

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

January 10, 2018

ASCE Seattle Section Board Meeting

Meeting held at Mirabella in Seattle

Attendees:

Diana Hasegan

Paul Fikse

Tony Nguyen

Kelli Dean

Homero Javier Flores

Jared Nakamoto (via phone)

Shailee Sztern (via phone)

Amanda Schweickert (via phone)

Erik Ellingsen (non-voting)

Meeting minutes taken by Paul Fikse.

Meeting called to order at 4:17pm by Diana. MOTION to approve agenda by Paul, seconded by Kelli. Approved unanimously.

MOTION to approve December meeting minutes by Tony, seconded by Paul. Motion Passed with 4 Yeas.

Old Business

- Western Washington Section Diana
 - Evan Sheesley has put together draft email and survey for board review and comment, with the intention to send out to affected members January 22nd
- Dream Big Showing
 - Kelli motioned to approve event proposed by Eset contingent on the following: a detailed plan for volunteers, a budget, a communication plan and a longer schedule are provided and later voted on by the board. Homero seconded. Passed with 6 Yeas, with one person left the call [5:30pm].

Board Reports

- Treasurer's December Report Shailee
 - Shailee working to get year-end numbers in to national for tax season
 - Homero motions to approve the budget. Tony seconds. Passed unanimously.
- Membership Update Eset
 - Not present, see attached
- Standing Committees Amanda
 - Snoqualmie Falls Plaque – Shailee confirmed we have adequate budget

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- Section meeting at UW? Invitation from Philip, UW ASCE chair
 - The board seemed to think it could be a good idea because it would get more student involvement in ASCE
 - Should consider doing a joint meeting with Seattle U and UW
 - Would do it at The HUB
 - H&H to find out details with Amy Riley, including cost.
 - Proposed for Late Spring (e.g. May)
- Lunch section meeting with WTS International
 - Women's Transportation Seminar
 - Run by Stef Herzstein
- ASCE State Report Card Update Erik
 - Need help with Transit (bus, ferries, light rail), (Heavy) Rail, Water
 - In person meeting tentatively scheduled for the last week in January
 - Plan to have draft of report done by April
 - \$2.5k grant provided by SPAG will be allocated by Shailee under the 'pass thru' budget
- History and Heritage
 - **ACTION ITEM:** Paul to coordinate with Tony and Cindy Hirsch to provide Cindy with board materials for archive
 - In the past, materials were printed out
- PSEC – Paul Grant
 - Engineering of the Year Award Dinner – Feb 10
 - **ACTION ITEM:** Paul to plan table of 10 people for dinner
 - Typically fill with award winner(s) and their plus ones
- Branch Report Tony
 - North branch having dinner meeting Jan 17th in Mt. Vernon
 - See attached for details
- Technical Committee Report Homero
 - See attached
- YMF Report Jared
 - See attached for more
 - Popsicle Stick Bridge Competition is February 10th. They're looking for volunteers, all types. Reach out to Jared if interested.
 - **ACTION ITEM:** Diana to follow up with Dale Nelson regarding the University of Victoria Student Chapter request for adoption

New Business

- UW Student Chapter request for funds for WRVYC Diana
 - Kelli motioned to approve additional funds to subsidize the difference between what they need and RSO's pending contribution. Paul seconded. Passed unanimously.

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- Shailee suggested we make note that we will be spending ½ of student budget on UW thus far. Diana suggested we reach out to SU to remind them that we can help fund their activities
 - **ACTION ITEM:** Amanda to reach out to Seattle U through the student chapter liaisons.
- PSEC Awards banquet – see above Diana
- Leadership Retreat Diana
 - Informal retreat to get together new and old leadership in ASCE
 - **ACTION ITEM:** Diana to send out a doodle poll for retreat
- Life Member Awards Kelli
 - Kelli to coordinate with Eset and Diana to distribute the plaques
- LOCEA awards Kelli
 - **ACTION ITEM:** Kelli coordinate award dinner announcement with Madison

Meeting called to a close on 5:21pm (Motioned by Kelli, seconded by Tony). Passed unanimously.

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MEMBERSHIP REPORT

Eset Alemu

New Members

Based on the new information from the ASCE national database, downloaded on November 31, 2017: 6 members have enrolled with the Seattle Section. The enrolled members are: 2 new students, 4 members, and 2 associate members and 0 affiliate members. New members are shown in **Table 1**.

