

ASCE SEATTLE SECTION - BOARD MEETING AGENDA
October 8, 2018 5:30PM - 7:00PM PST
LOCATION: Seattle Municipal Tower, Room 4540

Item	Topic	Presenter	Time
-			
1.	Call to Order	Eset	5:35 PM
2.	Housekeeping Additions to and approval of agenda Approval of June and September meeting minutes	Eset	5:35 PM
3.	Old Business Review Action Items and Follow-ups	Paul	5:40 PM
4.	Board Reports Treasurer's September Report Additional Dream Big Support Membership Update Standing Committees Legislative Committee Recruiting Branch Report Technical Committee Report YMF Report	Katie Henry Mike Tony Homero Don	5:45 PM
5.	New Business Presidents and Governors Forum Update WA Report Card Launch Section and Branch Award Nominations Open Topics	Henry Eset Diana all	6:15 PM
6.	Review Action Items	Paul	6:45 PM
7.	Next Board Meeting	Eset	6:50 PM
7.	Adjourn	Eset	7:00 PM

Announcements

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ASCE SEATTLE SECTION - BOARD MEETING MINUTES

October 8, 2018

ASCE Seattle Section Board Meeting

Meeting held at the Seattle Municipal Tower

Attendees:

Voting Board Officers:

Diana Hasegan - Past-President

Paul Fikse - Secretary

Eset Alemu - President

Tony Nguyen - Director of Branches

Henry Haselton - President-Elect (present until 6:22pm)

Don Nguyen - YMF Representative

Meeting minutes taken by Paul Fikse.

Meeting called to order at 5:33pm by Eset. MOTION to approve agenda by Paul. Diana seconds. Henry requests to move Governor's update to membership update. Agenda passed unanimously.

- June Meeting Minutes
 - MOTION to approve meeting minutes by Homero, seconded by Tony. Passed unanimously
- September Meeting Minutes
 - MOTION to approve meeting minutes by Henry, seconded by Homero. Passed unanimously

Old Business

- Review Action Items and Follow-Ups Paul
 - **ACTION ITEM:** Paul to email Mike Harney with action items for next meeting, including combining AELC.
 - Eset inviting Ray Walton to perform the induction ceremony
 - **ACTION ITEM:** Diana requested a running list of priorities each month for presidential officers. Ongoing (monthly) action item.

Board Reports

- Treasurer's September Report Katie
 - See attached report
 - Additional Dream Big Support
 - We spent \$1,000 for 200 DVDs, covering 200 schools

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- Diana remarked that the benefit of one state section would enable us to make a greater impact with this
- MOTION to approve September budget by Paul, seconded by Henry. Passed unanimously
- Diana noted that the “board authorized” line item on the budget report tab accounts for expenses incurred in the current month, but not actualized until the next month.

- Membership Update Henry
 - 16 new members during September
 - See attached

- Standing Committees Mike
 - See attached
 - Only action item is for Paul to get with Cindy Hirsch re: archiving documents

- Branch Report Tony
 - See attached

- Technical Committee Report Homero
 - See attached
 - Homero mentioned that the UD&T committee has been inactive the past year.
 - **ACTION ITEM:** Homero to write 1 paragraph call for recruits for committee (look at linkedin groups, facebook, etc.), and get with Madison to put in the October newsletter. Include specifics about what they could discuss.
 - **ACTION ITEM:** Eset to forward webpage takedown request from Homero

- YMF Report Don
 - See attached
 - YMF expanding their mentorship program beyond the monthly dinner meetings

New Business

- Presidents and Governors Forum Update (good ideas from) Henry
 - Have dinner meeting automatically send you a calendar invite
 - **ACTION ITEM:** Henry to get with Madison about this
 - YMF newsletter button has a “add me to events”

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- Diversity chair -- get it up and running again
- Membership feedback survey
 - **ACTION ITEM:** Henry to get with Diana about using one of her survey templates to get this up and running

- WA Report Card Launch Eset
 - Launch date pushed back to January
 - **ACTION ITEM:** Eset to meet with ASCE report card to discuss how to launch, then coordinate with House and Hospitality and the Tacoma/Olympia joint dinner meeting in December.

