

ASCE SEATTLE SECTION - BOARD MEETING AGENDA

May 9, 2018 4:15PM - 5:30PM PST

LOCATION: Conference Call

Item	Topic	Presenter	Time
-			
1.	Call to Order	Diana	4:15 PM
2.	Housekeeping Additions to and approval of agenda Approval of April meeting minutes	Diana	4:16 PM
3.	Old Business Review Action Items and Follow-ups LOCEA Leadership Retreat Updates Washington Section Updates Board Elections National Elections Reminder	Paul Kelli Diana Diana Diana Diana	4:17 PM 4:17 PM 4:20 PM 4:21 PM 4:22 PM 4:23 PM 4:24 PM
4.	Board Reports Treasurer's April Report COPRI request Snoqualmie Plaque Funding Nomination for Treasurer Dream Big Support? Membership Update Standing Committees Branch Report Technical Committee Report YMF Report	Shailee Eset A. Schweickert Tony Homero Jared	4:25 PM 4:35 PM 4:40 PM 4:45 PM 4:50 PM 4:55 PM
5.	New Business Fall Region 8 Assembly (Spokane) WASafe MOU MRLC and Region 8 Open Topics	Diana/Eset Diana/Dave Homero all	5:03 PM 5:05 PM 5:07 PM 5:10 PM

6.	Review Action Items	Paul	5:15 PM
7.	Next Board Meeting	Diana	5:18 PM
7.	Adjourn	Diana	5:20 PM

Announcements

Details for joining the meeting via conference call:

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ASCE SEATTLE SECTION - BOARD MEETING MINUTES

May 9, 2018

ASCE Seattle Section May Board Meeting

Meeting held via conference call

Attendees:

Diana Hasegan (Board President, non voting)

Paul Fikse (Board Officer)

Amanda Schweickert (Board Officer)

Homero Flores (Board Officer)

Eset Alemu (Board Officer)

Tony Nguyen (Board Officer)

Jared Nakamoto (Board Officer)

Greg Kinney (Region 8 Governor, non voting)

Savannah Linders (non-voting)

Meeting minutes taken by Paul Fikse.

Meeting called to order at 4:15pm by Diana. MOTION to approve agenda by Eset. Homero seconds. Passed unanimously.

MOTION to approve April meeting minutes by Eset. Jared seconds. Passed unanimously.

Old Business

- Review Action Items and Follow-Ups Diana
 - **ACTION ITEM:** Eset to follow-up with Oregon Section in regards to emergency preparedness dinner session for next year.
- LOCEA Kelli
 - Awards will be presented at the June Section Dinner Meeting
- Leadership Retreat Diana
 - Retreat will consist of: 2 hours of activities / networking, and 2 hours of sit down planning for next year
- Western Washington Section Greg
 - Greg had a conference call with Evan Sheesley, Frank Marescalco, Kate Thompson
 - Survey had a low response rate was very low outside of Seattle Section
 - No ability to put it on a ballot this summer -- too much paperwork to get ready realistically
 - Evan will present the concept at a dinner meeting next season with a 10 minute presentation
 - Greg discussed pros and cons
- Board Elections Diana

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- Nomination for President: Henry Haselton
- Nomination for Dir. of Standing Committees: Mike Harney
- Need a nomination for treasurer
- Deadline is May 20th
- Will include nominations in June newsletter

