

ASCE SEATTLE SECTION - BOARD MEETING MINUTES  
Skype Meeting

June 21<sup>th</sup>, 2017

ASCE Seattle Section Board Meeting

**Attendees:**

Diana Hasegan  
Evan Sheesley  
Homero Flores Cervantes  
Kelli Dean  
Shailee Sztern  
Tony Nguyen

Meeting minutes taken by Tony Nguyen.

Meeting called to order at 4:12pm by Kelli. MOTION to approve agenda (to only focus on budget, visit, and proposed bill by Kelli) by Diana and seconded by Shailee. Passed unanimously.

**Old Business**

None

**New Business**

**Treasurer's Report and Action Items**

Shailee

- Geotech committee
  - The Geotech group had a \$5500 loss at the February joint meeting. They would also like to know if we can help them mitigate their loss.
    - Income from Registration: \$3589.89
    - Hilton Charges: \$9055.01
    - Speaker's Expense: \$45.15
    - -\$5510.27
  - We would like to request their reserve amounts and other financial details.
    - **ACTION ITEM:** Shailee to contact the Geotech committee regarding more details about their financials.
- COPRI
  - COPRI lost ~\$400 in the April joint meeting, they want to know if we can help them to cover for the loss.
    - **ACTION ITEM:** Homero to contact COPRI committee regarding more details about their financials.
- More money for technical committees. (Homero)
  - Help them with their budget.
  - Still need to find leaders for various committees.
  - Distribution of funds among committees.
    - The \$250 is just a starting budget. Any committee can request more funds.
- Seattle Section venue discussions (Diana/Kelli)

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- Discussions about costs. Parking/speakers/locations. Cost/benefit analysis.
  - **ACTION ITEM:** Diana to brainstorm with Tara and Henry about speakers. Board Members are invited to come.
- Kelli brought up the idea of combining more section and technical committee meetings.
- Authorized board expenses outside of budget discussion
- Line Item for testifying budget (Kelli)
  - Will discuss more at the annual budget meeting.
- Give AELC the president/treasurer e-mail so always in constant contact (Shailee)
  - Diana still looking into the dedicated ASCE e-mails.
- Budget
  - **ACTION ITEMS:**
    - Directors will send an e-mail blast about budget requests to the committees of an August 1<sup>st</sup> deadline.
    - Diana and Shailee will coordinate the budget report by August 15<sup>th</sup>.
    - Board members and stakeholders will meet for the Budget Meeting on September 1<sup>st</sup>

#### Schedule for July 4<sup>th</sup> and 5<sup>th</sup> Kristina Swallow

Kelli

- Looking for availability for SR520.
- Free concert at the locks on July 3<sup>rd</sup>.
- NPR will be on-site on July 3<sup>rd</sup>.

#### Proposed Bill

- “Proposed New Law RCW ##### – Renewable Power Systems On Public Lands and Infrastructure to provide localized power for emergency preparedness. Annual revenue from the sale of power funds routine and emergency Infrastructure inspections, personnel training, and education. Systems provide long term energy generation with charging stations for radios, lights, and electric vehicles
  - Intent: “A variety of renewable energy systems; solar arrays, small scale wind turbines, tidal systems installed to provide on-site power when the existing electrical grid system is down due to natural or man-made disasters and to fund public facility structural inspections for bridges and tunnels, sea and air ports, public schools, dams and levees, water and waste water treatment facilities. This law would provide the framework for public agencies and power suppliers to collaborate and improve emergency response activities for any public entity managing infrastructure. “
- Thoughts on Kelli’s bill.
  - Evan recommend more thorough work on this bill before consideration.
  - Diana recommends that we make sure we have the proper resources if we support the bill. It’s great we generate a lot of great ideas, but we need to execute ones that are most important.

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- Kelli's discussion with Cliff about bill process.
  - Board to authorize Kelli to speak with Cliff regarding bill. Cliff goes to AELC. Then goes to code revisers office.
- Potentially have a meeting with AELC to discuss more about they do and involvement.
- What is the timeline? Sometime before the next legislative session in January.
- What is ASCE National's thoughts? Need to have legislative committee to look into this.
- MOTION to engage AELC to help do initial research on this bill by Evan and seconded by Shailee. Passed unanimously. Note that this is not to be taken as a statement of support or opposition of the bill by the Board. The board has not taken a position on the bill. This is an initial and exploratory research on the bill process.

### **Other New Business**

None

### **Miscellaneous**

- Next Board Meeting TBD.
- Next Membership Meeting will be on July 5<sup>th</sup>.
- Meeting called to a close at 5:49 pm.
- Attached are the Board Member Reports.

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### MEMBERSHIP REPORT

Diana Hasegan

- **New Members**
  - Based on the new membership information from the ASCE national database, downloaded on May 31, 2016: 6 members have enrolled with the Seattle Section. The enrolled members are: 4 new students, 1 regular member, and 1 affiliate member.
- **Membership**
  - The Seattle Section and Branches have 2,344 members (Seattle 2,068, Boeing 0, North Branch 135, Kitsap Branch 141). There are 415 YMF members at this time.
    - The membership database received from ASCE headquarters was found to have 119 duplicates this month.

