

# ASCE SEATTLE SECTION - BOARD MEETING MINUTES

## Skype Meeting

May 19<sup>th</sup>, 2017

ASCE Seattle Section Board Meeting

### **Attendees:**

Amanda Schweickert

Diana Hasegan

Homero Flores Cervantes

Kelli Dean

Shailee Sztern

Tony Nguyen

Meeting minutes taken by Tony Nguyen.

Meeting called to order at 11:17am by Kelli. MOTION to approve agenda (as amended with bridge report edit, financials addition, newsletters, websites) by Diana and seconded by Tony. Passed unanimously.

**Action item:** Board to vote on approval of APRIL minutes via e-mail.

### **Old Business**

- Washington Section/Report Card Kelli
  - **ACTION ITEM:** Tony to build folders for report card information
  - Have help from Ed Huston for schools portion of the report card.
  - Frank considering Bridges portion of report card.
  - Shailee willing to be co-lead.
  - Diana has a geotechnical colleague that maybe interested in the report card.
  - Shailee discussed a report card that is generated by the WA Business Council Report Card
    - **ACTION ITEM:** Shaliee will look into the WA Business Council Report card more.

### **New Business**

#### **Kristina Swallow coming**

Diana

- 100<sup>th</sup> Anniversary Ballard Lock
  - Celebration will be on July 4<sup>th</sup> and 5<sup>th</sup>
  - Have plaques for the 100 years that Cindy Hirsch has helped
  - Kristina Swallow's (ASCE National President-Elect) arrival
    - Events such as a Q and A with her
    - Still organizing other events such as what happens after the locks events
    - Maybe a lunch

#### **Treasurer's Report and Action Items**

Shailee

- AELC

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- Vote is not needed since the funding has already been allocated.
- Next year is most likely 8k to AELC.
- **ACTION ITEM:** Kelli to reach out to other WA ASCE Sections for possible funding contribution to AELC.
- COPRI Funds Request
  - Lost ~\$400 in the April joint meeting, they want to know if we can help them to cover for the loss. We can use the \$250 allocated to them.
  - **ACTION ITEM:** Homero to ask COPRI more details about the loss in funds at the April joint meeting.
- Geotech Funds Request
  - The Geotech group had a \$5500 loss at the February joint meeting. They would also like to know if we can help them mitigate their loss.
  - **ACTION ITEM:** Homero to ask Geotech group more details about the loss in funds at the February joint meeting.
  - **ACTION ITEM:** Homero to setup a board meeting in person to discuss the budget deficit of the technical committees after details have been gathered.
- University Advisory Committee donation to UW Concrete Canoe?
  - **ACTION ITEM:** Shailee will talk with Amy about her budget.
  - More specific between the two universities.
- Annual Sections Dues Collection
  - Deadline end of this month
- Treasurer's Report. Amanda/Tony. Passed unanimously.
- **ACTION ITEM:** Kelli to send out DPMSS to the Board in order for the Board to look at regarding dues change process.

#### **Membership Chair Update**

Diana

- Will discuss at later meeting.

#### **Standing Committee Report and Action Items**

A. Schweickert

- Report Attached.

#### **Branch Report and Action Items**

A. Shellenberger (absent)

- Report Attached.
- North Branch is very active. No news from Kitsap Branch.

#### **Technical Committee Report and Action Items**

Homero

- Report Attached.
- Have new co-chairs for Urban Development and Transportation Committee
- Need vice chair for sustainability committee

#### **YMF Report and Action Items**

Cal (absent)

- Report Attached

#### **Other New Business**

##### **Newsletters**

Diana

- Todd has resigned effective in June after many years of service. Diana has marketing coordinator from her office that can help.

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- Combine newsletters/webmaster roles?

**Moving June meeting to July**

- **ACTION ITEM:** Kelli to tell Don/Katie to cancel June's meeting and reserve a room in July.

**Miscellaneous**

- Next Board Meeting TBD.
- Next Membership Meeting will be on July 5<sup>th</sup>.
- Meeting called to a close at 1:04 pm.
- Attached are the Board Member Reports.