Table 1 - New Members:

First Name	Last Name
Weihong	Li
Jincheng	Che
Chris	Stearns
Kathryn	Knight
Trevor	Walker
Mandana	Ashti

Membership

The Seattle Section and Branches have 2,361 members (Seattle 2,074, Boeing 0, North Branch 148, and Kitsap Branch 149). There are 446 YMF members now. Figure 1 illustrates the breakout of Seattle Section membership by Section and Branch. Table 2 shows a breakdown of members per Branch for the past 12 months of available data.

The membership database received from ASCE headquarters was found to have no duplicates this month.

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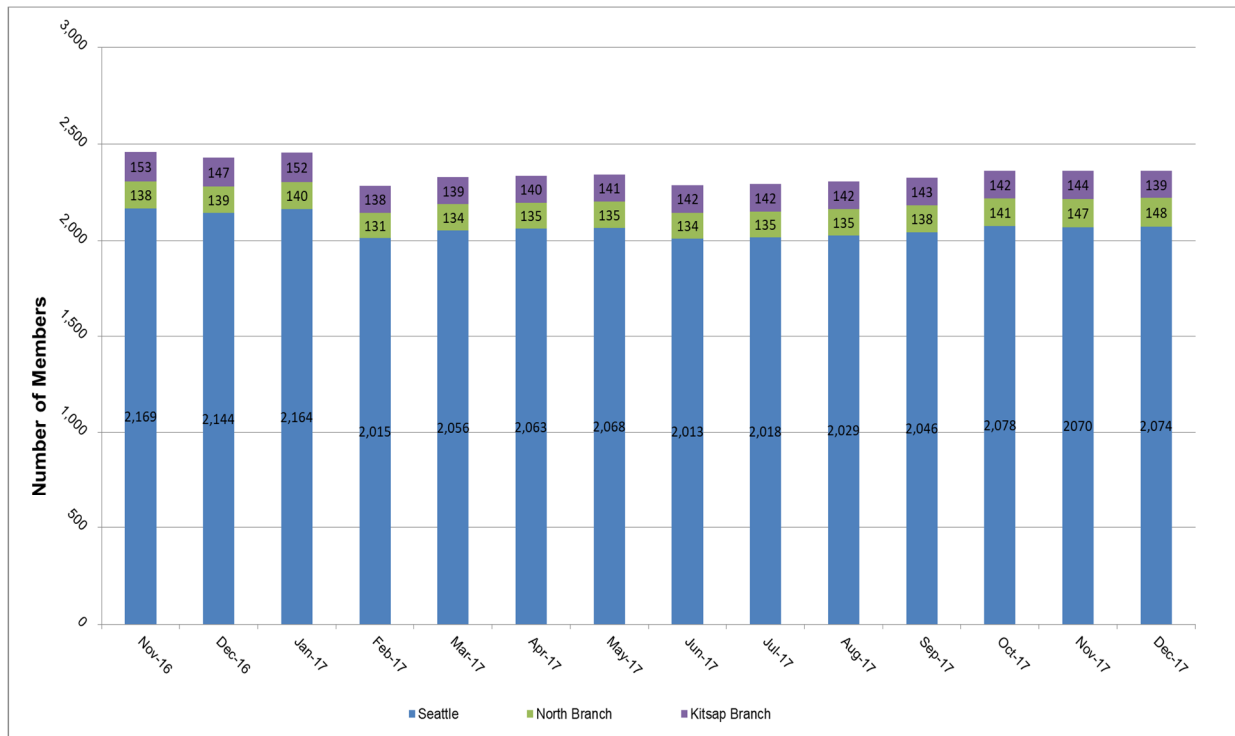


Figure 1. Membership by Month for Past Twelve Months

Table 2. Membership Detail for Past Twelve Months

Date	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
Seattle	2,018	2,029	2,046	2,078	2,070	2,074
Boeing Branch	0	0	0	0	0	0
North Branch	135	135	138	141	147	148
Kitsap Branch	142	142	143	142	144	139
Total	2,295	2,306	2,327	2,361	2,361	2,361
Month to Month	6	11	21	34	0	0
Year to Year	-133	-69	-95	77	64	105

Table 2. Membership Detail for Past Twelve Months (continued)

Date	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
Seattle	2,164	2,015	2,056	2,063	2,068	2,013
Boeing Branch	0	0	0	0	0	0
North Branch	140	131	134	135	135	134
Kitsap Branch	152	138	139	140	141	142
Total	2,456	2,284	2,329	2,338	2,344	2,289
Month to Month	26	-172	45	9	6	-55
Year to Year	-33	-275	-50	-65	-80	-182