Board Reports

- Treasurer's April Report Shailee
 - Dinner's have lost monies the past couple of dinners
 - Shailee discovered that reimbursement expenses are minimal (\$0.88 from past two months together).
 - MOTION to approve April Treasurer's report by Paul, seconded by Homero, passed unanimously.
 - Copri Request of \$400 for Dinner Losses Diana
 - MOTION to move \$400 from Urban Development and Transportation committee to COPRI's budget to pay for their dinner loss. Motioned by Jared, seconded by Paul. Passed unanimously.
 - Snoqualmie Plaque
 - Cindy says we can use budget from History and Heritage budget to pay for this
 - Membership Dues
 - The board agreed to keep the Seattle Section dues the same based on the logic that we would need to have some financial need to increase it, and currently we do not have such a need
 - Dream Big Eset
 - Eset is meeting with new K-12 chair to discuss what their tasks are for next year, see which are Dream Big oriented, see if we can collaborate.
 - MOTION to allocate up to \$500 unused monies from the budget for DVDs at \$5/ea by Eset, seconded by Paul. Approved via majority
 - **ACTION ITEM:** Eset to work with Shailee to determine where the money can come from
- Membership Update Eset
 - See attached

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- Standing Committees Amanda
 - See attached
- Branch Report Tony
 - See attached
- Technical Committee Report Homero
 - See attached
- YMF Report Jared
 - See attached
 - Executive forum -- May 17th

New Business

- Fall Region 8 Assembly Eset/Diana
 - Amanda suggested Henry Haselton

Meeting called to a close on 5:35pm (Motioned by Paul, seconded by Tony). Passed unanimously.

ASCE - Seattle Section
Report for May 2018 Board Meeting
Reporting Period: April 1-30, 2018

