

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

February 11, 2019

ASCE Seattle Section Board Meeting

Meeting held at Mirabella

Attendees:

Voting Board Officers:

Eset Alemu - calling in

Tony Nguyen - calling in

Katie Sultani-Wright - calling in

Mike Harney - calling in

Don Nguyen - calling in

Paul Fikse - calling in

Homero Flores - calling in

Henry Haselton - calling in

Non-Voting Attendees:

Brent Borchers - calling in

Meeting minutes taken by Paul.

Meeting called to order at 5:35pm by Eset.

- MOTION to approve agenda by Mike. Paul seconds. Approval of the agenda passed unanimously.
- January Meeting Minutes
 - MOTION to approve meeting minutes by Don, Seconded by Mike. Passed unanimously.

Old Business

- Review Action Items and Follow-Ups Paul
 - **ACTION ITEM:** Mike to provide Katie Kuder's contact info to Katie Sultani-Wright so she can get SU's planned events for the year, to see if they have any financial needs.

Board Reports

- Treasurer's January Report Katie
 - See attached report

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- Katie motions, Tony seconds. Approved Unanimously.
- Membership Update Henry
 - See attached
 - Not present
- Standing Committees Mike
 - See attached report
 - Legislative Fly-In
 - Mike proposed that we get a list of wants together for Conrad, so that he better understands our agendas for the legislative fly-in
 - Mike proposed that Conrad, for example, to report back to the board what they did at the fly-in, to demonstrate the value of sending him.
 - Eset reminded the board that the president has reached out to Conrad in the past, to touch on his experience at the fly-in and he hasn't responded
 - Don suggests we send a new person every year
 - Mike suggests we send two people every year, one person who's been there before, and one new person to participate in the training
 - This appears to be well received by the Board, however no vote was held
 - MOTION to not reimburse Conrad Felice at the Legislative Fly-in by Don, Seconded by Tony. Passed unanimously.
 - MOTION to reimburse Richard Fernandez for his Legislative Fly-in expenses (\$200-400) by Eset, Seconded by Tony. Passed unanimously
- Branch Report Tony
 - See attached
- Technical Committee Report Homero
 - See attached
 - The WRE committee is applying to EWRI to become a chapter, we need Eset to sign the Memorandum of Understanding for this. They can be a local committee and an institute chapter at the same time, like the geotech group.
- YMF Report Don
 - See attached

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

New Business

- WA Report Card Launch Eset
 - Several hundred people including several speakers and reporters were in attendance
- PSEC Dinner Eset
 - Saturday, Feb 16th
- Steve Kramer Nomination for Distinguished Membership Mike
- Hosting 2020 Region 8 Fall Assembly Katie
 - Katie asked the Board if they are willing to volunteer to host it in September 2020
 - MOTION to approve to volunteer to host the 2020 Region 8 Fall Assembly - 5 years, 2 days: Homero and Paul. Motion passed with a majority.
- New purpose statement Brent
 - "Help you matter more and enable you to make a bigger difference"

Meeting called to a close on 7:00pm (Motioned by Paul, Seconded by Henry). Passed unanimously.

ASCE - Seattle Section
FY 2019 - Budget Report
Last Updated 2/5/2019 by KVS

| No. | Category Description | Annual Budget |
|---------------------|---|---------------------|
| INCOME | | |
| 1 | Dues | \$ 45,000.00 |
| 2 | Society Allotment | \$ 12,000.00 |
| 3 | Dinner Income | \$ 14,000.00 |
| | <i>Sept 2018 Meeting (1000 members)</i> Net income shown for each meeting. | |
| 4 | Newsletter Ad Income | \$ 1,000.00 |
| 5 | Other Income | \$ - |
| TOTAL INCOME | | \$ 72,000.00 |

