

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

April 11, 2018

ASCE Seattle Section April Board Meeting

Meeting held at The Mirabella

Attendees:

Diana Hasegan (Board President, non voting)

Kelli Dean (Board Officer)

Paul Fikse (Board Officer)

Amanda Schweickert (Board Officer, called in)

Homero Flores (Board Officer)

Eset Alemu (Board Officer)

Shailee Sztern (Board Officer)

Tony Nguyen (Board Officer, called in)

Greg Kinney (Region 8 Governor, non voting)

Meeting minutes taken by Paul Fikse.

Meeting called to order at 4:25pm by Diana. MOTION to approve agenda by Shailee, seconded by Eset. Kelli proposed the following addition: discuss approving a \$40 budget to send Life Member awards to recipients. Agenda approved unanimously.

MOTION to approve March meeting minutes by Paul, seconded by Eset. Motion Passed by majority (Shailee abstains).

Old Business

- Review Action Items and Follow-Ups Paul
 - **ACTION ITEM:** Diana to send old newsletters to Paul to provide to Cindy Hirsch
- Election Endorsements Diana
 - We have endorsed Tony Lau for Region 8
 - Eset brought up the question: Are we mandated by our constituents to endorse a candidate? Greg says no, but we are required to endorse no more than one. Diana reiterated the effort she put forth to make sure each candidate had an opportunity to speak about themselves at the March board meeting
- LOCEA Kelli
 - 6 nominees, 2 awards (being sent by Kelli)
- Leadership Retreat Diana
- Western Washington Section Greg
 - Poll had only a 5% response, which the board agrees is not a representative sample size
 - Greg suggested we group it with the board elections next month since that has a decent turnout, the board agreed

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Board Reports

- Treasurer's March Report Shailee
 - Fly-in budget
 - **ACTION ITEM:** Shailee to find money for extra fly-in costs. Distribute from State day trip budget.
 - **ACTION ITEM:** Amanda to ask Conrad if he has applied for legislative fly-in grant in past years...encourage him to do it himself in the future. Greg Kinney says that we should be able to get at least one person funded
 - MOTION to approve March Treasurer's report by Shailee, seconded by Amanda, passed with a majority

 - Membership Update Eset
 - See attached

 - Standing Committees Amanda
 - House and Hospitality says that we are losing money due to cancellations via PayPal fees.
 - **ACTION ITEM:** Shailee to look into aggregate PayPal reimbursement fees to see what impact, if any, it has on our meeting budget
 - General board sentiment is that people should not be reimbursed if they cancel after the deadline
 - Dinner fees -- Mari has resolved discrepancy from the past; it was a spreadsheet error. Costs are proportional to the number of attendees.
 - Regarding monthly dinner meetings: The board agrees to go with Mirabella moving forward

 - Branch Report Tony
 - See attached

 - Technical Committee Report Homero
 - See attached
 - Homero requested budget for a happy hour with technical committee new leadership for Fall 2018
 - Shailee suggested Homero use the money left over from the technical committees for FY 2017-18

 - YMF Report Jared
 - See attached
 - Executive forum -- May 17th
 - Diana asked the board if they have a recommendation for someone from the private sector (currently they only have people from public industry)
 - YMF looking for sponsors from private industry
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New Business

- Monthly Dinner Revenue
 - The board discussed the possibility of getting a private industry sponsor for dinners, with the opportunity to speak for 5 minutes before the main speaker
- Dream Big Engagement Eset
 - No discussion
- Board Elections Diana
 - Positions that are up for election: Treasurer, President, Dir. of Standing Committees
 - Dir. of Standing Committees position already has a great nomination, all others need nominees
- MRLC and Region 8 Homero
 - No discussion
- Keynote for June Dinner Diana
 - The board is searching for speakers

Meeting called to a close on 5:25pm (Motioned by Kelli, seconded by Shailee). Passed via majority.