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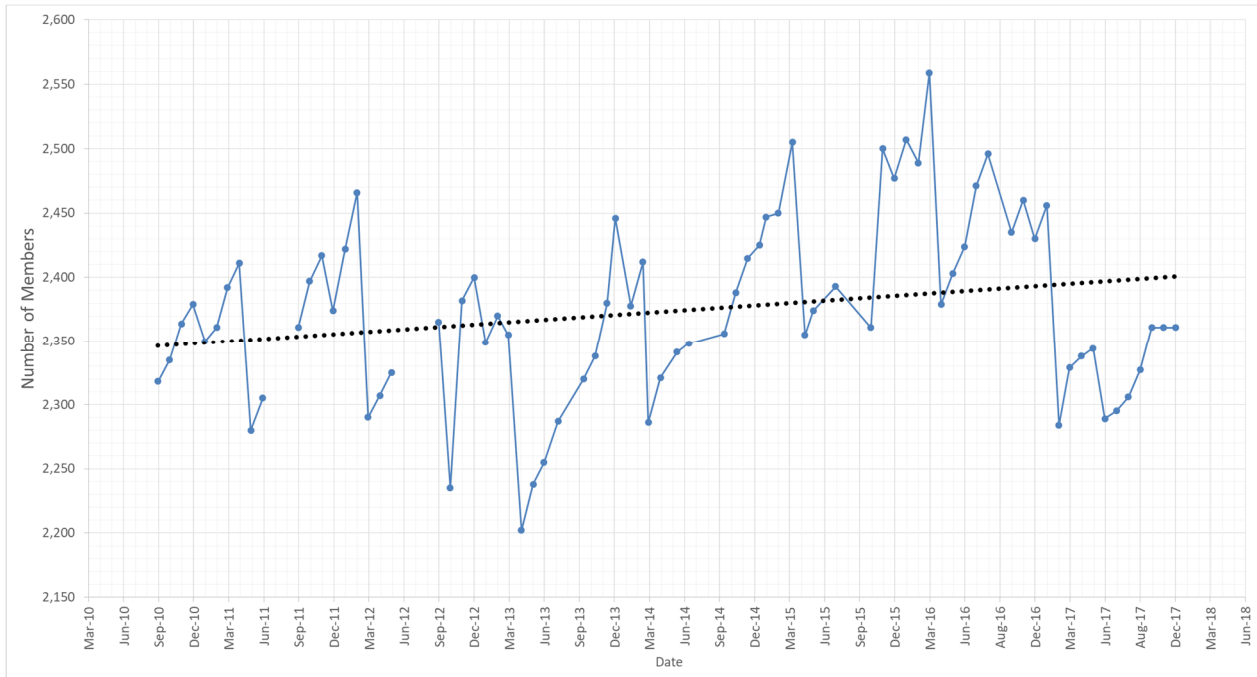


Figure 2. Membership since 2010

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STANDING COMMITTEES REPORT

Amanda Schweickert

Audit Committee – Evan Sheesley

- No update

Legislative Committee – Savannah Linders

- No update

Diversity Committee – Jacilyn Hayden

- No update

History and Heritage – Cindy Hirsch

- Held a meeting on 12/2.
- The committee has sent in to the National History & Heritage Committee for their review the language for the replacement plaque at Snoqualmie Falls. It's my understanding that the committee meets later this month.
- The committee is actively researching (in various states of completion) three possible landmarks: the Denny Regrade, the McMillin Bridge, and the Great Northern Tunnel.
- Next meeting is being rescheduled from 1/6 due to conflicts - likely to be 2/3.
- Reminder for the Board to submit materials from 2016-17 for archiving.
- **Action Item:** Board to send materials to Cindy for archiving. Financial records and correspondence get archived. We like any awards or other significant info, especially the newsletters.

