

ASCE SEATTLE SECTION - BOARD MEETING AGENDA

March 18, 2019, 5:30PM - 7:00PM PST

LOCATION: Conference Call

Call In Number: +1 641-552-9132, Access Code: 255248

Item	Topic	Presenter	Time
1.	Call to Order	Henry	5:30 PM
2.	Housekeeping	Henry	5:31 PM
	Additions to and approval of agenda		
	Approval of February meeting minutes		
3.	Old Business		5:35 PM
	Review Action Items and Follow-ups	Paul	
	Provide Cindy Hirsch archive materials	Paul	
4.	Board Reports		5:45 PM
	Treasurer's Report	Katie	
	• MRLC expenses		
	• Review Orgs that Section donates to		
	• Dale Nelson Scholarship		
	Membership Update	Henry	
	• Survey results and next steps		
	• Heat map and age of members		
	Standing Committees	Mike H	
	• Status of April Meeting		
	• University Liaison		
	• Steve Kramer Distinguished Member		
	• Legislative Committee (Bob Hasegawa)		
	Branch Report	Tony	
	Technical Committee Report	Homero	
	YMF Report	Don	
5.	New Business		6:15 PM
	Increasing engagement w/ Social Media	Henry	
	Open Topics	all	
6.	Review Action Items	Paul	6:45 PM
7.	Next Board Meeting	Henry	6:50 PM
8.	Adjourn	Henry	7:00 PM

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

March 18, 2019

ASCE Seattle Section Board Meeting

Meeting held at Aspect Consulting (Seattle)

Attendees:

Voting Board Officers:

Eset Alemu - calling in

Tony Nguyen - calling in

Katie Sultani-Wright

Don Nguyen

Homero Flores

Henry Haselton

Non-Voting Attendees:

None

Meeting minutes taken by Tony.

Meeting called to order at 5:42pm by Henry.

- MOTION to approve agenda by Henry. Homero seconds. Approval of the agenda passed unanimously.
- February Meeting Minutes
 - MOTION to approve meeting minutes by Henry. Don Seconds. Passed unanimously.

Old Business

- Review Action Items and Follow-Ups Henry
 - ACTION ITEM: Paul to coordinate with Cindy about archiving materials.

Board Reports

- Treasurer's February Report Katie
 - See attached report
 - MRLC expenses
 - Will cover both Henry/Katie at approximately \$2600.
 - Katie developed an Annual Budget graph to help in the Board's decision making process in the future.
 - Review Orgs that Section donates to Dale Nelson Scholarship
 - \$500-Take out of Reserve

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- MOTION to donate \$500 to Dale Nelson Scholarship by Don. Henry seconds. Passed unanimously.
 - MOTION to pass the February Budget Report, Tony seconds. Passed unanimously.
 - Membership Update Henry
 - See attached
 - Survey results and next steps
 - Heat map and age of members
 - Mostly in Seattle with extents to Bellingham and Kitsap Peninsula.
 - Membership spikes in younger members (student to YMF) and older members over 40+ as a trend.
 - ACTION ITEM: Henry to send Don ASCE member emails that are 35 years and under.
 - Standing Committees Mike (absent)
 - See attached report
 - Status of April Meeting
 - Push back meeting topic regarding Resilience to a later month due to speaker availability only in late April (would be a bit late for a Section meeting).
 - University Liaison
 - Amy not able to organize Student presentations in May or Order of the Engineers.
 - ACTION ITEM: Don to talk to YMF Board regarding student presentations and will reply to Section Board when done.
 - Steve Kramer Distinguished Member
 - Legislative Committee (Bob Hasegawa)
 - WRE
 - Will become an Institute.
 - Legislative Committee
 - Richard went to the fly-in.
 - Branch Report Tony
 - See attached
 - Henry reaching out to several members in the Kitsap area to help with Kitsap Branch leadership in the area.
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ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- Technical Committee Report Homero
 - See attached

- YMF Report Don
 - See attached

New Business

- Washington Section Henry
 - At this time, all WA Sections will stay the same as-is due to declining momentum.
- Increasing engagement with social media
- Open Topics All
 - Membership Survey Henry
 - 150 people responded. Sifting through data.

Meeting called to a close on 7:02pm. MOTION by Don. Seconded by Katie. Passed unanimously.