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MEMBERSHIP REPORT

Eset Alemu

New Members

Based on the new information from the ASCE national database, downloaded on March 31, 2018: 27 members have enrolled with the Seattle Section. The enrolled members are: 24 new students, 2 members, and 1 associate member and 0 affiliate members. New members are shown in Table 1.

Table 1 - New Members:

First Name	Last Name
Meihui	Li
Wan	Li
Ning	Ma
Ruimin	Ke
Zhiyong	Cui
Zachary	Taylor
Shannon	Dickenson
Christine	Cabanas
Jenny	Berglund
Ryan	Holt
Matthew	Hwang
Kaycie	Luna
Kairui	Huang
Thao	Nguyen

First Name	Last Name
Daniel	Shaw
Andrew	Oh
Joseph	Kim
Joaquin	Hogg
Joshua	Shin
Mary	Martin
Russell	Owen
Nithyban	Chandaresan
Michael	Geist
Nicholas	Arnold
Damon	Fleming
Rebecca	Midkiff
Richard	Crooks

Membership

The Seattle Section and Branches have 2,443 members (Seattle 2,142, Boeing 0, North Branch 143, and Kitsap Branch 128). There are 383 YMF members now. Figure 1 illustrates the breakout of Seattle Section membership by Section and Branch. Table 2 shows a breakdown of members per Branch for the past 12 months of available data.

The membership database received from ASCE headquarters was found to have no duplicates this month.

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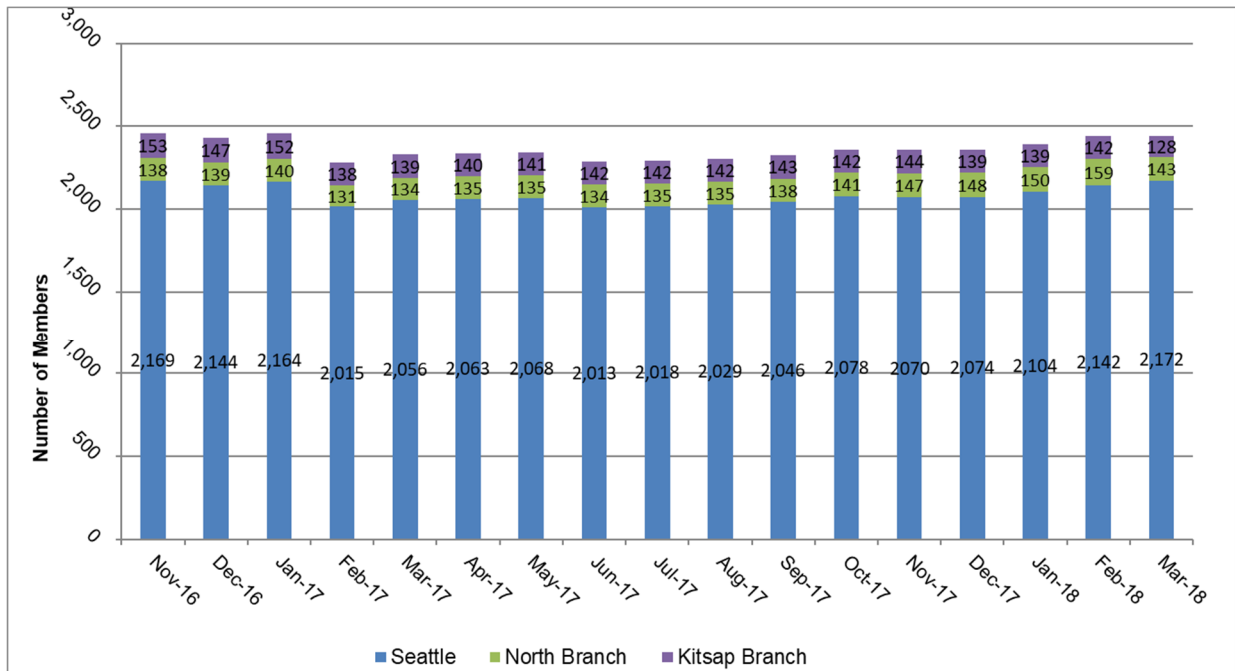