### BRANCH REPORT

Amanda Shellenberger

- **North Branch (by Aaron Hartvigsen)**
  - Last branch meeting:
    - May 17, 2017, Transportation Planning, Mount Vernon, WA
    - Gabe Phillips, Skagit Council of Governments
  - Next branch meeting
    - Working out details on a field trip for July.
  - Officers:
    - We met as current officers June 20.
    - We have a new YMF officer Anne Pierce.
  - Volunteer Work:
    - Looking for opportunities
  - Other:
    - We have re-tooled our pricing in an effort to streamline the meetings, attract more people and make the evening enjoyable. It has improved and we will keep working out details to make it better each time.
      - We are working on creating some branch polos and t-shirts. Downloaded the EPS files from the branding toolkit.
      - We are in process of putting together a team for a relay race in September and combining it with a BBQ.
      - We had lots of ASCE swag and some door prizes. It went really well. Will keep doing it and spreading the brand.
      - Gave the speaker an ASCE folio and pen set.
      - We are going to start identifying candidates for becoming an officer starting next year and start the transition plan. With the election planned for September's meeting.
- **Kitsap Branch (by David Dinkuhn and Shylo Shorthouse)**
  - Last few meetings have had low attendance and no speakers yet scheduled for next few meetings. Look into budget status and whether additional funds are

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needed.

- **Boeing Branch**
  - No update

### TECHNICAL COMMITTEE REPORT

Homero

- **Finance**
  - COPRI lost ~\$400 in the April joint meeting, they want to know if we can help them to cover for the loss. We can use the \$250 allocated to them.
    - The venue charges \$28 (/per person) + \$250 (fixed fee)
    - We typically charge our guests \$40 and we BPT's cut, we get \$37.25 (per guest).
    - So as an example:
      - With 10 guests, the venue charge is  $10 \times \$28 + \$250 = \$530$  (or \$53 per person, which is a loss)
      - With 20 guests, the venue charge is  $20 \times \$28 + \$250 = \$810$  (or \$40.50 per person, which is still a loss)
      - Our average attendance this year has dropped below 20 by my estimate which leads to overall loss.
  - The Geotech group had a \$5500 loss at the February joint meeting. They would also like to know if we can help them mitigate their loss. This one is a lot more money than the \$250 and I don't know how to address it.
    - Income from Registration: \$3589.89
    - Hilton Charges: \$9055.01
    - Speaker's Expense: \$45.15
    - **\$5510.27**
  - To address your question about the Red Lion they did not compensate us in any way but they didn't consider is canceling the event, They lost our reservation, but the only proof we had a reservation was an email chain from 6+ months ago. (No worries we are frustrated with them and are being much more cautious in dealing with them for the upcoming year).
  - To address your question about how the loss affects us, It is a loss we where not anticipating and it cuts into the amount of money we are/will be able to donate to the UW Holtz Fellowship which we support, however the loss does not put us in the red. I also want to clarify that in no way do we expect general section to cover all of the loss, if general section was able to help in anyway against the loss it would help alleviate the discomfort from such a large loss.
- **Scheduled events and news**
  - **COPRI Seattle Chapter**
    - Nothing announced
  - **GEOTECHNICAL GROUP/GEO-INSTITUTE Seattle Chapter**
    - June 29<sup>th</sup> @ 5:30, Planning & Vision Meeting 2017

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- **URBAN DEVELOPMENT AND TRANSPORTATION**
  - Planning a webpage
  - Looking for a conference room for lunch meetings
- **SEAW**
  - June 20<sup>th</sup> @ 5:30, monthly meeting AND SEAW Annual Spring Social & Awards, talk about *The Story of Seattle's Locks and Ship Canal*.
  - June 29<sup>th</sup> @ 5:30, SEAW-SW Summer Social: Tacoma Rainers vs. Las Vegas 51s.
- **SUSTAINABILITY**
  - Meeting with Diana on the 22<sup>nd</sup>
- **WRE**
  - June 15<sup>th</sup> @ noon, monthly lunch meeting, talk about *Understanding Our Chemical Fingerprints: Safer Water for Our Cities*. 14 people attended.
  - July 20<sup>th</sup> @ noon, monthly lunch meeting, talk about *Geotechnical Feasibility of Deep Drains for Bioretention*.

### YMF BOARD REPORT

Cal Bearman

- **Past Events**
  - May 20 - Community Service Event: Habitat for Humanity [7 Attendees]
    - The group of volunteers helped at the Habitat for Humanity Store assisting with donations, customer service, metal recycling, and social media.
  - May 23 - Professional Development Webinar [XX Attendees]
    - Anthony Fasano the founder of The Engineering Career Coach website, presented informative career advice to young professionals.
  - May 25 - Summer Picnic and Officer Elections [50+ Attendees]
    - A group of Younger Members met in Gas Works Park for the annual Spring Picnic. At the picnic, new officers were elected.
      - President: Don Nguyen
      - President Elect: Elyssa Dixon
      - Secretary: Ann Albright
      - Treasurer: Bobbie Gilmour
      - Board Representative: Jared Nakamoto
- **Upcoming Events**
  - June 23 - Seattle Mariners Game and Happy Hour
  - August 18 - Golf Tournament
- **Committee Activities**
  - Golf Tournament Planning and Preparation
- **Action Items**