| EXPENSES | | |
|--------------------------------|--|---------------------|
| 10 | Region 8 Dues | \$ 2,100.00 |
| 11 | Dinners & Programs | \$ 17,000.00 |
| | | |
| 12 | Speaker and Officer Gifts | \$ 250.00 |
| 13 | Office Supplies | \$ 20.00 |
| 14 | Archiving | \$ 100.00 |
| 15 | Banking Fees | \$ - |
| 16 | Website and Newsletter | \$ 4,550.00 |
| 17 | Budget Review Meeting and Section Leadership Session | \$ 250.00 |
| 18 | Branches | |
| | 18A. Kitsap Branch | \$ 500.00 |
| | 18B. North Branch | \$ 2,660.00 |
| 19 | Younger Member Forum (YMF) | \$ 12,916.00 |
| 20 | Student Chapters | \$ 2,300.00 |
| 21 | Technical Committees | |
| | 21A. Lifeline & EE Technical Comm | \$ - |
| | 21B. Sustainability | \$ 250.00 |
| | 21C. Water Resources Comm. (WRE) | \$ 400.00 |
| | 21D. COPRI Seattle | \$ 400.00 |
| | 21E. SEI (SEAW Liason) | \$ - |
| | 21F. Geotechnical Committee | \$ - |
| | 21G. Urban Development and Transp | \$ 250.00 |
| | 21H. Technical Committee Leadersip Mtg | \$ 150.00 |
| 22 | Standing Committees | |
| | 22A. Engineers Without Borders | \$ 2,000.00 |
| | 22B. University Advisory Committee | \$ 500.00 |
| | 22C. History & Heritage Comm. | \$ 425.00 |
| | 22D. Puget Sound Engr. Council | \$ 1,250.00 |
| | 22E. Public Relations Comm. | \$ - |
| | 22F. Professional Practice Comm. | \$ 250.00 |
| | 22G. R. H. Thomson Comm. | \$ 100.00 |
| | 22H. Diversity | \$ - |
| | 22I. Membership Committee | \$ 100.00 |
| | 22J. K-12 Outreach | \$ 400.00 |
| | 22K. Community Service | \$ 3,300.00 |
| | 22L. Legislative Committee | \$ 9,800.00 |
| | 22M. Order of the Engineer | \$ 200.00 |
| | 22N. Program Chair | \$ - |
| | 22O. Report Card | \$ 3,600.00 |
| 23 | Awards | \$ 2,140.00 |
| 24 | Conferences & Meetings | |
| | 24A. Region 8 Fall Assembly Meeting | \$ 1,275.00 |
| | 24B. National Conference (Denver) | \$ - |
| | 24C. Western Multi-regional/Region 8 Winter | \$ 2,000.00 |
| | 24D. ASCE Headquarters Orientation | \$ 975.00 |
| 25 | Past Presidents Comm. | \$ 125.00 |
| 26 | Nominating Committee | \$ - |
| 27 | Educational Courses | \$ - |
| 28 | Transfer to Student Activities Fund | \$ - |
| 29 | Reserve | \$ - |
| TOTAL BUDGETED EXPENSES | | \$ 72,536.00 |

| | |
|-------------------|--------------------|
| NET INCOME | \$ (536.00) |
|-------------------|--------------------|



Membership Report

HENRY HASELTON – JANUARY 2019

New Members

Based on the new information from the ASCE national database, downloaded on February 1, 2019: 18 members have enrolled with the Seattle Section. The enrolled members are: 7 new students, 2 affiliate members, 1 member, and 8 associate member. New members are shown in *Table 1*.