- Section and Branch Award Nominations Diana
 - Diana wishes to put together a bid for Seattle Section. Due at end of the month

- Open Topics
 - PSEC Award Nominations
 - **ACTION ITEM:** Board to provide nomination ideas.

Meeting called to a close on 7:00pm (Motioned by Homero, seconded by Don). Passed with a majority.

ASCE - Seattle Section
Report for October 2018 Board Meeting
Reporting Period: September 1 - 30, 2018

Category Description	Budget Report				Budget Analysis		
	September Actuals	10/01/2017 to Present Actuals to Date	Entire Year Approved Budget	Entire Year Remaining Budget	September 100% Target	Month 12 of 12 Actual/ Budget % of Target	Last Month's Actuals to Date
INCOME							
1 Dues	\$ 360.00	\$ 43,900.00	\$ 45,000.00	\$ 1,100.00	\$ 45,000.00	98%	\$ 43,540.00
2 Voluntary Contributions	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
3 Society Allotment	\$ -	\$ 11,893.44	\$ 12,000.00	\$ 106.56	\$ 12,000.00	99%	\$ 11,893.44
4 Dinner Income	\$ 1,510.29	\$ 14,053.34	\$ 14,000.00	\$ (53.34)	\$ 14,000.00	100%	\$ 12,543.05
5 Newsletter Ad Income	\$ -	\$ 1,162.57	\$ 2,000.00	\$ 837.43	\$ 2,000.00	58%	\$ 1,162.57
6 Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
7 Other Income	\$ 1,150.77	\$ 1,578.12	\$ -	\$ (1,578.12)	\$ -		\$ 427.35
TOTAL INCOME	\$ 3,021.06	\$ 72,587.47	\$ 73,000.00	\$ (412.53)	\$ 73,000.00	99%	\$ 69,566.41
EXPENSES							
10 Region 8 Dues	\$ -	\$ 2,078.75	\$ 2,100.00	\$ 21.25	\$ 2,100.00	99%	\$ 2,078.75
11 Dinners & Programs	\$ 453.04	\$ 14,446.59	\$ 18,000.00	\$ 3,553.41	\$ 18,000.00	80%	\$ 13,993.55
12 Contributions, Gifts	\$ -	\$ 190.04	\$ 250.00	\$ 59.96	\$ 250.00	76%	\$ 190.04
13 Office Supplies	\$ -	\$ -	\$ 20.00	\$ 20.00	\$ 20.00	0%	\$ -
14 Archiving	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	0%	\$ -
15 Banking Fees	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
16 Website and Newsletter	\$ 212.50	\$ 4,200.00	\$ 4,400.00	\$ 200.00	\$ 4,400.00	95%	\$ 3,987.50
17 Budget Review Meeting and Section Leadership Session	\$ -	\$ 117.65	\$ 250.00	\$ 132.35	\$ 250.00	47%	\$ 117.65
18 Branches							
18A. Kitsap Branch	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	0%	\$ -
18B. North Branch	\$ -	\$ 1,800.00	\$ 1,800.00	\$ -	\$ 1,800.00	100%	\$ 1,800.00
19 Younger Member Forum (YMF)	\$ -	\$ 11,535.00	\$ 11,535.00	\$ -	\$ 11,535.00	100%	\$ 11,535.00
20 Student Chapters	\$ -	\$ 1,885.00	\$ 2,000.00	\$ 115.00	\$ 2,000.00	94%	\$ 1,885.00
21 Technical Committees							
21A. Lifeline & EE Technical Comm	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
21B. Sustainability	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ 250.00	100%	\$ 250.00
21C. Water Resources Comm.	\$ -	\$ 228.11	\$ 500.00	\$ 271.89	\$ 500.00	46%	\$ 228.11
21D. COPRI Seattle	\$ -	\$ 400.00	\$ 400.00	\$ -	\$ 400.00	100%	\$ 400.00
21E. SEAW	\$ -	\$ (18.98)	\$ 250.00	\$ 268.98	\$ 250.00	-8%	\$ (18.98)
21F. Geotechnical Committee	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
