ND ASCE SECTION BOARD MINUTES
Friday, December 18th, 2020 – 12:00-1:00 PM
Conference Call

Prepared by: Ravi Yellavajjala

In attendance: Beena Ajmera, Yaping Chi, Alexa Ducioame, Tom Klabunde, Dorafshan Sattar, Vicki Schneider, Sam Wilke, and Ravi Yellavajjala. (In attendance: Samuel Larson (UND rep.))

Call to Order and Welcome: Vice-president, Been Ajmera, called the business meeting to order (12:03).

President Tom Klabunde requested to move the discussion on ASCE/ NDSPE joint meeting to the first half of the discussion as he is not available in the second half of the meeting.

Approval of Minutes: Minutes approved (7 yay, 0 nay) (President-elect Yaping Chi – motion to move, seconded by Volunteer Co-chair Vicki Schneider)

Approval of Agenda: Agenda approved (7 yay, 0 nay) (Tom - motion to move, seconded by Yaping)

Financial Report: Treasurer Sam Wilke:

1-deposit: 941.96 (deposit), and a withdrawal of $400 (1 check to the NDSU student)
Current balance: $7,125.86

Continuing Business

Virtual seminar:
- Sam Wilke: sent out the flyer to board members. Beena suggested that ND ASCE should be the hosts and should be highlighted on the flyer.
- Yaping suggested that we should include a phrase Virtual seminar series – ND ASCE to suggest that we may have more seminars in the future.
- Registration costs (free to our members, students, fee for non-members). Collecting money in zoom is a possibility.
- 1-PDH for this seminar and using Zoom for the seminar is a good option. However, the maximum participation is capped at 300 members.
- After debating the price, the rate was fixed as $15. This money can be collected through Zoom, Eventbrite, or ND ASCE website
- Let us advertise that we have limited spots. The flyer should be modified to include the pdh information, ASCE logo, and zoom link.
- Beena – collect money through Zoom. Alexa – our website could be a good option. As the website is maintained by the National ASCE, we may have to pay a fee to them.
- Potential future speakers: Yaping Chi – 5 members added as potential speakers. 5 speakers available. We can schedule a COVID ppt in the month of February. Yaping Chi – will invite Dr. Lin from NDSU to talk about detecting COVID from waste water.

Online Social Event: Beena & Social Chair Dylan Dunn:

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Board for Job advertisements (updates): Yaping: Password and username and the info has been added. Sattar – Just add some info about the ASCE. Sattar agreed to prepare the write-up for the same. A suggestion was made to include a call to interested people who may want to serve in ND ASCE.
- Contacts and ND ASCE board member list updated by Yaping.

Continuing education chair: Migeul Andrews agreed to serve in this position.

New Business

UND Student award recipient: Dorafshan Sattar: Couple of applications were submitted. Will select one. No recommendation as of yet.

ASCE NDSPE join Spring meeting/conference: Past President Alexa Ducioame talked to the President of NDSPE. Joint meeting in Spring is still on cards. Will have combined PDHs, but separate board meetings. ASCE National office recommends – virtual meetings. However, NDSPE has no specific recommendations in place. Social distancing, the size of rental rooms, and attendance issues are hurdles for in-person meetings. Virtual meeting preferred. Meeting on Monday once again.
- Fall meeting could be in-person and – Tom. Beena suggested that we share the work withn NDSPE and expressed interest in being part of the organizing team.
- Tom proposed that hiring a professional/ private party could be an option for organizing the joint meeting. Beena mentioned that we would lose control, and could cost us more if we outsource the organization.

Secretary Ravi Yellavajjala left the meeting at 1 PM.

Committee Chair Reports:
- Membership/Social
- Continuing Education
- Volunteer
- Webmaster/Social Media
- NDSU student representative (Mary Balek).
- UND student representative (Samuel Larson) –Steel bridge virtual

Announcements:
- NA

Adjourn