Table 1 - New Members

| First Name | Last Name |
|------------|----------------|
| Jacob | Linke |
| Alexander | Bogue |
| Wayne | Chang |
| Farnaz | Aslkhodapasand |
| Jessica | Choy |
| Lydia | Jacobs |
| Jenna | Jacoby |
| Brandon | Werner |
| Elizabeth | Clark |
| | |
| | |
| | |
| | |
| | |

| First Name | Last Name |
|------------|-------------|
| Spencer | Ambauen |
| Brian | Walkenhauer |
| Carly | Tudor |
| Xinsheng | Qin |
| Amanda | Wright |
| Alec | Anderson |
| Alex | Roderick |
| Pak | Kong |
| Debra | Tseng |
| | |
| | |
| | |
| | |
| | |

Membership

At the end of August, the Seattle Section and Branches has 2,354 members (Seattle 2,087, North Branch 143, and Kitsap Branch 124). There are 462 YMF members now. *Figure 1* illustrates the breakout of Seattle Section membership by Section and Branch. *Table 2* shows a breakdown of members per Branch for the past 12 months of available data. *Figure 2* illustrates Seattle Section membership trends since 2010.

The membership database received from ASCE headquarters was found to have no duplicates this month.



Membership Report

HENRY HASELTON – JANUARY 2019

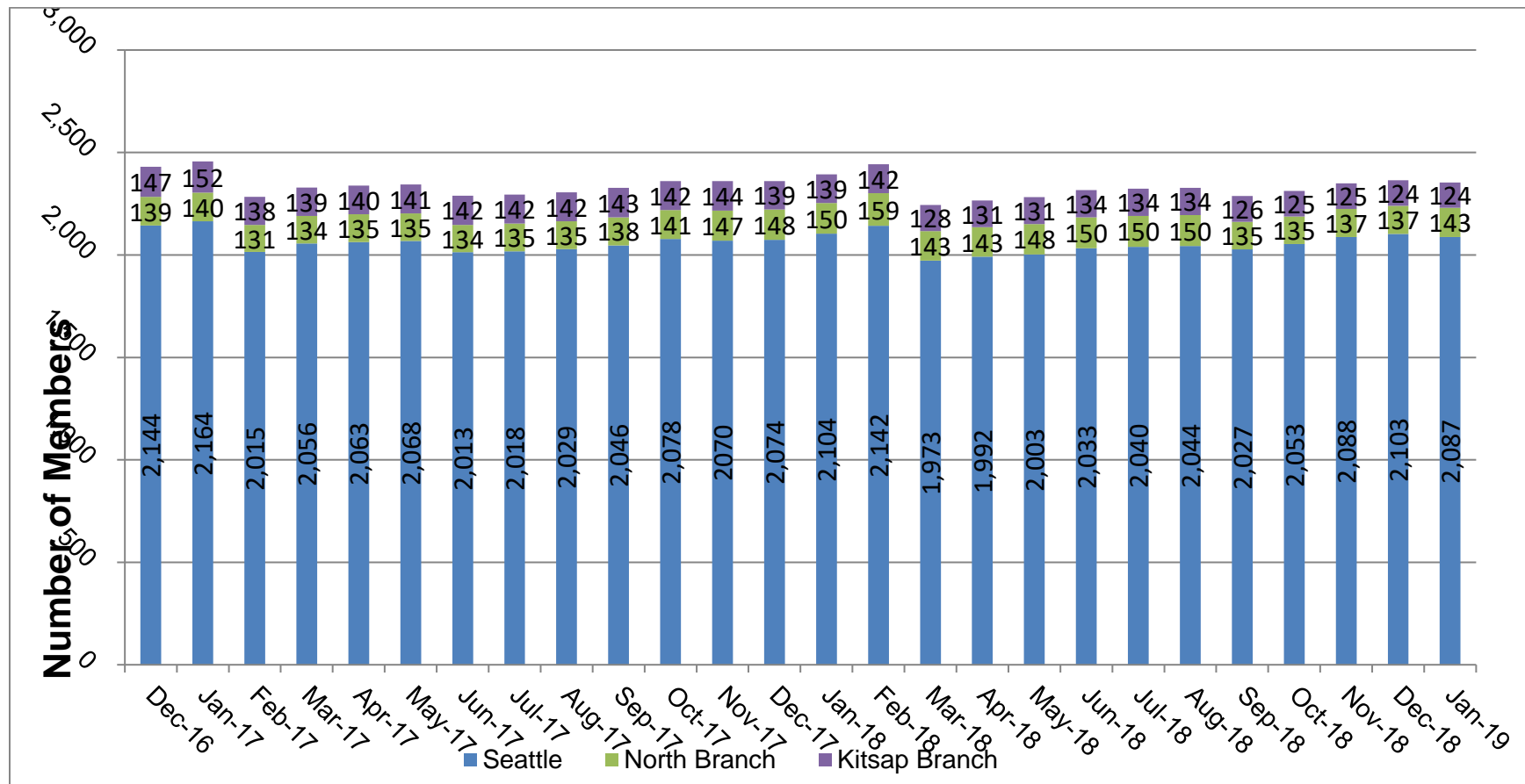


Figure 1. Membership by Month for Past Twelve Months of Available Data