21G. Urban Development and Transp	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	0%	\$ -
22 Standing Committees							
22A. Engineers Without Borders	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	100%	\$ 2,000.00
22B. University Advisory Committee	\$ (166.16)	\$ 320.62	\$ 500.00	\$ 179.38	\$ 500.00	64%	\$ 486.78
22C. History & Heritage Comm.	\$ -	\$ 935.00	\$ 1,050.00	\$ 115.00	\$ 1,050.00	89%	\$ 935.00
22D. Puget Sound Engr. Council	\$ -	\$ 1,134.25	\$ 1,250.00	\$ 115.75	\$ 1,250.00	91%	\$ 1,134.25
22E. Public Relations Comm.	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
22F. Professional Practice Comm.	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	0%	\$ -
22G. R. H. Thomson Comm.	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	0%	\$ -
22H. Diversity	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
22I. Membership Committee	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	0%	\$ -
22J. K-12 Outreach	\$ -	\$ -	\$ 400.00	\$ 400.00	\$ 400.00	0%	\$ -
22K. Community Service	\$ -	\$ 3,000.00	\$ 3,300.00	\$ 300.00	\$ 3,300.00	91%	\$ 3,000.00
22L. Legislative Committee	\$ -	\$ 8,942.34	\$ 10,050.00	\$ 1,107.66	\$ 10,050.00	89%	\$ 8,942.34
22M. Order of the Engineer	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	0%	\$ -
22N. House and Hospitality	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ 200.00	100%	\$ 200.00
23 Awards	\$ -	\$ 1,471.86	\$ 2,140.00	\$ 668.14	\$ 2,140.00	69%	\$ 1,471.86
24 Conferences & Meetings							
24A. Region 8 Fall Assembly Meeting	\$ 678.67	\$ 678.67	\$ 1,275.00	\$ 596.33	\$ 1,275.00	53%	\$ -
24B. National Conference	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
24C. Western Multi-regional/Region 8 Winter	\$ -	\$ 2,005.52	\$ 2,250.00	\$ 244.48	\$ 2,250.00	89%	\$ 2,005.52
24D. ASCE Headquarters Orientation	\$ -	\$ -	\$ 975.00	\$ 975.00	\$ 975.00	0%	\$ -
25 Past Presidents Comm.	\$ -	\$ -	\$ 90.00	\$ 90.00	\$ 90.00	0%	\$ -
26 Nominating Committee	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
27 Educational Courses	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
28 Transfer to Student Activities Fund	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
29 Reserve	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
30 Board Authorized							
a September 2017 Dinner Expense	\$ -	\$ 1,643.49	\$ -	\$ -	\$ -		\$ -
TOTAL EXPENSES	\$ 1,178.05	\$ 59,443.91	\$ 68,835.00	\$ 11,034.58	\$ 68,835.00	86%	\$ 58,265.86
Income-Expense	\$ 1,843.01	\$ 13,143.56	\$ 4,165.00				

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Pass Through Report on Following Tab



Membership Report

HENRY HASELTON – October 2018

New Members

Based on the new information from the ASCE national database, downloaded on November 1, 2018: 22 members have enrolled with the Seattle Section. The enrolled members are: 16 new students, 3 new members, and 3 new associate members and 0 affiliate members. New members are shown in *Table 1*.