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**STANDING COMMITTEE REPORT**

**Amanda Schweickert**

- **Audit Committee – Stefanie Herzstein**
  - Reviewed the budget and have no comments.
- **Legislative Committee – Vacant**
  - No update
- **Diversity Committee – Jacilyn Hayden**
  - No update
- **History and Heritage – Cindy Hirsch**
  - No update
- **House and Hospitality – Don Nguyen/Katie Sultan-Wright**
  - Looking for a co-chair
- **Order of the Engineer – Amy Riley**
  - No update
- **Professional Practice – Ed Huston**
  - No update
- **Program Chair – Tara Beitler /Henry Haselton**
  - No update
- **RH Thomson Scholarship – Aaron Olson/Hillary Stibbard/Amy Riley**
  - No update
- **Public Information – Elizabeth Guevara**
  - No update
- **PSEC – Paul Grant**
  - Past Activities
    - Dinner with Industry – Everett Community College – April 13th
    - University of Washington – Engineering Discovery Day – April 22nd
    - Bellevue College – STEM Careers Day – April 26th
  - Planned Activities
    - Inter – Society Officer Workshop – May 6th – Magnusson Park
    - Seattle Central College – Mentor Night – May 11th
    - Shoreline Community College – Mentor Night – May 17<sup>th</sup>
- **University Advisory Committee – Amy Riley**
  - No update
- **Washington State Board of Registration Representative – Amy Thatcher**
  - No update
- **EWB-USA Puget Sound Professionals (PSP) Chapter – Eset Alemu**
  - No update
- **Community Service – Kristina Lowthian**
  - Saturday, May 20th @ 10:15am to 2pm
  - Habitat for Humanity Build
  - Tukwila, WA
    - Habitat for Humanity provides affordable homes for families.

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- Unfortunately, the build we had planned in Sammamish is not available this month, but we will instead volunteer at the Habitat for Humanity Store assisting with a variety of roles including donations, customer service, metals recycling, and social media.
- If you plan to volunteer, please **RSVP** to **Kristina** at [nalani83@gmail.com](mailto:nalani83@gmail.com). When responding, please indicate if you need or could provide a carpool.
- **K-12 Outreach – Brad Strandquist**
  - No update

#### BRANCH REPORT

Amanda Shellenberger

- **North Branch (by Aaron Hartvigsen)**
  - Last branch meeting:
    - March 15, 2017 " Squalicum Creek Reroute", Bellingham, WA
    - Craig Mueller, City of Bellingham. We had great attendance.
  - Next branch meeting:
    - May 17, 2017, Transportation Planning, Mount Vernon, WA
    - Gabe Phillips, Skagit Council of Governments
  - Officers:
    - We met as current officers April 20.
    - We have a new YMF officer Anne Pierce.
  - Volunteer Work:
    - Looking for opportunities
  - Other:
    - We have re-tooled our pricing in an effort to streamline the meetings, attract more people and make the evening enjoyable. It has improved and we will keep working out details to make it better each time.
      - We are working on creating some branch polos and t-shirts. Downloaded the EPS files from the branding toolkit.
      - We are going to put together a team for a relay race in September
      - We had lots of ASCE swag and some door prizes. It went really well. Will keep doing it and spreading the brand.
      - Gave the speaker an ASCE folio and pen set.
- **Kitsap Branch (by David Dinkuhn and Shylo Shorthouse)**
  - Last few meetings have had low attendance and no speakers yet scheduled for next few meetings. Look into budget status and whether additional funds are needed.
- **Boeing Branch**
  - No update