Category Description	Budget Report				Budget Analysis		
	April	10/01/2017 to Present	Entire Year	Entire Year	April 58% Target	Month 7 of 12 Actual/ Budget % of Target	Last Month's Actuals to Date
INCOME							
1 Dues	\$ 2,240.00	\$ 40,380.00	\$ 45,000.00	\$ 4,620.00	\$ 26,250.00	154%	\$ 38,140.00
2 Voluntary Contributions	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
3 Society Allotment	\$ -	\$ 11,893.44	\$ 12,000.00	\$ 106.56	\$ 7,000.00	170%	\$ 11,893.44
4 Dinner Income	\$ -	\$ 5,581.69	\$ 14,000.00	\$ 8,418.31	\$ 8,166.67	68%	\$ 5,581.69
5 Newsletter Ad Income	\$ -	\$ 675.07	\$ 2,000.00	\$ 1,324.93	\$ 1,166.67	58%	\$ 675.07
6 Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
7 Other Income	\$ -	\$ 102.35	\$ -	\$ (102.35)	\$ -		\$ 102.35
TOTAL INCOME	\$ 2,240.00	\$ 58,632.55	\$ 73,000.00	\$ (14,367.45)	\$ 42,583.33	138%	\$ 56,392.55
EXPENSES							
10 Region 8 Dues	\$ -	\$ 2,078.75	\$ 2,100.00	\$ 21.25	\$ 1,225.00	170%	\$ 2,078.75
11 Dinners & Programs	\$ 1,362.98	\$ 12,118.50	\$ 18,000.00	\$ 5,881.50	\$ 10,500.00	115%	\$ 10,755.52
12 Contributions, Gifts	\$ -	\$ 190.04	\$ 250.00	\$ 59.96	\$ 145.83	130%	\$ 190.04
13 Office Supplies/Mail Box Fee	\$ -	\$ -	\$ 20.00	\$ 20.00	\$ 11.67	0%	\$ -
14 Archiving	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 58.33	0%	\$ -
15 Banking Fees	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
16 Website and Newsletter	\$ 287.50	\$ 2,275.00	\$ 4,400.00	\$ 2,125.00	\$ 2,566.67	89%	\$ 1,987.50
17 Budget Review Meeting and Section Leadership Session	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 145.83	0%	\$ -
18 Branches							
18A. Kitsap Branch	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 291.67	0%	\$ -
18B. North Branch	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ -	\$ 1,050.00	171%	\$ -
19 Younger Member Forum (YMF)	\$ -	\$ 11,535.00	\$ 11,535.00	\$ -	\$ 6,728.75	171%	\$ 11,535.00
20 Student Chapters	\$ 1,885.00	\$ 1,885.00	\$ 2,000.00	\$ 115.00	\$ 1,166.67	162%	\$ -
21 Technical Committees							
21A. Lifeline & EE Technical Comm	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
21B. Sustainability	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ 145.83	171%	\$ 250.00
21C. Water Resources Comm.	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 291.67	0%	\$ -
21D. COPRI Seattle	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
21E. SEAW	\$ -	\$ (18.98)	\$ 250.00	\$ 268.98	\$ 145.83	-13%	\$ (18.98)
21F. Geotechnical Committee	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
21G. Urban Development and Transp	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 291.67	0%	\$ -
22 Standing Committees							
22A. Engineers Without Borders	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 1,166.67	171%	\$ 2,000.00
22B. University Advisory Committee	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 291.67	0%	\$ -
22C. History & Heritage Comm.	\$ -	\$ -	\$ 1,050.00	\$ 1,050.00	\$ 612.50	0%	\$ -