Figure 1. Membership by Month for Past 12 Months

Table 2. Membership Detail for Past Twelve Months of Available Data

Date	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
Seattle	2,078	2,070	2,074	2,104	2,142	2,172
Boeing Branch	0	0	0	0	0	0
North Branch	141	147	148	150	159	143
Kitsap Branch	142	144	139	139	142	128
Total	2,361	2,361	2,361	2,393	2,443	2,443
Month to Month	34	0	0	32	50	0
Year to Year	-69	-95	77	64	105	99

Table 2. Membership Detail for Past Twelve Months of Available Data (continued)

Date	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Seattle	2,063	2,068	2,013	2,018	2,029	2,046
Boeing Branch	0	0	0	0	0	0
North Branch	135	135	134	135	135	138
Kitsap Branch	140	141	142	142	142	143
Total	2,338	2,344	2,289	2,295	2,306	2,327
Month to Month	9	6	-55	6	11	21
Year to Year	-65	-80	-182	-201	-129	-133

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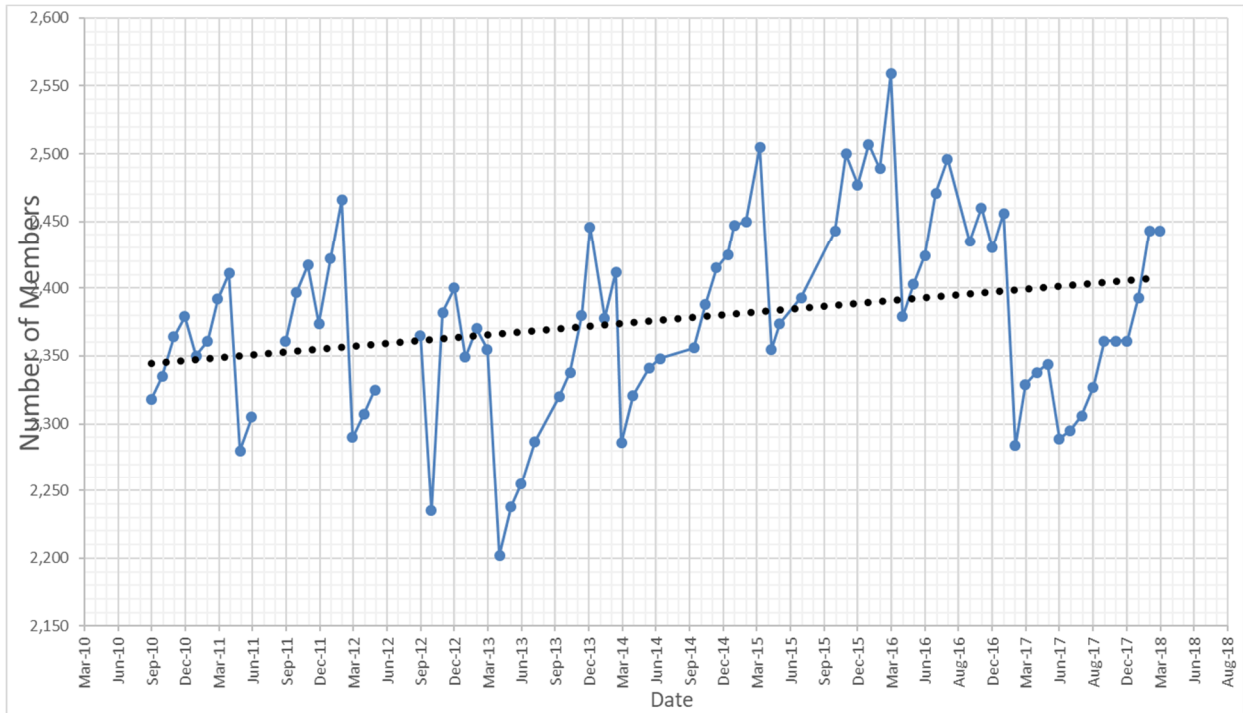