Membership Report

HENRY HASELTON – JANUARY 2019

Table 2. Membership Detail for Past Twelve Months of Available Data

| Date | Aug-18 | Sep-18 | Oct-18 | Nov-18 | Dec-18 | Jan-19 |
|----------------|--------|--------|--------|--------|--------|--------|
| Seattle | 2,044 | 2,027 | 2,053 | 2,088 | 2,103 | 2,087 |
| BoeingBranch | 0 | 0 | 0 | 0 | 0 | 0 |
| North Branch | 150 | 135 | 135 | 137 | 137 | 143 |
| Kitsap Branch | 134 | 126 | 125 | 125 | 124 | 124 |
| Total | 2,328 | 2,288 | 2,313 | 2,350 | 2,364 | 2,354 |
| Month to Month | 4 | -40 | 25 | 37 | 14 | -10 |
| Year to Year | 22 | -39 | -48 | -11 | 3 | -39 |

| Date | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | Jul-18 | Jun-18 |
|----------------|--------|--------|--------|--------|--------|--------|--------|
| Seattle | 2,142 | 1,973 | 1,992 | 2,003 | 2,033 | 2,040 | 2,033 |
| Boeing Branch | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| North Branch | 159 | 143 | 143 | 148 | 150 | 150 | 150 |
| Kitsap Branch | 142 | 128 | 131 | 131 | 134 | 134 | 134 |
| Total | 2,443 | 2,244 | 2,266 | 2,282 | 2,317 | 2,324 | 2,317 |
| Month to Month | 50 | -199 | 22 | 14 | 35 | 7 | 35 |
| Year to Year | 105 | -100 | 99 | -62 | 28 | 29 | 28 |