22D. Puget Sound Engr. Council	\$ -	\$ 1,134.25	\$ 1,250.00	\$ 115.75	\$ 729.17	156%	\$ 1,134.25
22E. Public Relations Comm.	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
22F. Professional Practice Comm.	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 145.83	0%	\$ -
22G. R. H. Thomson Comm.	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 116.67	0%	\$ -
22H. Diversity	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
22I. Membership Committee	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 145.83	0%	\$ -
22J. K-12 Outreach	\$ (200.00)	\$ -	\$ 400.00	\$ 400.00	\$ 233.33	0%	\$ 200.00
22K. Community Service	\$ -	\$ 3,000.00	\$ 3,300.00	\$ 300.00	\$ 1,925.00	156%	\$ 3,000.00
22L. Legislative Committee	\$ -	\$ 4,848.77	\$ 10,050.00	\$ 5,201.23	\$ 5,862.50	83%	\$ 4,848.77
22M. Order of the Engineer	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 116.67	0%	\$ -
22N. House and Hospitality	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ 116.67	171%	\$ 200.00
23 Awards	\$ -	\$ -	\$ 2,140.00	\$ 2,140.00	\$ 1,248.33	0%	\$ -
24 Conferences & Meetings							
24A. Region 8 Fall Assembly Meeting	\$ -	\$ -	\$ 1,275.00	\$ 1,275.00	\$ 743.75	0%	\$ -
24B. National Conference	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
24C. Western Multi-regional/Region 8 Winter	\$ -	\$ 2,005.52	\$ 2,250.00	\$ 244.48	\$ 1,312.50	153%	\$ 2,005.52
24D. ASCE Headquarters Orientation	\$ -	\$ -	\$ 975.00	\$ 975.00	\$ 568.75	0%	\$ -
25 Past Presidents Comm.	\$ -	\$ -	\$ 90.00	\$ 90.00	\$ 52.50	0%	\$ -
26 Nominating Committee	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
27 Educational Courses	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
28 Transfer to Student Activities Fund	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
29 Reserve	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
30 Board Authorized							
a	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
TOTAL EXPENSES	\$ 5,135.48	\$ 45,301.85	\$ 68,835.00	\$ 23,533.15	\$ 40,153.75	113%	\$ 40,166.37
Income-Expense	\$ (2,895.48)	\$ 13,330.70	\$ 4,165.00				



Membership Report

ESET ALEMU – May 2018

New Members

Based on the new information from the ASCE national database, downloaded on April 30, 2018: 11 members have enrolled with the Seattle Section. The enrolled members are: 4 new students, 1 member, and 2 associate member and 4 affiliate members. New members are shown in **Table 1**.

Table 1 - New Members:

First Name	Last Name
Marlem	Astorga Mejia
Ahmed	Al Waili
Lawrence	Paltep
Karla	Forsbeck
Dawn	Lehman
Robert	Hill
Kelsey	Laughlin
Jennifer	Fu
Sebastian	Quintana
Matthew	Baughman
Franco	Conde Cajas

First Name	Last Name

Membership

The Seattle Section and Branches have 2,443 members (Seattle 2,168, Boeing 0, North Branch 144, and Kitsap Branch 131). There are 403 YMF members now. **Figure 1** illustrates the breakout of Seattle Section membership by Section and Branch. **Table 2** shows a breakdown of members per Branch for the past 12 months of available data.

