshots:** Ravi and Beena are asked to collect their ASCE shirts and get their headshots taken for inclusion in the ND ASCE webpage by Yaping. Ravi and Beena scheduled meeting times with Dylan to get their headshots.

## Committee Chair Reports

**a) Report card chair**

Brandon Oye is not available for the conference call.

**b) Continuing education chair**

Jerry Gao is not available for the conference call.

**c) Volunteer committee chair**

Vicki Schneider has no updates.

**d) Membership/ social chair**

Dylan mentioned that he is trying to get in touch with the previous membership chair to get the list of members. He reported that the previous chair is not available (out-of-state) for the past 45 days.

**e) Webmaster/ social media chair**

Alison Hanslip has no updates.

## Announcements

Yaping solicited suggestions for a time slot for future conference calls. Some officers mentioned that they are OK with Second Thursdays 12-1 PM. However, Yaping suggested that it is important to email everyone before finalizing the time slot.

The business meeting was adjourned at 12:24 PM.