ASCE - Seattle Section
FY 2019 - Budget Report
 Last Updated 3/2/2019 by KVS

No.	Category Description	Annual Budget
INCOME		
1	Dues	\$ 45,000.00
2	Society Allotment	\$ 12,000.00
3	Dinner Income	\$ 14,000.00
	Sept 2018 Meeting (
	Net income shown for each meeting.	
	Feb 2019 Meeting -	
4	Newsletter Ad Income	\$ 1,000.00
5	Other Income	\$ -
TOTAL INCOME		\$ 72,000.00

EXPENSES		
10	Region 8 Dues	\$ 2,100.00
11	Dinners & Programs	\$ 17,000.00
	Feb 2019 Meeting -	
12	Speaker and Officer Gifts	\$ 250.00
13	Office Supplies	\$ 20.00
14	Archiving	\$ 100.00
15	Banking Fees	\$ -
16	Website and Newsletter	\$ 4,550.00
17	Budget Review Meeting and Section Leadership Session	\$ 250.00
18	Branches	
	18A. Kitsap Branch	\$ 500.00
	18B. North Branch	\$ 2,660.00
19	Younger Member Forum (YMF)	\$ 12,916.00
20	Student Chapters	\$ 2,300.00
21	Technical Committees	
	21A. Lifeline & EE Technical Comm	\$ -
	21B. Sustainability	\$ 250.00
	21C. Water Resources Comm. (WRE)	\$ 400.00
	21D. COPRI Seattle	\$ 400.00
	21E. SEI (SEAW Liason)	\$ -
	21F. Geotechnical Committee	\$ -
	21G. Urban Development and Transp	\$ 250.00
	21H. Technical Committee Leadership Mtg	\$ 150.00
22	Standing Committees	
	22A. Engineers Without Borders	\$ 2,000.00
	22B. University Advisory Committee	\$ 500.00
	22C. History & Heritage Comm.	\$ 425.00
	22D. Puget Sound Engr. Council	\$ 1,250.00
	22E. Public Relations Comm.	\$ -
	22F. Professional Practice Comm.	\$ 250.00
	22G. R. H. Thomson Comm.	\$ 100.00
	22H. Diversity	\$ -
	22I. Membership Committee	\$ 100.00
	22J. K-12 Outreach	\$ 400.00
	22K. Community Service	\$ 3,300.00
	22L. Legislative Committee	\$ 9,800.00
	22M. Order of the Engineer	\$ 200.00
	22N. Program Chair	\$ -
	22O. Report Card	\$ 3,600.00
23	Awards	\$ 2,140.00
24	Conferences & Meetings	
	24A. Region 8 Fall Assembly Meeting	\$ 1,275.00
	24B. National Conference (Denver)	\$ -
	24C. Western Multi-regional/Region 8 Winter	\$ 2,000.00
	24D. ASCE Headquarters Orientation	\$ 975.00
25	Past Presidents Comm.	\$ 125.00
26	Nominating Committee	\$ -
27	Educational Courses	\$ -
28	Transfer to Student Activities Fund	\$ -
29	Reserve	\$ -
TOTAL BUDGETED EXPENSES		\$ 72,536.00

NET INCOME	\$ (536.00)
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Membership Report

HENRY HASELTON – FEBRUARY 2019

New Members

Based on the new information from the ASCE national database, downloaded on March 2, 2019: 9 new members have enrolled with the Seattle Section. The enrolled members are: 1 new student, 5 new members, and 3 new associate members. New members are shown in **Table 1**.

Table 1 - New Members

First Name	Last Name
Jennifer	Johnson
Mark	Rose
Sunny	Salh
Trevor	Wetterau
Kyle	Hays
Ryan	Dunne
Alex	Wilson
Matthew	Preedy
Diep	Ton

First Name	Last Name

Membership

At the end of February 2019, the Seattle Section and Branches has 2,352 members (Seattle 2,086, North Branch 140, and Kitsap Branch 126). There are 456 YMF members now. **Figure 1** illustrates the breakout of Seattle Section membership by Section and Branch. **Table 2** shows a breakdown of members per Branch for the past 12 months of available data. **Figure 2** illustrates Seattle Section membership trends since 2010.

The membership database received from ASCE headquarters was found to have no duplicates this month.