Table 1 - New Members:

First Name	Last Name
Nicholas	Harris
Zachary	Whitman
Turner	Kreman
Taryn	Mulvihill
Zoe	Bezold
Tristan	Lagron
Immanuel	Sompie
Kyle	Hermansen
Cindy	Cullen
Jenelle	Ho

First Name	Last Name
Martin	Jackson
Jimmy	Lim
Jenelle	Taflin
Alexis	Elles
Eric	Ngai
Michael	Berggren
Han	Phung
Bianca	Casem
Nada	Albader
Hiba	Farag
Nick	Reeves

Membership

The Seattle Section and Branches have 2,313 members (Seattle 2,053, Boeing 0, North Branch 135, and Kitsap Branch 125). There are 417 YMF members now. *Figure 1* illustrates the breakout of Seattle Section membership by Section and Branch. *Table 2* shows a breakdown of members per Branch for the past 12 months of available data.

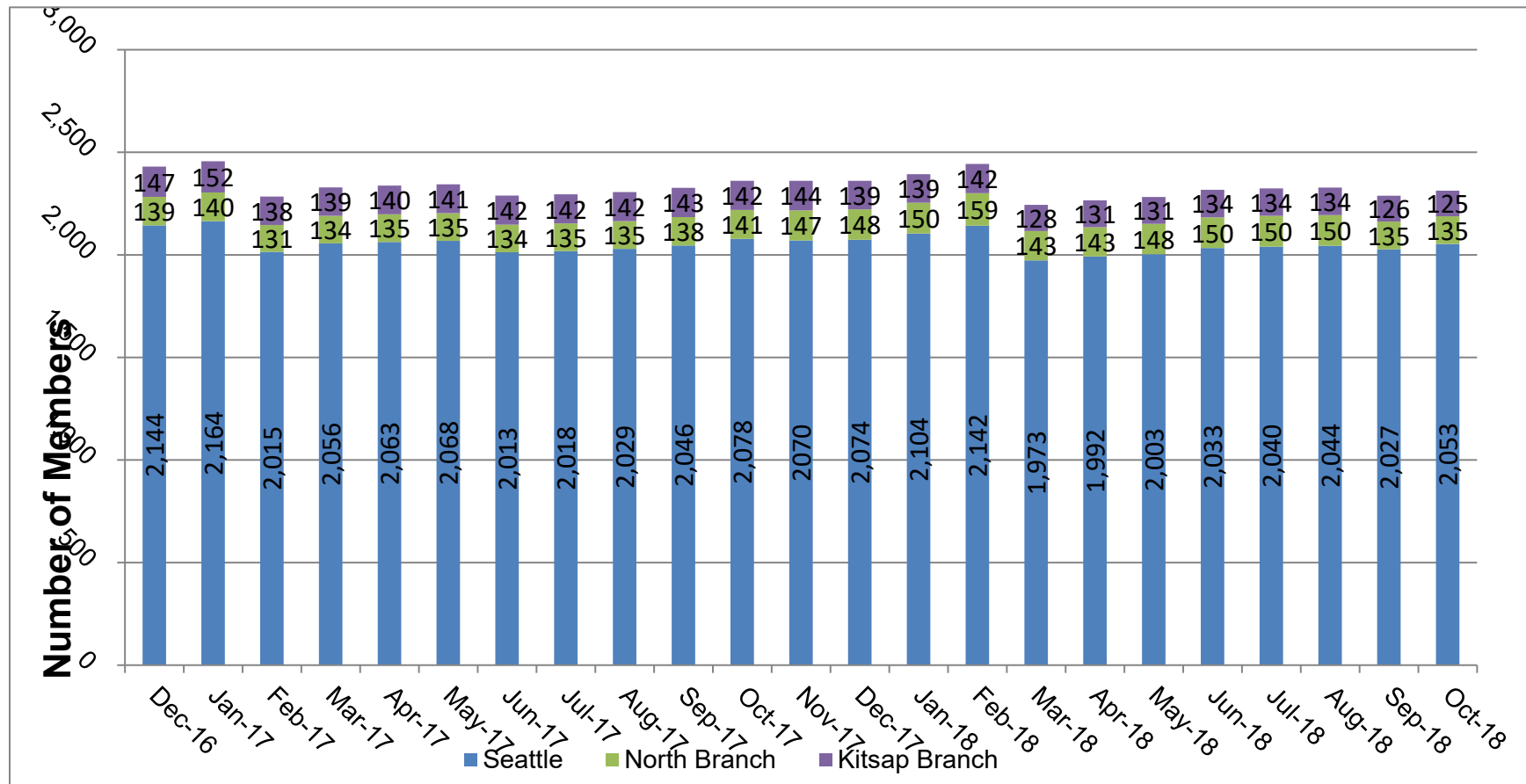
The membership database received from ASCE headquarters was found to have no duplicates this month.



