

**2020 ANNUAL MEETING AGENDA – NORTH DAKOTA SECTION
VIDEO CONFERENCE
TUESDAY, MAY 19TH 12:00-1:00 PM**

Prepared by: Ravi Yellavajjala

In attendance: Alexa Ducioame, Beena Ajmera, Yaping Chi, Alison Hanslip, Tom Klabunde, Shannon Fisher, Vicki Schneider, and Ravi Yellavajjala.

Sam Wilke (for election), Sattar Dorafshan (visitor)

Call to Order and Welcome: President, Alexa Ducioame, called the business meeting to order (12:02).

Approval of Minutes: Fall meeting minutes (October 24th 2019 – prepared by Alexa) approved (8 yay, 0 nay) (President-Elect Tom Klabunde – Motion, seconded by Secretary Ravi Yellavajjala)

Approval of Agenda: Agenda approved with amendment – Budget approval moved to Fall (8 yay, 0 nay) (Alexa moved with amendments - motion to move, seconded by Treasurer Beena Ajmera)

Financial Report: Approved – Beena Ajmera. Budget approval moved to Fall.

Committee Chair Reports:

- Membership/Social: No updates/ not available
- Continuing Education: Not available
- Volunteer: Vicki Schneider: no new developments.
- Webmaster/Social Media: Alison Hanslip: no new developments.
- NDSU ASCE update: Ravi: Starting summer 2020, Beena will serve as the sole adviser for NDSU ASCE students chapter.
- UND ASCE update: No updates available

Old business:

Presidents and Governors Forum Report (Sept 2019) (From October Meeting) Tom and Alexa: Great event! Several ASCE events were conducted. Tips were provided on how to successfully run a small section with less number of members. Sections with different sizes of members shared their best practices. The importance and tips for succession planning and helping students transition from college to professional life are highlighted.

Multi-Region Leadership Conference Report (Jan 2020): Beena:

Beena attended MRLC meeting this year from ND ASCE section. She met several regional directors and governor of region-3. She was introduced to the best practices guide and also communicated to the officers that our section is on the lower side of activities. She attended a fast and furious session in which she came to know about the ASCE resources that the sections can offer to the members. She spoke about the speakers' bureau, strategies for attracting more members, transitioning student members to professional members, maintaining healthy young,

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mid-range, and senior members in the section, increasing the value of annual meetings, and organizing bring an intern event.

Legislative Fly-In (Mar 2020 – Canceled): Past president Daba Gedafa, Tom and Alexa participated in a virtual fly-in. Received some talking points from Maria Mathhews (National ASCE). The infrastructure report card was passed. A phone call with Armstrong was planned.

Joint NDSPE/ ASCE meeting next spring in Fargo: Alexa proposed that it is a good idea to co-organize the spring meeting with NDSPE in spring 2021 to offset losses and increase attendance.

New Business

Byelaws change motion: 2 years term for treasurer and secretary. Even year retirement for secretary and odd year retirement for treasurer. Motion moved by Yaping, seconded by Vicki (8 yay, 0 nay).

Committee Volunteers Needed: Alexa announced the vacancies in the board and committee chair positions (volunteer chair, social chair, continuing education chair etc.).

Elections: Alexa proposed Ravi for Secretary, Beena for Vice-president, and Sam Wilke for treasurer. Yaping moved the motion to finalize the nominations, and Tom seconded the motion. Beena agreed to transition the budget information to Sam. Sattar Dorafshan agreed to serve as the continuing education chair for Grand Forks.

Tom thanked everyone for their time and cooperation.

Adjourn

12:50 PM