Membership Report
HENRY HASELTON – FEBRUARY 2019

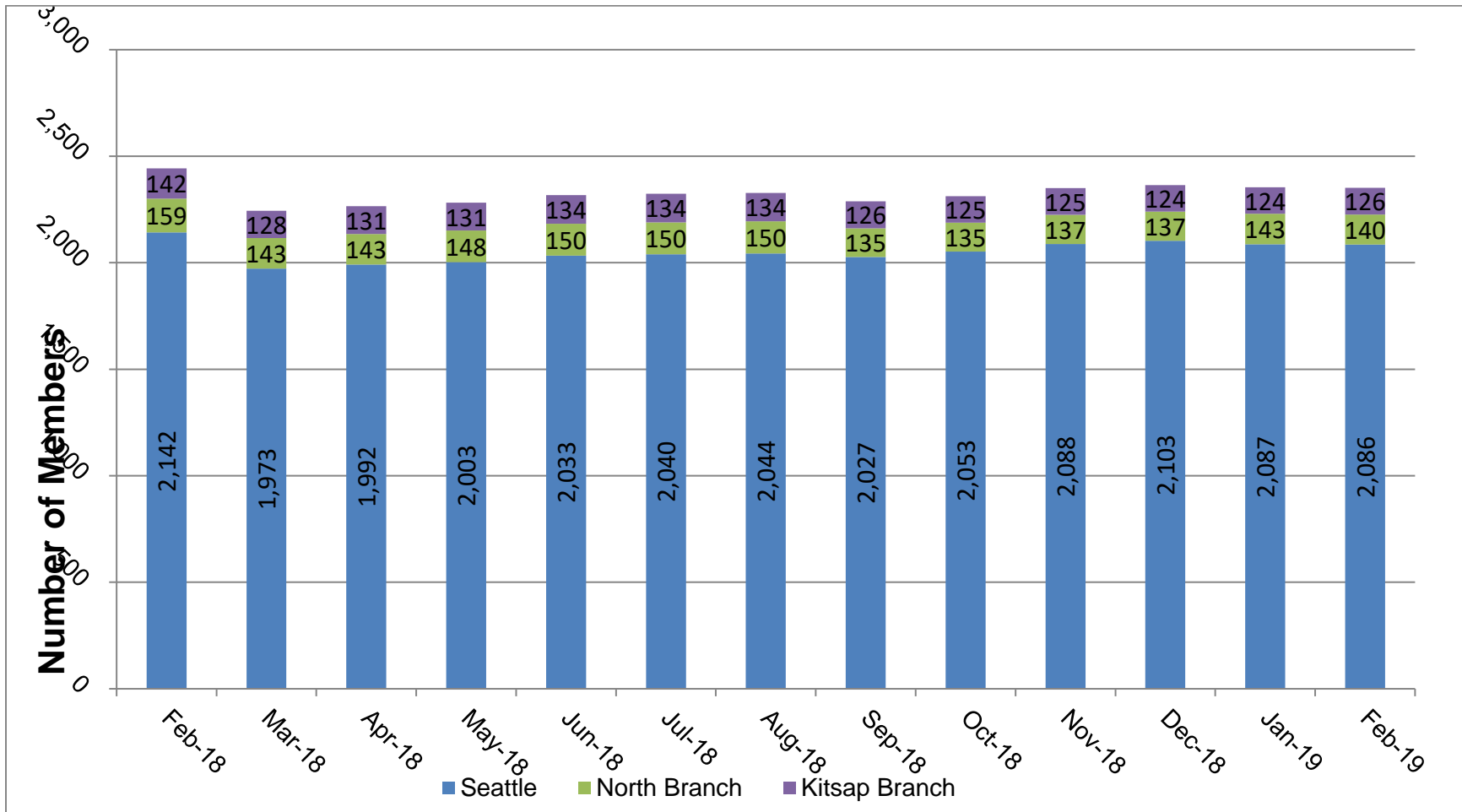


Figure 1. Membership by Month for Past Twelve Months of Available Data



Membership Report

HENRY HASELTON – JANUARY 2019

Table 2. Membership Detail for Past Twelve Months of Available Data

Date	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19
Seattle	2,044	2,027	2,053	2,088	2,103	2,087	2,086
BoeingBranch	0	0	0	0	0	0	0
North Branch	150	135	135	137	137	143	140
Kitsap Branch	134	126	125	125	124	124	126
Total	2,328	2,288	2,313	2,350	2,364	2,354	2,352
Month to Month	4	-40	25	37	14	-10	-2
Year to Year	22	-39	-48	-11	3	-39	-91