The membership database received from ASCE headquarters was found to have no duplicates this month.



Membership Report

ESET ALEMU – April 2018

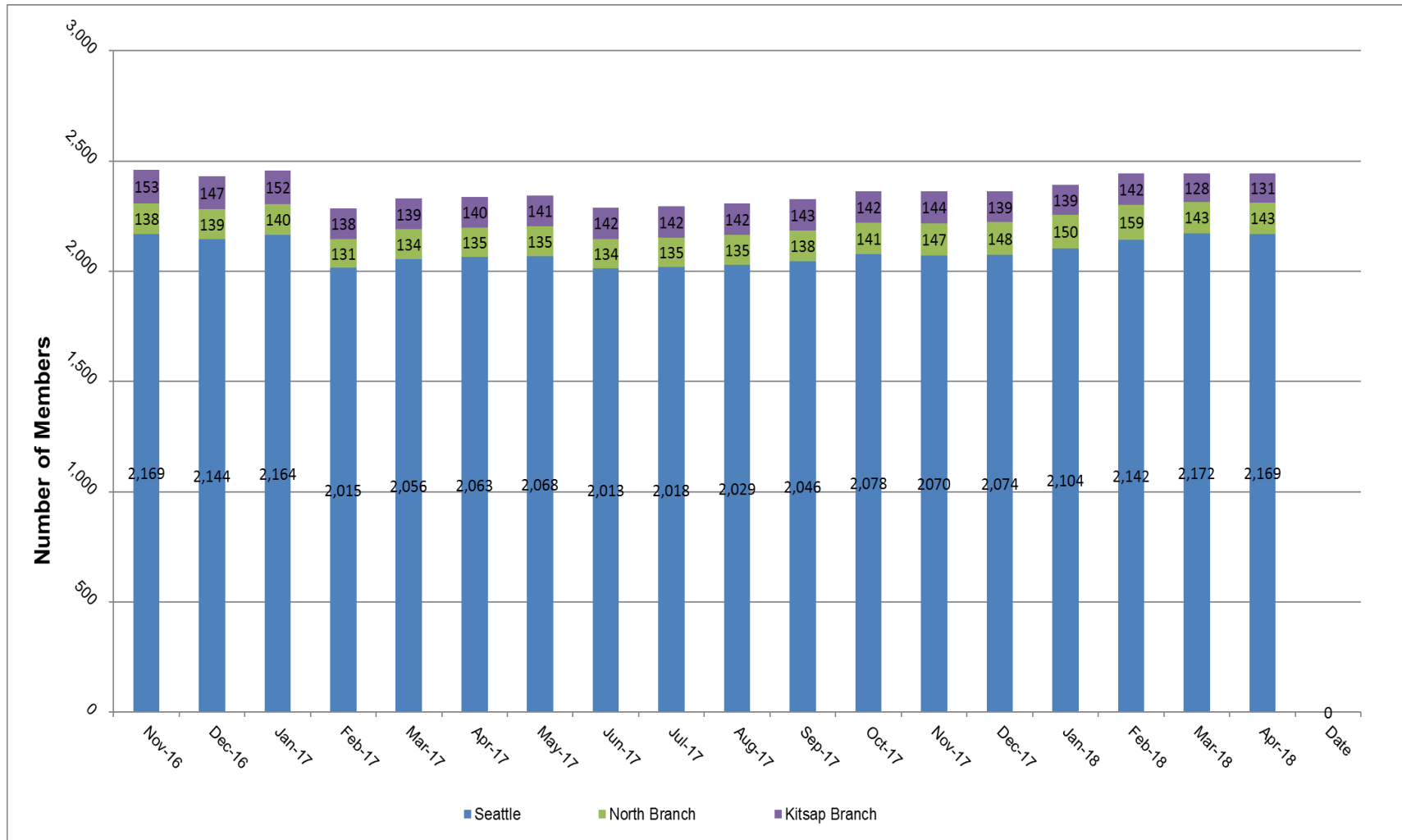


Figure 1. Membership by Month for Past Twelve Months of Available Data



Membership Report

ESET ALEMU – April 2018

Table 2. Membership Detail for Past Twelve Months of Available Data

Date	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18
Seattle	2070	2,074	2,104	2,142	2,172	2,168
Boeing Branch	0	0	0	0	0	0
North Branch	147	148	150	159	143	144
Kitsap Branch	144	139	139	142	128	131
Total	2,361	2,361	2,393	2,443	2,443	2,443
Month to Month	0	0	32	50	0	0
Year to Year	-95	77	64	105	99	99
Download Date	11/30/2017	12/31/2017	1/30/2018	2/28/2018	3/31/2018	4/30/2018

Table 2. Membership Detail for Past Twelve Months of Available Data (continued)

Date	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
Seattle	2,068	2,013	2,018	2,029	2,046	2,078
Boeing Branch	0	0	0	0	0	0
North Branch	135	134	135	135	138	141
Kitsap Branch	141	142	142	142	143	142
Total	2,344	2,289	2,295	2,306	2,327	2,361
Month to Month	6	-55	6	11	21	34
Year to Year	-80	-182	-201	-129	-133	-69
Download Date	5/30/2017	6/30/2017	7/31/2017	8/31/2017	9/30/2017	10/31/2017