Figure 2. Membership since 2010

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STANDING COMMITTEES REPORT

Amanda Schweickert

- **Audit Committee – Evan Sheesley**
 - No update
 - **Legislative Committee – Savannah Linders**
 - Participated in Legislative Fly-In on March 13-14 in Washington, DC.
 - **Diversity Committee – Jacilyn Hayden**
 - No update
 - **History and Heritage – Cindy Hirsch**
 - Moving forward to advance the Snoqualmie Falls National Historic Civil Engineering Landmark Plaque (NHCEL).
 - Actively gathering information on following projects: Denny Regrade, Great Northern Tunnel, and McMillin Bridge.
 - Also reviewing WSDOT bridge inventory for other possible candidates.
 - Coordinating with National Committee on their NHCEL inventory, including helping to format their form.
 - **Action Item:** Paul to prepare materials for archive. Cindy will pick them up, when they are ready.
 - **House and Hospitality – Katie Sultan-Wright/Mari Otto**
 - Need to start thinking about reserving meeting space for next year’s dinner meetings. Would like feedback from Board. Are we still happy with Mirabella?
 - House & Hospitality’s experience has been positive. The event organizers at Mirabella are good to work with.
 - **Action Item:** Board decision on venue.
 - **Order of the Engineer – Amy Riley**
 - No update
 - **Professional Practice – Ed Huston**
 - No update
 - **Program Chair – Tara Beitler /Henry Haselton**
 - No update
 - **RH Thomson Scholarship –Amy Riley/Mike Harney/Neil Hawkins**
 - Hillary has stepped down from the committee
 - Amy Riley to lead the group this year
 - Mike Harney and Neil Hawkins have joined the committee
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- RH Thomson scholarship is active on washboard.org
 - The applications are due on 5/15/18. Their plan is to award by 6/30/18.

- **Public Information – Elizabeth Guevara**
 - No update

- **PSEC – Paul Grant**
 - Past Activities
 - Engineering Mentor Night at North Seattle College – March 1st - 17 mentors & 80 Students
 - Planned Activities
 - SWE Dinner with Industry – Everett Community College – April 12th
 - Shoreline Community College – Mentor Night – April 25th
 - PSEC Inter Society Officer Workshop (ISOW) - May 5th (Magnuson Park) - Round table discussion of current issues common among all societies such as member engagement, member recognition, outreach programs, etc. More details to follow but highly recommend attendance by leadership team

- **University Advisory Committee – Amy Riley**
 - No update

- **Washington State Board of Registration Representative – Amy Thatcher**
 - No update

- **EWB-USA Puget Sound Professionals (PSP) Chapter – Eset Alemu**
 - No update

- **Community Service – Shirley Wu**
 - No update

- **K-12 Outreach – Brad Strandquist**
 - The K-12 Outreach Committee participated in the Federal Way Public Schools STEM Exploration Night on March 28th. We don't have the final attendance count for 2018, but in 2017 the attendance was over 3,000! I'm certain that this year was even bigger. The event was packed with people! Overall, it was a great opportunity for us to showcase civil engineering to the public.

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BRANCH REPORT

Tony Nguyen

North Branch-Erik Andersen (summarized by Tony Nguyen)

Highlights

- North Branch March Membership Meeting
 - *Date:* March 21, 2018
 - *Time:* Social Hour at 5:45pm with Presentation and Dinner at 7pm.
 - *Location:* Buffalo Wild Wing
 - *Topic:* Major Updates and Changes to the Civil Engineering Program at Bellingham Technical College (BTC)
 - *Speaker:* Tim Stettler-Civil Engineering Instructor at BTC
- YMF Happy Hour
 - *Date:* March 29, 2018
 - *Time:* 5-7pm Networking with a short discussion at 6pm.
 - *Location:* Temple Bar
 - *Topic:* Outreach programs
- Open Officer Positions
 - Branch Secretary/Treasurer
 - YMF officers.