Date	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Jun-18
Seattle	2,142	1,973	1,992	2,003	2,033	2,040	2,033
Boeing Branch	0	0	0	0	0	0	0
North Branch	159	143	143	148	150	150	150
Kitsap Branch	142	128	131	131	134	134	134
Total	2,443	2,244	2,266	2,282	2,317	2,324	2,317
Month to Month	50	-199	22	14	35	7	35
Year to Year	105	-100	99	-62	28	29	28



Membership Report
HENRY HASELTON – JANUARY 2019

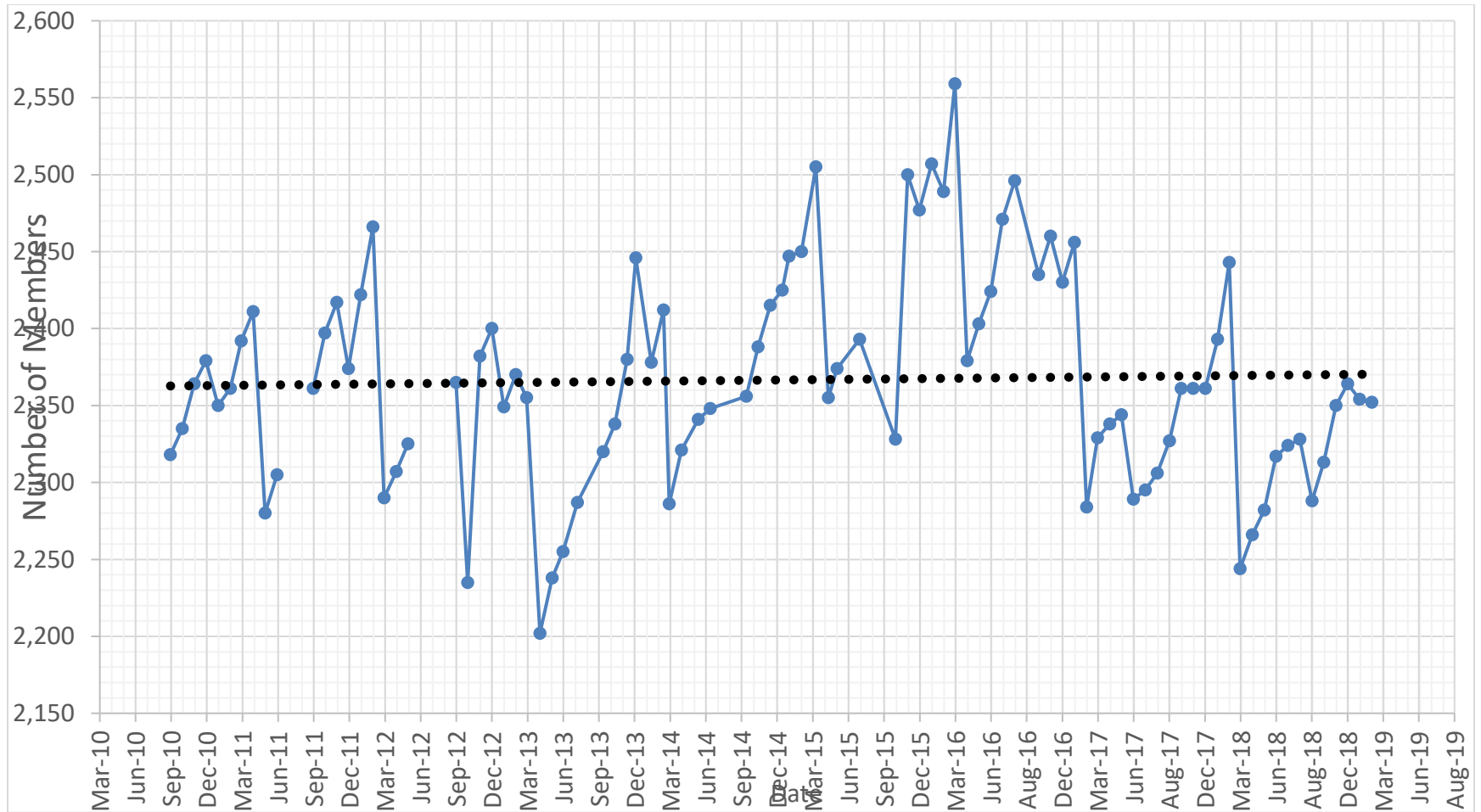


Figure 2. Membership since 2010

North Branch-Dawn Greenwood-Dawn Greenwood

Highlights

- North Branch January Membership Meeting
 - *Date:* March 20th, 2019
 - *Time:* Social Hour at 5:45pm with Presentation and Dinner at 7pm.
 - *Location:* Buffalo Wild Wings
6 Bellis Fair Parkway, Bellingham, WA 98227
 - *Topic:* Granary Avenue and Laurel Street Project
 - *Overview:* Freeman Anthony from the City of Bellingham will be presenting the Granary Avenue and Laurel Street project, which is an ambitious project by the City of Bellingham to provide public and private access to the Waterfront and stimulate development in this former industrial site. The presentation will look at the project components including district specific utilities, cycle tracks, contamination management, outfall construction, utility railway crossings and other challenging construction components.
 - *Speakers*
 - Freeman Anthony, P.E.-Project Engineer at the City of Bellingham Public Works Department

Upcoming Events

- May 15th-North Branch Membership Meeting
 - Date TBD-In Mt. Vernon

Kitsap Branch-Shylo Shorthouse

No updates

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

In person Meeting

TECHNICAL COMMITTEES REPORT

Homero Flores

- The UD&T committee met on March 13th. The two co-chairs are Patricia Bennett and Michael Bjork. We had 4 more participants in addition to the co-chairs and me. There's a lot of excitement about this group among the participants.
 - I'll pass on the contact info of the co-chairs to Paul to update the organizational chart and roster.
 - We'll talk with Madison about updating the webpage
- The WRE formally submitted its application to become an ERWI chapter.
- I'll schedule a meeting with the technical committee leaders this spring.

Scheduled events and news

- COPRI Seattle Chapter:
 - Mar 27th, dinner meeting: *Waterfront Seattle*
- GEOTECHNICAL GROUP/GEO-INSTITUTE Seattle Chapter
 - Apr 26, Short Course: *Excavation Supports and Dewatering*
 - Apr 27, Seminar: *Excavation Supports and Dewatering*