Membership Report

ESET ALEMU – April 2018

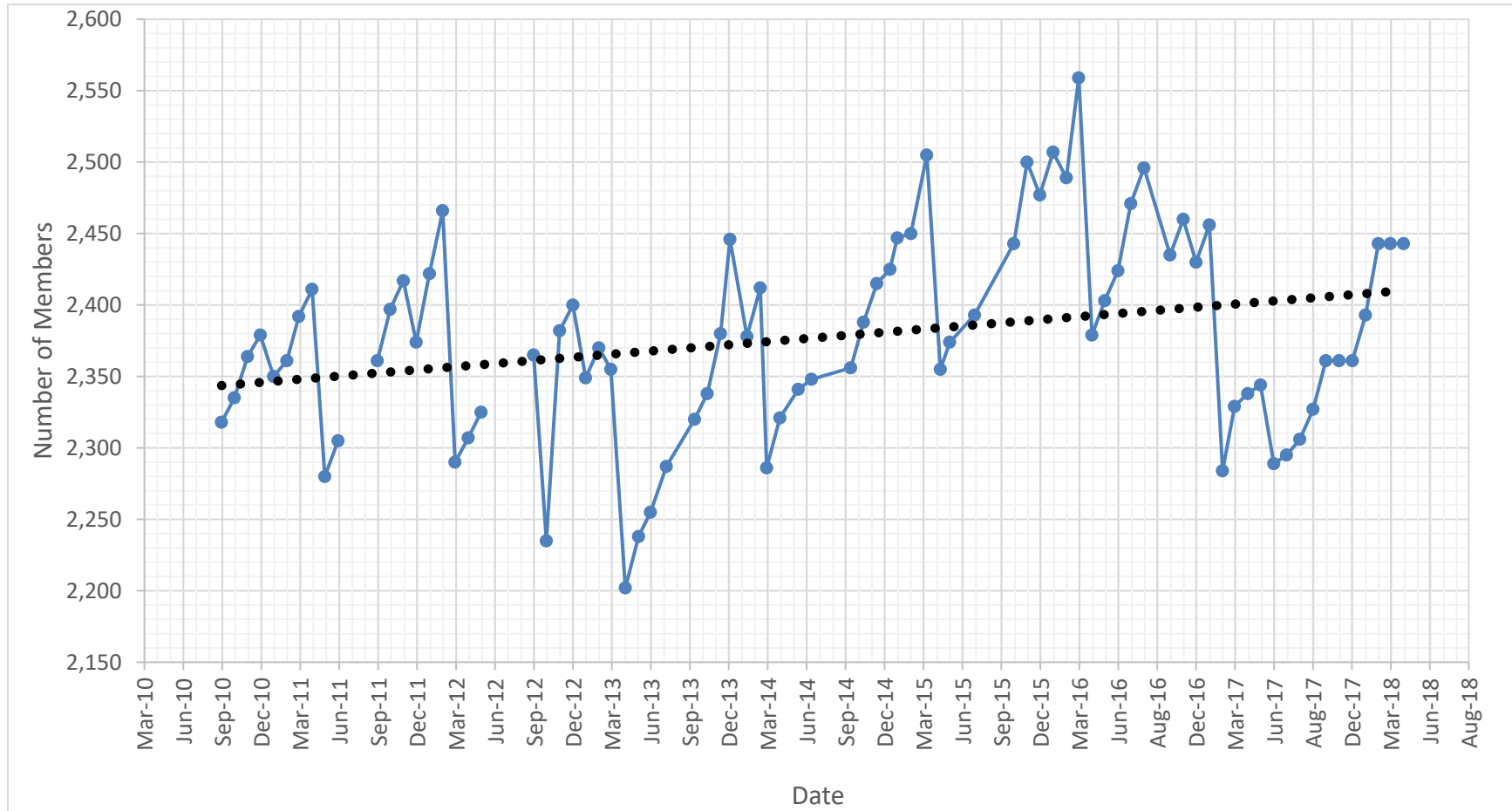


Figure 2. Membership since 2010

STANDING COMMITTEES REPORT

Amanda Schweickert

- **Audit Committee – Evan Sheesley**
 - No update
 - **Legislative Committee – Savannah Linders**
 - No update
 - **Diversity Committee – Jacilyn Hayden**
 - No update
 - **History and Heritage – Cindy Hirsch**
 - We are meeting on 5/19.
 - Moving forward to advance the Snoqualmie Falls National Historic Civil Engineering Landmark Plaque (NHCEL).
 - Actively gathering information on following projects: Denny Regrade, Great Northern Tunnel, and McMillin Bridge. I went to the Linda Hall Engineering Library in Kansas City in mid-April, where I secured information from a book entitled "The History of Tunneling" which provided valuable information about the significance of the Great Northern Tunnel.
 - Also reviewing WSDOT bridge inventory for other possible candidates.
 - Coordinating with National Committee on their NHCEL inventory, including helping to format their form.
 - Reminder to the Board about gathering archivable materials.
 - **Action Item:** Paul to prepare materials for archive. Cindy will pick them up, when they are ready.
 - **Action Item:** Vote on approval of \$85 more for Snoqualmie Plaque. Snoqualmie plaque is \$1135 instead of the \$1050 that was budgeted and approved. National covers \$200, so the committee is asking for \$85 more.
 - **House and Hospitality – Katie Sultan-Wright/Mari Otto**
 - **Action Item:** Need meeting Schedule from Program Chairs, so H&H can reserve the room at Mirabella.
 - **Order of the Engineer – Amy Riley**
 - No update
 - **Professional Practice – Ed Huston**
 - No update
 - **Program Chair – Tara Beitler /Henry Haselton**
-