House and Hospitality – Katie Sultan-Wright/Mari Otto

- No update

Order of the Engineer – Amy Riley

- No update

Professional Practice – Ed Huston

- No update

Program Chair – Tara Beitler /Henry Haselton

- No update

RH Thomson Scholarship – Aaron Olson/Hillary Stibbard/Amy Riley

- **Action Item:** Kelli to find replacement for Aaron Olson's position

Public Information – Elizabeth Guevara

- No update

PSEC – Paul Grant

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Past Activities

- Engineer of the Year Award Nominations –Ad Hoc committee selected nominations for Academic, Government, and Professional Engineer of the Year. Submittals for all nominees were sent to the PSEC Awards Committee. Winners to be announced in early January.
- Engineering Mentor Night
 - Engineering Mentor Night - Seattle University – November 29th

Planned Activities

- Engineering Mentor Night
 - Seattle Central College – Thursday, January 25th – Submitted for newsletter publication in December & January
- Engineer of the Year Awards Banquet – Saturday, February 10th – Museum of Flight
- Engineering Fair – Saturday, February 10th – Museum of Flight - 10am to 4pm
- **Action Item:** PSEC Engineer of the Year Awards Banquet - Will the Section Sponsor a table at the banquet? (Cost about \$500 as per last year)
-

University Advisory Committee – Amy Riley

- No update

Washington State Board of Registration Representative – Amy Thatcher

- No update

EWB-USA Puget Sound Professionals (PSP) Chapter – Eset Alemu

- No update

Community Service – Shirley Wu

- No update

K-12 Outreach – Brad Strandquist

- The K-12 outreach committee will be participating in the PSEC Engineering Fair on Saturday, February 10th. We will be hosting an activity booth from 10a to 4pm.
 - We have participated in the PSEC engineering fair for at least the past 5 years and it has always been a busy event with many opportunities for community outreach.
 - We're currently recruiting for volunteers via the ASCE website, newsletter, and personal networks.

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BRANCH REPORT

Tony Nguyen

North Branch-Erik Andersen (written by Tony Nguyen)

Off-month (bi-monthly reporting).

Upcoming North Branch Meeting

Date/Time:

Wednesday, January 17th

6pm Social Hour

7pm Dinner Meeting

Location:

Trumpeter (Downtown Mount Vernon)

Topic:

The speaker will be Carollo Engineers, and possibly the City of Oak Harbor, talking about the Oak Harbor Water Treatment Plant Upgrades Project.

Kitsap Branch-Shylo Shorthouse

No report received.

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TECHNICAL COMMITTEES REPORT

Homero Flores

Scheduled events and news

- COPRI Seattle Chapter:
 - No meeting this month, they invited the group to attend the Section's monthly meeting since this month it aligns with COPRI interests.
- GEOTECHNICAL GROUP/GEO-INSTITUTE Seattle Chapter
 - January 25th@5 pm, Monthly meeting: *Risk Assessment in Geotechnical Engineering.*
- URBAN DEVELOPMENT AND TRANSPORTATION
 - Nothing announced yet
- SEAW – Structural Engineers Association of Washington
 - January 9th @12:15 pm, Earthquake Engineering Committee Meeting
 - January 16th @12:00 pm, Disaster Prep & Response Committee Meeting
 - January 18th @6 pm, South Central Chapter Meeting
 - January 23th @5:30 pm, Monthly meeting, and Annual Student/Young Member Group Sponsored Meeting: *Student project showcase*
- SUSTAINABILITY
 - No-events this month
- WRE
 - January 18th @ noon, Brown bag lunch at HDR Bellvue – notice that HDR moved their offices a couple of blocks, topic: *Friendly Water for the World.*

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YMF REPORT

Jared Nakamoto

Past Events

- Monday, December 18 – YMF Holiday Party at Flatstick Pub in Kirkland – 30 YMs
 - The YMF held their annual Holiday Party and Toys for Tots donation drive at Flatstick Pub in Kirkland. Attendees enjoyed food provided by the YMF as well as raffle prizes which included gift cards and company swag.

Upcoming Events

- January 12-13 – WRYMC 2018 – Las Vegas, NV
- Tuesday, January 16 – Eastside Networking at Purple Café
- Saturday, January 20 – Future City Competition at Green River Community College
- Thursday, January 25 – Westside Networking at Outer Planet Craft Brewing
- Saturday, February 10 – Popsicle Stick Bridge Competition at the Museum of Flight
- March 1-4 – ASCE Lake Tahoe Retreat – South Lake Tahoe, CA

Committee Activities

- On-going soccer league
- The UW ASCE Student Chapter is looking for luncheon speakers to present on various topics such as projects or general professional development tips for students.
- SU Mentorship Program is in the works for this fiscal year. Next year, this program will be expanded to include student members, younger members, and section members. Mentorship has also been included in Section Meetings to pair up student members with section members.
- Popsicle Stick Bridge Committee is gearing up and preparing to contact schools for the February 2018 event

Action Items

- Check with UW & SU Student Chapters in regards to reaching out to the University of Victoria Student Chapter