Membership Report

ESET ALEMU – May 2018

Figure 1. Membership by Month for Past Twelve Months of Available Data





Membership Report

HENRY HASELTON – September 2018

Table 2. Membership Detail for Past Twelve Months of Available Data

Date	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Seattle	1,992	2,003	2,033	2,040	2,044	2,027
BoeingBranch	0	0	0	0	0	0
North Branch	143	148	150	150	150	135
Kitsap Branch	131	131	134	134	134	126
Total	2,266	2,282	2,317	2,324	2,328	2,288
Month to Month	22	14	35	7	4	-40
Year to Year	99	-62	28	29	22	-39

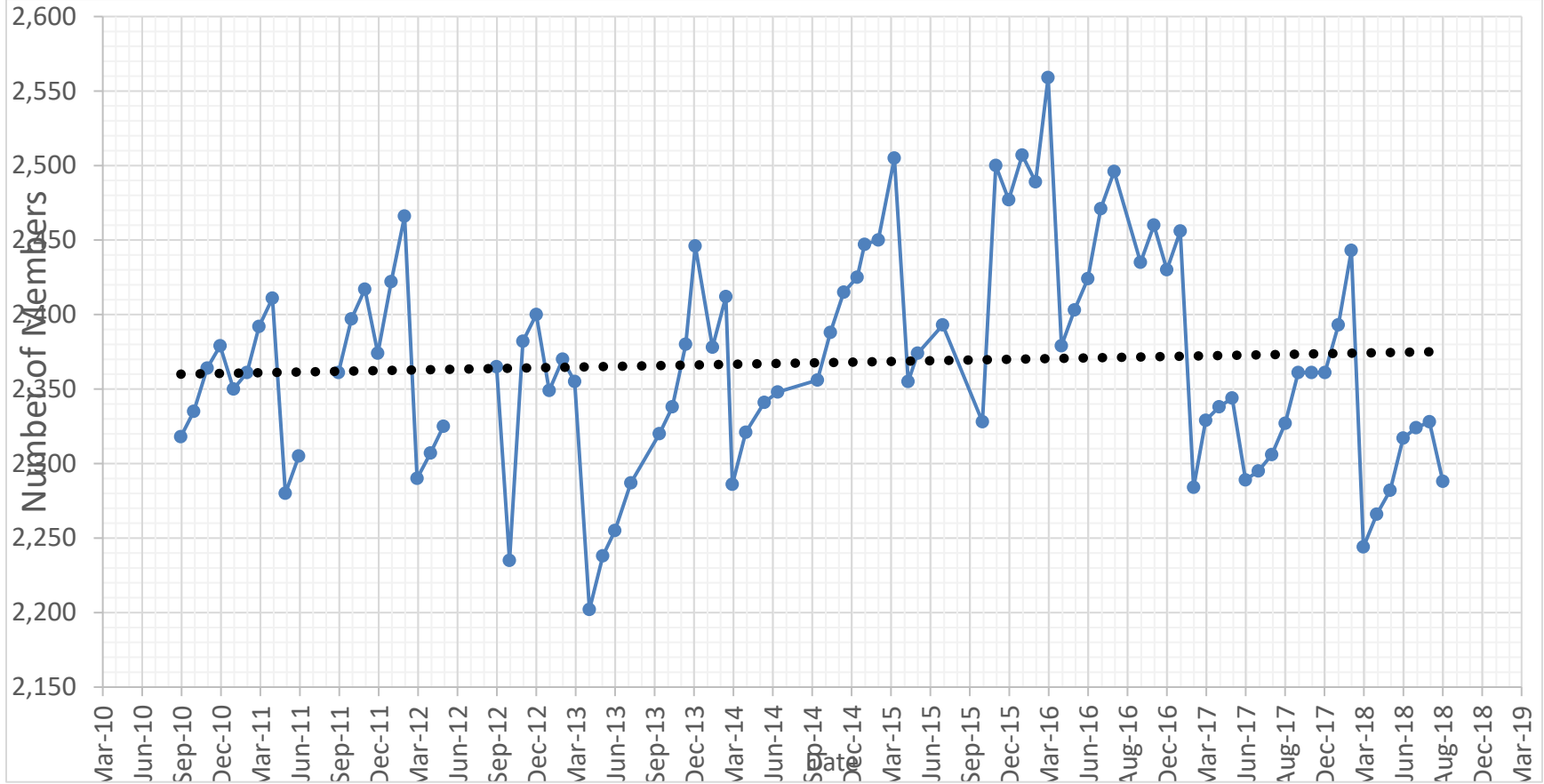
Table 2. Membership Detail for Past Twelve Months of Available Data (continued)