Upcoming Events

- North Branch May Membership Meeting
 - May 16-Old Hwy 99 Bridge over BNSF Replacement for Skagit County Public Works

Kitsap Branch-Shylo Shorthouse (summarized by Tony Nguyen)

Shylo met up with Roseann Berg from Olympic College (OC) to brainstorm some ideas for an engineering mentor program that OC, Tacoma Community College (TCC), and WSU students can participate in. Roseann Berg is the MESA director at Olympic College and is on the OC engineering and advisors board. She is hosting an engineering mentor night on April 17th.

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TECHNICAL COMMITTEES REPORT

Homero Flores

- ALL:
 - Had an after-work meeting with the Geotech, Sustainability and Water Resources chairs; Met with the Transportation Chair on April 6th.

 - COPRI:
 - Incoming Chair is Trevor Lightly
 - April 25th, Monthly meeting: *Kitsap Transit Passenger Ferry Developments*

 - GEOTECHNICAL GROUP/GEO-INSTITUTE Seattle Chapter
 - Incoming Chair is Dila Saidin
 - Sent information about the Spring Short Course and Seminar to Madison for advertisement in the April Newsletter.
 - April 13th @ 7 am, Spring Short Course: *Waterfront Engineering –Pile Design for Seismic Regions*.
 - April 14th @ 8 am, Spring Seminar: *Waterfront Engineering – Evolving Practices in Seismic Regions*

 - URBAN DEVELOPMENT AND TRANSPORTATION
 - First week of June, Kick off meeting of the committee re-start.

 - SEAW – Structural Engineers Association of Washington
 - March 17th @ 8:30 am, Spring 2018 SEAW Seminar: *Foundation and Shoring Design*
 - April 17th @ noon, Disaster Preparedness & Response Committee Meeting
 - April 19th @ 6 pm, South Central April Chapter Meeting
 - April 24th @ 5 pm, Seattle Monthly Meeting
 - April 25th @ noon, State Board Meeting
 - April 27th @ 8 am, *Post-disaster Building Safety Evaluation Training*

 - SUSTAINABILITY
 - Incoming Chair Wendy Oresik
 - They've got scholarships set up for Envision training and sustainability conferences for students.
 - April 26th, Apple day at Franklin High School

 - WRE
 - April 19th @ noon, monthly brown bag meeting @ Seattle: *Water Management Adaptation for a Changing Climate: A Case Study of the 2017 Thanksgiving Flood in the Skagit Valley.*
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YMF REPORT

Jared Nakamoto

- **Past Events**

- Tuesday, March 20 – Eastside Networking at Tavern Hall – 4 YMs
- Saturday, March 24 – Community Service Event: Rainier Beach Urban Farm and Wetlands – 5 YMs
 - On March 24, the YMF visited the Rainier Beach Urban Farm and Wetlands to do some heavy lifting! We were prepping garden beds, weeding, mulching, clearing park space for their benches, and getting them ready for new crops and for their grand opening in July. Thanks to all the volunteers!
- Thursday, March 29 – Westside Networking at Rhein Haus

- **Upcoming Events**

- Friday, April 13 – Concrete Technology Corporation Tour
- Tuesday, April 24 – Eastside Networking at Lot No. 3
- Thursday, April 26 – Westside Networking at Fremont Brewing Company
- Saturday, April 28 – Community Service Event: Rebuilding Together
- Thursday, May 17 – Executive Forum

- **Committee Activities**

- YMF Board/Committee Chair recruitment
- Scholarship application judging
- UW YMF Panel
- SU Career Fair
- Wastewater Treatment Plant Tour
- On-going volleyball league
- The UW ASCE Student Chapter is looking for luncheon speakers to present on various topics such as projects or general professional development tips for students.
- The Mentorship Program is in the works. The program will include student members, younger members, and section members. Mentorship has also been included in Section Meetings to pair up student members with section members.