

# ND ASCE SECTION BOARD MINUTES

Friday, December 19, 2025 – 12:00 PM-13:00 PM

Virtual

**Call to Order and Welcome:** Zach Cormican (12:01)

**Introductions:** Zhibin, Zach, Coltyn, Jerath

**Approval of Agenda:** Coltyn Motion, Jerath Second, approved

**Approval of Minutes:** November Minutes: Coltyn Motion, Betsy Second, approved

**Financial Report:** Treasurer Coltyn Nelson

- 2026 Budget Discussion (Coltyn)
  - CN will draft the 2026 budget and email for comment

## Announcements

### Continuing Business:

- Monthly Task Review (Zach)
  - ZC to email about Wed or Thurs at noon
- NDSU welding update (Zach)
- Website update (Sattar)
  - Push to next month
- ASCE Report Card update (Sattar)
  - ZC set up report card meeting separate from the board meeting. Send out survey to find dates
  - Need to set up shared folder with docs and task list
    - ZC clean up Google Drive and share access

### New Business

- ASCE Events Approval Process (Zach)
  - CN will write up a summary of travel and reimbursement spreadsheet for ASCE events
- Student Chapter Outreach (Sattar)
  - Push to next month

### On Hold Business

- Tours
  - NDSU McGough, CMTA, or ZerrBerg (Brady/Armstrong)
    - NDSU won't allow visits. Pull the NDSU tour from the agenda
- US Canada Landmark (Sattar)

### Student Chapter updates

- NDSU – Nate Angus / Zach
- UND – Autumn Bergum / Sattar

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## **Committee Chair Reports:**

- Volunteer – Alexa / Mahmut
- Continuing Education – Armstrong
- Membership/Social – Betsy / Brady
  - Betsy – planning to reach out to UND STEM building for another tour in spring
- Webmaster/Social Media – Youjin
  - Will send reminder email for headshots
  - SD to send Youjin material to post about for the report card
- Advocacy Captain / Report Card – Grant, Innocent, Saber

**Adjourn (12:40)**