Membership Report

HENRY HASELTON – JANUARY 2019

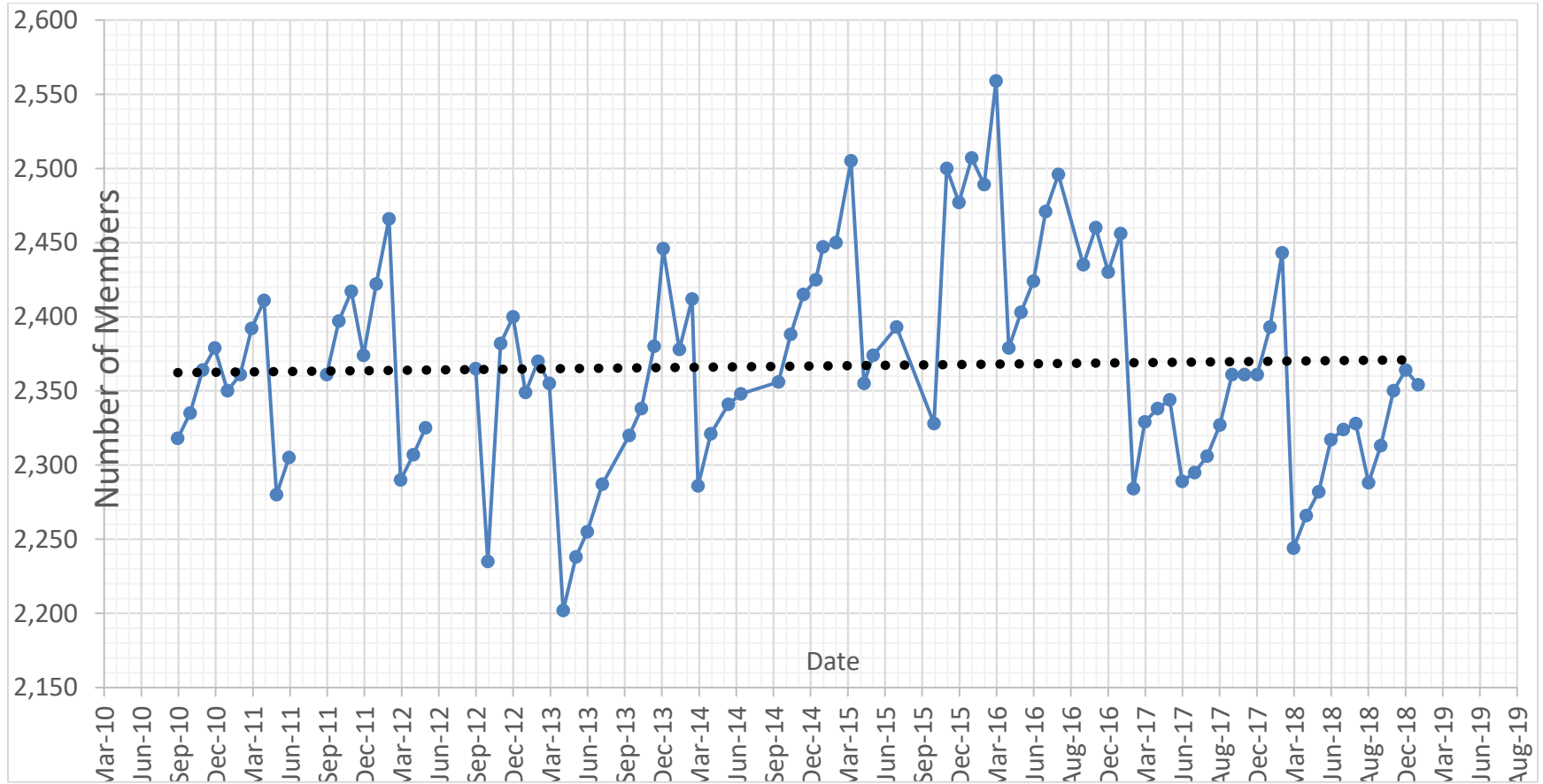


Figure 2. Membership since 2010

ASCE SEATTLE SECTION – FEBRUARY 2019 BRANCH REPORT
by Tony Nguyen, M. ASCE

North Branch-Dawn Greenwood-Dawn Greenwood

Highlights

- North Branch January Membership Meeting Recap
 - The North Branch met last night (Jan 16) at The Trumpeter House in Mount Vernon. We had 13 people in attendance, two of which were guests of members. Jay Chennault of Associated Earth Sciences presented on water rights in Whatcom and Skagit counties. Our meeting ran long due to questions from members.
- December Officer Meeting Recap
 - In December we had an officer meeting with Past President Erik Anderson, Secretary/Treasurer Zach Brown, and me. Zach is new to ASCE leadership and asked many good questions. We are looking forward to the year. We are planning another meeting in early February to discuss an Engineers Week Social Hour and our March meeting. We also need to get the new officers on the bank account.