Date	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
Seattle	2,078	2070	2,074	2,104	2,142	1,973
Boeing Branch	0	0	0	0	0	0
North Branch	141	147	148	150	159	143
Kitsap Branch	142	144	139	139	142	128
Total	2,361	2,361	2,361	2,393	2,443	2,244
Month to Month	34	0	0	32	50	-199
Year to Year	-69	-95	77	64	105	-100



Membership Report

HENRY HASELTON – September 2018





Membership Report

HENRY HASELTON – September 2018

Figure 2. Membership since 2010

STANDING COMMITTEES REPORT

Amanda Schweickert

- **Audit Committee – Evan Sheesley**
 - No update
- **Legislative Committee – VACANT**
 - No update
- **Diversity Committee – Jacilyn Hayden**
 - No update
- **History and Heritage – Cindy Hirsch**
 - We are meeting on 9/29
 - Reminder to the Board about gathering archivable materials.
 - **Action Item:** Paul to prepare materials for archive. Cindy will pick them up, when they are ready.
- **House and Hospitality – Katie Sultan-Wright/Mari Otto**
 - No update
- **Order of the Engineer – Amy Riley**
 - No update
- **Professional Practice – Ed Huston**
 - No update
- **Program Chair – Tara Beitler /Henry Haselton**
 - No update
- **RH Thomson Scholarship –Amy Riley/Mike Harney/Neil Hawkins**
 - No update
- **Public Information – Elizabeth Guevara**
 - No update
- **PSEC – Paul Grant**
 - No update
- **University Advisory Committee – Amy Riley**
 - No update

ASCE SEATTLE SECTION – Standing Committee Report
September 2018

- **Washington State Board of Registration Representative – Amy Thatcher**
 - No update

- **EWB-USA Puget Sound Professionals (PSP) Chapter – Eset Alemu**
 - No update

- **Community Service – YMF Community Service Chair**
 - No update

- **K-12 Outreach – Cristina Olivares**
 - No update

North Branch-Erik Andersen (summarized by Tony Nguyen)

Highlights

- North Branch March Membership Meeting
 - *Date:* September 19th, 2018
 - *Time:* Social Hour at 5:45pm with Presentation and Dinner at 7pm.
 - *Location:* Trumpeter Public House, Gallery Room
416 Myrtle Street in downtown Mount Vernon, WA
 - *Topic:* Design and Construction of the Burlington Northern Overpass Project in Skagit County
 - *Brief Description:* The old 900-foot-long 1950's timber trestle over the BNSF railroad track at Cook Road, north of Mt Vernon WA., was an ongoing maintenance and safety liability for Skagit County. The new crossing is 1900 feet in length and includes a 398-foot, three span concrete girder bridge supported on six and eight-foot diameter drilled shafts.
 - *Speaker:* David Shearer, President, of Shearer Design LLC.