#### TECHNICAL COMMITTEE REPORT

Homero Flores

- **Propositions**

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- Set Section board meetings months in advance on the day of the Section meeting, so that we can have in-person meetings. In-person meetings are much more enjoyable, and very likely more efficient.
- Make budget graphs to show how the funds are being allocated (and what are our income sources), in broad brush strokes level of detail, so that we can easily see how we're allocating resources (and where those resources are coming from).
- **Finance**
  - COPRI lost ~\$400 in the April joint meeting, they want to know if we can help them to cover for the loss. We can use the \$250 allocated to them.
  - The Geotech group had a \$5500 loss at the February joint meeting. They would also like to know if we can help them mitigate their loss. This one is a lot more money than the \$250 and I don't know how to address it.
- **Finance details**
  - COPRI: I'm requesting their balance sheets to understand better how they operate and figure ways to reduce their losses – e.g., accept only registrations with online payments, eliminate the 'at the door' payment option.
  - GEOTECH: They had a big loss because Red Lion cancelled on them last minute and they had to find a new place. I'm thinking that they could request a compensation from Red Lion. I'm also asking them for their balance sheets to understand how they operate.
- **Scheduled events and news**
  - COPRI Seattle Chapter:
    - May 24 @ 5:30, monthly meeting, talk about the USS Arizona Memorial Access Dock Replacement
  - GEOTECHNICAL GROUP/GEO-INSTITUTE Seattle Chapter
    - May 26 @ 4:00, Hennes Lecture @ UW campus, reception @ 5:00, talk about site uncertainty and its implications for seismic risk characterization.
    - May 25 @ 5:30, monthly meeting, talk about the evolving role of geomaterials.
  - URBAN DEVELOPMENT AND TRANSPORTATION
    - New co-chairs: Jared Nakamoto and Mengjie Cao
    - Looking for a conference room for lunch meetings: suggestions?
  - SEAW/LIFELINE
    - May 23 @ 5:00, monthly meeting, talk about Washington Alliance for Better Schools: Enqaged Students | Empowered Families | Exceptional Teachers.
  - SUSTAINABILITY
    - Selection of new vice-president underway, this is a 1 year position. The

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following year the vice-president becomes president.

- WRE
  - May 18<sup>th</sup> @ noon, monthly lunch meeting, talk about Model Selection for Outfall Design.
  - 10 people attended the April lunch meeting, 35 people attended the April dinner meeting sponsored jointly by Section and WRE.

### YMF BOARD REPORT

Cal Bearman

#### • Past Events

- April 24 - Northgate Link Technical Tour [10 Attendees]
  - At the Northgate Link Portal we were shown the Mechanically Stabilized Earth (MSE) wall, temporary ground supports, development of the final lining at the portal, and the general layout of the completed tunnel. The technical tour continued to the University District station where we saw the temporary ground support at the shaft (shoring walls, secant pile walls, and remains of the freezing system) and the remaining parts of the Tunnel Boring Machine (TBM) launch system (blind rings and cradle), which are about 100-feet below street level.
- April 25 - Westside Networking at Brave Horse Tavern [15 Attendees]
  - Westside Networking this month was hosted at Brave Horse Tavern. There were new faces and some usual attendees that socialized over appetizers and beverages.
- April 27 - Eastside Networking at Black Bottle Gastrotavern [10 Attendees]
  - A group of east siders met at the Black Bottle for the monthly Eastside Networking event.
- April 27 - UW Student Presentations [XX Attendees]
  - Younger Members helped judge senior presentations by UW Civil and Environmental Engineering students at More Hall.
- April 29 - Community Service Event – Rebuilding Together [10 YMs, 30 Volunteers]
  - The YMF, jointly with the Seattle Section of ASCE, participated in the Seattle Rebuilding Together Event. The weather cooperated and a lot was done for a community member that is less fortunate!
- May 6 - PSEC 2017 Inter-Society Officers Workshop [2 Attendees]
  - The annual PSEC ISOW was held and a couple of YMF participants contributed to the discussion about topics facing engineering professional organizations in the Puget Sound.
- May 7 - Ballard Locks Centennial 5K Run/Walk [XX Participants]
  - Younger members joined a group of runners and walkers to participate in the 5K event in honor of the Chittenden Locks centennial year.

#### • Upcoming Events

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- May 20 - Community Service Event: Habitat for Humanity Build
- May 23 - Professional Development Webinar
- May 25 - Summer Picnic and Officer Elections
- May TBD - Seattle Mariners Game and Happy Hour
- August 18 - Golf Tournament
- **Committee Activities**
  - Golf Tournament Planning and Preparation
- **Action Items**