Kitsap Branch-Shylo Shorthouse

No updates

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

In person Meeting

TECHNICAL COMMITTEES REPORT

Homero Flores

- The UD&T committee is planning on starting it's meetings on March 13th. We have two co-chairs and a core group of people interested in this topic.
- The WRE committee is applying to EWRI to become a chapter, we need Eset to sign the Memorandum of Understanding for this. They can be a local committee and an institute chapter at the same time, like the geotech group.
- Kory Swabb, one of the WRE co-chairs, attended the MRLC in Texas (regions 3,6,&7) through the EWRI
- I'll schedule a meeting with the technical committee leaders this spring.

Scheduled events and news

- COPRI Seattle Chapter:
 - No announcements yet for February
 - Jan 23th, dinner meeting: Offshore Wind Power, 18 attendees
- GEOTECHNICAL GROUP/GEO-INSTITUTE Seattle Chapter
 - Feb 28th, dinner meeting joint with Section: Smart Infrastructure and Construction
 - Jan 24th, dinner meeting: CELESTIAL SOIL MECHANICS: WHAT WOULD IT TAKE TO BUILD ON MARS?
- URBAN DEVELOPMENT AND TRANSPORTATION
 - We met on Thursday January 31st, Mike Bjork and Patricia Bennet are leading the effort of starting with meetings on March 13th. I'm working with them to set things up. We need to figure out speakers and location.
- SEAW – Structural Engineers Association of Washington
 - Feb 20th @ Fife, WA, 17th Annual Architectural and Engineering Educational Trade Show
 - Feb 26, dinner meeting: "Global Concrete: ACI International's New "Excellence in Concrete" Awards Program"
 - Jan 15th, Disaster Prep & Response Committee meeting
- SUSTAINABILITY
 - Jan 11th, Apple day @ Tacoma Stadium
 - Jan 17th, Apple day @ Sammamish
- WRE
 - Feb 21st, brown bag lunch meeting: Planning for Climate Change

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

In person Meeting

- Jan 30th, happy hour in Bellevue, 7 attendees

STANDING COMMITTEES REPORT

Mike Harney

- **Audit Committee – Evan Sheesley**
 - No update
- **Legislative Committee – Mark Koelling**
 - WA State Infrastructure Report Card released on 17 January at Seattle City Hall.
 - Legislative Fly-In candidates are Richard Fernandez and Conrad Felice.
 - Richard received a “full” compensation from National, but still has some uncovered expenses. He is requesting up to \$401.60 (\$59 registration, up to \$342.60 for non-reimbursed airfare) to cover those expenses not reimbursed by National.
 - Conrad received a “partial” compensation from National. He is requesting \$1,000 to cover airfare (\$800 that he says is already purchased), registration, ground transportation, etc).
 - Conrad justifies his attendance with: “For the past two years, I have been assigned as the WA State Advocacy Captain as well as for 2019 by ASCE national. What this entails is taking the lead for the WA at the Fly-in. For example, leading discussions at the Senate offices in ASCE issues and making sure those meeting individually with Representatives are comfortable (and if not pairing them with a more experienced individual). Also making sure no one gets lost in the halls of Congress and that they are on time for meetings.”
- **Diversity Committee – Jacilyn Hayden**
 - No update
- **History and Heritage – Cindy Hirsch**
 - No update.
- **House and Hospitality – Katie Sultan-Wright/Mari Otto**
 - No update
- **Order of the Engineer – Amy Riley**
 - No update
- **Professional Practice – Ed Huston**
 - No update
- **Program Chair – Spencer Ambauen / Brandon Werner**
 - No update