Upcoming Events

- North Branch May Membership Meeting
 - Nov 14-In Bellingham. Topic TBD

Kitsap Branch-Shylo Shorthouse (summarized by Tony Nguyen)

Shylo and I had a phone discussion regarding revitalizing the Kitsap. Essentially we will be setting up a conference call with the volunteers Henry Haselton helped recruit to brainstorm ideas to help the Kitsap Branch.

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

In person Meeting

TECHNICAL COMMITTEES REPORT

Homero Flores

Scheduled events and news

- COPRI Seattle Chapter:
 - No events announced for June

 - GEOTECHNICAL GROUP/GEO-INSTITUTE Seattle Chapter
 - October 12, Fall short course: *Geophysical Methods – What, Where and How to Use for Geotechnical Characterization and Analyses*
 - October 25th @ 5:30 pm, monthly dinner meeting: *SOIL LIQUEFACTION SOLUTIONS: STABILIZED GRAVEL RAFTS TO REDUCE LIQUEFACTION EFFECTS*
 - September 21st @ 5:30 pm, monthly dinner meeting: *Region-Specific Probabilistic Liquefaction Hazard Analysis: Overview of the Liquefaction Pilot Study Being Performed in the Netherlands Due to Induced Seismicity*

 - URBAN DEVELOPMENT AND TRANSPORTATION
 - Inactive, I would like to search for new co-chairs and in the meantime turn the UD&T webpage off.

 - SEAW – Structural Engineers Association of Washington
 - October 23rd @ 5 pm, monthly dinner meeting: *Professional Liability*

 - SUSTAINABILITY
 - No events announced for October

 - WRE
 - September 28th @ noon, monthly lunch brownbag talk: *Keeping CSOs Out of Portage Bay: A Modeler's Perspective*
 - October 18th @ noon, monthly lunch brownbag talk: *Right Sizing Combined Sewer Systems for Climate Change*
-

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

Skype Meeting

YMF REPORT

Don Nguyen

- **Past Events**

- Tuesday, September 18 – Eastside Networking at Henry’s Tavern – 10 YMs
- Sunday, September 23 – YMF Leadership Retreat at Next Step Archery – 15 YMs
 - The incoming YMF board went to shoot arrows at Next Step Archery. It was a great team building event where we working on a new skill. One activity involved guiding another archer with their eyes closed to hit a balloon target. Afterwards we had lunch and celebrated a birthday with some cake.
- Thursday, September 27 – Westside Networking at Redhook Brewlab – XX YMs
- Saturday, September 29 – Hiking with Tacoma/Olympia YMG at Mason Lake – 5 YMs, 5 Guests
 - The Seattle YMF joined the Tacoma/Olympia YMG on a hike to Mason Lake, a 6.5 mile (total) hike near North Bend. We discussed what events we typically have so we can improve collaboration and to get new ideas for the year.
- Wednesday, September 26 – YMF Annual Meeting – 14 YMs
 - The YMF board discussed the upcoming year and planned out some events. This was also to allow our incoming President to set some logistics for the year.

- **Upcoming Events**

- October 12 to October 15 – National Convention
- Tuesday, October 16 – Eastside Networking at Joey
- Thursday, October 25 – Westside Networking at Rooftop Brewing
- Sunday, October 28 – Community Service Event – Bellevue Urban Garden
- November 1 to January 3 – YMF Fall Volleyball

- **Committee Activities**

- Working on Social Media plan for the year with our new Social Media committee
- Working on reorganizing how we fundraise for events for the year with our Fundraising committee
- Working on coming up with a mentorship program for the YMF