

ND ASCE SECTION BOARD MINUTES

Friday, May 15, 2026 – 12:00 PM-13:00 PM

Virtual

Call to Order and Welcome: Betsy Seaver 12:02

Introductions: Betsy, Vida, Zach, Alexa, Jerath, Sattar, Geovana

Approval of Agenda: Jerath first, Sattar second.

Approval of Minutes: April 2026 Minutes, Jerath first, Sattar second.

Financial Report: Zach Cormican

Current account balance of \$29,561.37.

The section received registration fees for the joint conference, and a cost-share payment to NSPE is still pending.

Continuing Business:

- New Positions
 - Secretary appointment (ZC)
 - Motion moved by Sattar, seconded by Jerath. Motion approved.
 - Set up training meetings - Following Geovana's appointment, Vida committed to a one-on-one training session with her next week to hand over secretary duties. Betsy will schedule a meeting with Geovana following the one-on-one session with Vida.
 - Check in with Chair positions - Alexa confirmed she will remain as the Volunteer Chair. No other Chairs were present.
 - Contact information for NDSU and UND student presidents and faculty advisors - Sattar will remain the faculty advisor for UND. Jerath will contact NDSU's engineering department chair to identify a new faculty advisor and student leaders for their chapter.
 - Updates with ASCE HQ - Sattar will update the ASCE HQ with our transitions.
- Monthly Task Review (ZC) - Zach reviewed all tasks.
- Website update
 - Photos, Minutes, Meeting links, etc. - Betsy will work with Youjin on the website updates. Members were reminded to take headshots wearing board t-shirts for the website update.
- Updates on ASCE leadership opportunities and upcoming ASCE National events (SD) - Sattar will forward a series of emails from ASCE Headquarters to the board. The email exchange will include information on upcoming leadership opportunities and national events.
- Update ASCE Report Card teams (SD) - A training meeting with ASCE National regarding the North Dakota Report Card is scheduled for June 3rd, from 12:00 PM to 2:00 PM.
- NDSPE ASCE joint meeting Recap (SD & ZC) - Zach reported that the joint meeting went well and was held at a great venue. He noted that ASCE member attendance was relatively low, which may be due to the broad range of topics covered. He raised the idea of adding a civil-focused track to future joint meetings to attract more ASCE members. Discussions about having keynote speakers were held.

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- Spring Student Donations (ZC) - Sattar moved to donate \$500 for UND and NDSU national competitions. Zach seconded. Motion carried.

New Business

- Tour and Event Ideas – Betsy has started setting up another tour for the fall with UND and suggested extending the UND invite to NDSU.
- National Science Olympiad Tournament donation request (ZC) - The board discussed donating \$200 to the Ben Franklin School for the National Science Olympiad event. Zach moved; Betsy seconded. Motion carried.

On Hold Business

- Steel Bridge Regional Competition 2027
 - Hosted in ND by UND & NDSU - Sattar provided an update on early planning efforts for the 2027 competition. He noted that UND and the student chapter are beginning discussions on event logistics and related activities. Industry support will be needed for judging, event organization, and fundraising.
- US Canada Landmark (SD) - Jerath has agreed to champion this item.

Committee Chair Reports:

- Volunteer – Alexa / Mahmut - Alexa reported that the dates for Brainstem events are solidified for October.

Adjourn 12:54 PM

Approved Motions:

- Meeting Minutes
- Geovana Vasconcelos as Secretary
- Science Olympiad Donation

Action Items:

- Betsy to work with Youjin to update website
- Vida to meet with Geovana on secretary position responsibilities
- Betsy to meet with Geovana on meeting minute timeline and process
- Jerath to contact NDSU engineering department for NDSU ASCE contact
- Jerath to follow up on U.S. Canada Landmark initiative
- Sattar to forward ASCE emails and national contact information
- Zach to coordinate reimbursement and financial reconciliation related to NSPE joint meeting
- Zach to process and distribute the student chapter donations
- Geovana to begin secretary duties and prepare meeting minutes
- Sattar/Zach to contact nation on potential membership dues increases.

Unidentified Lead:

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- Best use of chapter reserves and return on investment
- Begin planning the Fall Meeting in August with goal of having plans to finalize by September
- Consider inviting incoming national ASCE president Carol Haddock as a keynote speaker (Betsy to take lead)
- Consider additional support for student chapters attending national competitions