- **RH Thomson Scholarship –Amy Riley/Mike Harney/Neil Hawkins**
 - Scholarship details have been posted on the Section website, and sent to the student e-mail list provided by Henry. Mike also sent the details of the scholarship (and others on the Section page) to the chairs of the Civil Engineering Department at Seattle University and the University of Washington.
- **Public Information – Elizabeth Guevara**
 - No update
- **PSEC – Paul Grant**
 - PSEC Awards Dinner is February 16 at 6pm at the Museum of Flight. There are 4 ASCE awardees:
 - Academic Engineer of the Year - Jeffrey W. Berman - University of Washington
 - Government Engineer of the Year - James P. Wilhoit, P.E.- City of Renton
 - WSPE Professional Engineer of the Year - John H. Clark, P.E., S.E., F. ASCE, M. SEI - John H. Clark Consulting Engineers
 - Kenneth Porter Award - Peter Deng – KPFF
- **University Advisory Committee – Amy Riley**
 - No update
- **Washington State Board of Registration Representative – Amy Thatcher**
 - No update
- **EWB-USA Puget Sound Professionals (PSP) Chapter – Eset Alemu**
 - No update
- **Community Service – YMF Community Service Chair**
 - No update
- **K-12 Outreach – Christina Olivares**
 - No update

YMF REPORT

Don Nguyen

- **Past Events**

- 11/29-01/03 - Fall Volleyball
 - The YMF sponsored a volleyball team to help get members out and active with the days getting shorter. The team had a good mix of experienced and newer players who managed to make it into the playoffs as the #2 seed. Unfortunately, the team did not progress further than that. We are looking to organize another team in the spring.
- Wednesday, January 9 - Seattle Boulderling Project event
- Saturday, January 19 - K-12 event - Future City Volunteer Judging - 3 YMs
 - The Future City Competition provides a fun and exciting educational engineering program for 6th, 7th, and 8th-grade students that combines a stimulating engineering challenge with a "hands-on" application to present their vision of a city of the future. Volunteers served as Model & Presentation judges or essay judges. We scored the physical 3-D city models on the day of the competition and evaluated innovation, creativity, aesthetics, workmanship and the use of recycled materials.
- ~~Saturday, January 10 - Seattle Thunderbirds Game and Networking~~
 - Postponed
- Tuesday, January 22 - Tour of SR 99 Tunnel - 14 YMs
 - The YMF took a tour of the SR 99 tunnel prior to it being open to the public.
- Saturday, January 26 - Community Service Event - Farestart Kitchens 3 YMs
 - The YMF went to Farestart Kitchens to prepare and package hundreds of meals for shelters in the Seattle area. We chopped veggies and used industrial sized equipment.
- Thursday, January 24 - Tech Talk: Bridge Engineering at HDR Inc - 14 YMs, 6 students
 - The event began with networking. Then the presentation started and the topics of Bridge engineering 101, example projects, and Bridges to Prosperity were discussed.
- Tuesday, January 15 - Mentorship Kickoff event at HDR Inc - 6 YMs, 3 Section members
 - The mentorship program kickoff meeting was held where we discussed the program and went through strength finding training using the

High5Test.com site. Attendees learned more about themselves and how their strengths affect how they do their work.

- Tuesday, January 22 - Eastside Networking at Palomino - 6 YMs, 1 student
- YMF/Student Office Tour of AECOM - 2 YMs, 17 students
- Thursday, January 31 - Westside Networking at Stout - **30 YMs**
- Saturday, February 2 - Alaskan Way Viaduct Tunnel Fun Run - 8 YMs

■
~~○ Monday, February 4 - PSB Volunteer Meeting at KPFF~~

- Cancelled

● **Upcoming Events**

- March - Popsicle Stick Bridge Competition
 - Was scheduled for February 9th, but will be rescheduled to late March due to severe winter storm
- February 15-17 - Leadership Retreat at Mount Hood with Oregon YMF
- February 16 - PSEC Awards Banquet
- February 20 - Community Service Event - Washington Talking Book & Braille Library
- February 21 - Eastside Networking at Tavern Hall
- February 26 - Tech Talk: Geotechnical Engineering
- February 28 - Westside Networking at Outlander Brewing
- February 28 - UW Student Chapter Winter Social at HUB
- March 7-9 - WRYMC
- Spring - Supercharge your Career

● **Committee Activities**

- Dealing with PSB rescheduling. PSEC fair was cancelled.
- Westside networking events are starting to get overloaded with attendees. Need to revisit budget next year for this