

ND ASCE SECTION BOARD MINUTES

Wednesday, August 14th, 2019 – 12:00-1:00 PM
Conference Call

Prepared by: Ravi Yellavajjala (notes prepared by Beena Ajmera)

In attendance: Beena Ajmera, Yaping Chi, Alexa Ducioame, Dylan Dunn, Tom Klabunde, and Vicki Schneider.

Call to Order and Welcome: Vice President, Yaping Chi, called the business meeting to order at 12:05 PM.

Approval of Agenda: Yaping's name is removed. Agenda approved

Approval of Minutes: Yaping called for approval of minutes. Motion moved by President Alexa Ducioame, seconded by President-Elect Tom Klabunde. Approved.

Financial Report: Treasurer Beena Ajmera deposited cash/ checks with Yaping. The new budget has been approved after the last call. Beena will provide the current balance to the members.

Continuing Business

Annual meetings: Tom will send out the PDH certificates in the next two days.

Why Join ASCE flyer: Need to recruit members for financial results. Alexa will try to provide an update on this by the fall meeting, so it can be used for advertising for the fall meeting. A suggestion was made to hang the join ASCE flyer in offices when advertising for the fall meeting.

New officers ASCE shirts/ polos: Membership chair Dylan Dunn and Webmaster/ Social chair Alison Hanslip updated Beena's headshot on ND ASCE section website. Ravi's headshot is taken and is not updated on the website. Alison took over as the webmaster.

New Business

Fall meeting: will be held in Grand Forks, (date – TBD, usually on a Thursday in late October). A proposal was made to move this meeting to November to avoid construction season. Tom pointed out that deer season begins in November, so October is better. Yaping also commented that winter storms are more likely in November.

Fall meeting speakers: Some options are

- Someone from the Power Association in Minnesota talking about dams.
- AVP for Research and Sponsored Programs - Flight cost would not be affordable for a California – good speaker in the future
- Any engineer from the Minnesota iron mines – Tom to look into it Alexa can check with someone from SRF for mine connections if needed Coal mine engineer came to Fargo a couple years ago
- ASCE Speakers Bureau - beneficial for spring meeting instead of fall meeting; Alexa will share spreadsheet she found with the group
- Soft skills presentation would appeal at the spring meeting
- Tom to identify speakers and the rest of the group will look into the spreadsheet

Yaping with the help from I-Hsuan and rest of the board members will find potential speakers.

- One speaker should be able to grab the attention and interest of all fields of Civil engineering.

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- Need a photo, bio, presentation title, presentation equipment and meal choice from the speaker.
- Venue (probably Hilton Garden Inn) and meals will be handled by Tom. The date will be determined after the speakers are finalized.
- Try to get all the details squared out this week to advertise on multiple venues including Facebook
- Advertise at the FM engineers upcoming meeting and the Grand Forks chapter
- Email ASCE chapters in Minnesota
 - Alexa to send email to Chris – email list for people in Minnesota along the border counties
- Beena to share details with University of Manitoba
- Alison will publish this event on Facebook & website – (21 days before is ideal)

Committee Chair Reports

a) Report card chair

Brandon Oye is not available for the conference call.

b) Continuing education chair

Jerry Gao is not available for the conference call.

Prof. Jerry Gao resigned as continuing education chair. Beena will request Prof. David Steward to serve as the continuing education chair. Jerry was emailed back and thanked for his hard work on behalf of the chapter

c) Volunteer committee chair

Vicki Schneider has no updates.

d) Membership/ social chair

- A transition between the chairs for this committee has not happened yet
- Dylan needs access to membership information – Alexa to reach out to National ASCE to get Dylan connected.
- Brandon via Dylan: anything that needs to be done for the report card?
- Has a banner that needs to be held on to; Brandon does not need to attend these meetings anymore – relieved of board responsibilities unless he wants to provide suggestions
- Banner might be something to hang up at the fall meeting – Dylan can bring along and hang up at the meeting; to be continued to store in Brandon's office

e) Webmaster/ social media chair

Alison will be managing the website.

Announcements

None

The business meeting was adjourned at 12:38 PM.