ASCE SEATTLE SECTION – Standing Committee Report May 2018

- No update
- **RH Thomson Scholarship –Amy Riley/Mike Harney/Neil Hawkins**
 - RH Thomson scholarship is active on washboard.org
 - The applications are due on 5/15/18. Their plan is to award by 6/30/18.
- **Public Information – Elizabeth Guevara**
 - No update
- **PSEC – Paul Grant**
 - Past Activities
 - SWE Dinner with Industry – Everett Community College – April 12th
 - Engineering Mentor Night at Shoreline – April 25th , approximately 10 mentors and 20 students
 - Planned Activities
 - PSEC Inter Society Officer Workshop (ISOW) - May 5th (UW building at Magnuson Park) - Round table discussion of current issues common among all societies such as member engagement, member recognition, outreach programs, etc. Flyer sent to Diana to distribute to Section leadership.
- **University Advisory Committee – Amy Riley**
 - No update
- **Washington State Board of Registration Representative – Amy Thatcher**
 - No update
- **EWB-USA Puget Sound Professionals (PSP) Chapter – Eset Alemu**
 - No update
- **Community Service – Shirley Wu**
 - No update
- **K-12 Outreach – Brad Strandquist**

ASCE SEATTLE SECTION – MAY 2018 BRANCH REPORT
by Tony Nguyen, A.ASCE

North Branch-Erik Andersen (summarized by Tony Nguyen)

Off-month (bi-monthly reporting)

Upcoming Events

- North Branch May Membership Meeting
 - May 16-Old Hwy 99 Bridge over BNSF Replacement for Skagit County Public Works

Kitsap Branch-Shylo Shorthouse (written by Shylo Shorthouse)

A few of us attended an Engineering Mentoring Night at Olympic College in Bremerton. It was put on by their MESA program on April 17th. Olympic College's MESA program partnered with Washington State University hope to start an Engineering Mentorship program. They are soliciting engineers that attended to fill out a questionnaire and plan to pair students with them this fall.

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

In person Meeting

TECHNICAL COMMITTEES REPORT

Homero Flores

- COPRI:
 - Request of \$400 to fund their dinner meetings, which are run on a very tight budget.
- Sustainability:
 - Awarded 2 Envision scholarships.

Scheduled events and news

- COPRI Seattle Chapter:
 - May 17th, Monthly meeting: *The Wharf: Largest Waterfront Redevelopment Project in US*
- GEOTECHNICAL GROUP/GEO-INSTITUTE Seattle Chapter
 - May 24th @ 7 am, Monthly dinner meeting: *CDSM Ground Improvement at X-Ray Wharf, Apra Harbor, Guam.*
- URBAN DEVELOPMENT AND TRANSPORTATION
 - First week of June, Kick off meeting of the committee re-start.
- SEAW – Structural Engineers Association of Washington
 - May 22nd @ 5 pm, Seattle Monthly Meeting: *The Pacific Northwest Strategy for Earthquake Early Warning (EEW) Outreach, Education, and Training*
- SUSTAINABILITY
 - May 18th @ 3 pm, UW Utility Plant Tour.
 - May 24^h, Apple day at Franklin High School (instead of April 16th as had previously been reported)
- WRE
 - April 19^h @ noon, monthly brown bag meeting @ Seattle: *Water Management Adaptation for a Changing Climate: A Case Study of the 2017 Thanksgiving Flood in the Skaqit Valley.*

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

Skype Meeting

YMF REPORT

Jared Nakamoto

- **Past Events**

- Friday, April 13 – Concrete Technology Corporation Tour
- Tuesday, April 24 – Eastside Networking at Lot No. 3
- Thursday, April 26 – Westside Networking at Fremont Brewing Company
- Saturday, April 28 – Community Service Event: Rebuilding Together

- **Upcoming Events**

- Wednesday, May 9 – Zeno Happy Hour/Game Night at Optimism Brewing
- Thursday, May 10 – UW Young Professionals Panel
- Thursday, May 17 – Executive Forum at Seattle University
- Friday, May 18 – UW West Utility Plant Tour
- Saturday, May 26 – Little Si Hike
- Thursday, June 14 – YMF Summer Picnic and Officer Elections at Volunteer Park

- **Committee Activities**

- YMF Board/Committee Chair recruitment
- On-going volleyball league
- The UW ASCE Student Chapter is looking for luncheon speakers to present on various topics such as projects or general professional development tips for students.
- The Mentorship Program is in the works. The program will include student members, younger members, and section members. Mentorship has also been included in Section Meetings to pair up student members with section members.