- URBAN DEVELOPMENT AND TRANSPORTATION
 - Mar 13, First meeting, with an open agenda, to discuss topics of interest to the group. 7 attendees.
- SEAW – Structural Engineers Association of Washington
 - Mar 26, dinner meeting co-sponsored with Section: *The M9 project: Predicted Structural Response to M9 Cascadia Ground Motions*
- SUSTAINABILITY
 - May, Oldcastle Infrastructure (precast) plant tour
- WRE
 - Mar 21, brownbag meeting: *Green and White River Watershed Restoration*

YMF REPORT

Don Nguyen

● **Past Events**

- February 12 - Tunnel to Viaduct Fun Run - 15 YMs
- February 15-17 - Leadership Retreat at Mount Hood with Oregon YMF
- February 16 - PSEC Awards Banquet
 - Peter Deng received the Kenneth Porter Award for K-12 outreach
 - Professor Jeff Berman (UW) received the Academic Engineer of the Year award
 - James P Wilholt received the Government Engineer of the Year
 - John Clark won the Professional Engineer of the Year
- February 21 - Eastside Networking at Tavern Hall
- February 26 - Tech Talk: Geotechnical Engineering
- February 28 - Westside Networking at Outlander Brewing
- February 28 - UW Student Chapter Winter Social at HUB
- March 1 - Office Tour of KPFF for UW/SU students
- March 7-9 - WRYMC/WSBIL/WSCL - 13 YMs, 2 Section, 6 UW, 4 UBC. WRYMC summary below:
 - We attended technical tours, went on social outings/hikes, networked with engineers across the Western Region, developed our leadership skills and gained new ideas to improve our YMF!
 - Don Nguyen received the Outstanding Younger Member in ASCE Activities award at the WRYMC Banquet
 - We will do a WRYMC debrief meeting soon to discuss what we can take out of the event to try to implement in the coming year
 - WRYMC is trying to get Society of offer reduced costs for Gov't Employees
 - Set an age limit for YMF
- March 11 - Clover Park STEM Fair - 2 YMs
 - Tabled all day at the event where K-12 students filtered in and out between their judging sessions. We did a bridge building activity and highway connections activity - both hits.
- March 16 - March Community Service - Beacon Food Forest - 4 YMs
 - Worked on maintaining and expanding the public veggie garden and edible landscape as well as soil building and construction of walls

- March 17 - Popsicle Stick Bridge Competition - around 20 YMFs and 24 teams from 7 schools with about 70 students

- **Upcoming Events**

- March 19 - Eastside Networking at Henry's Tavern
- March 19 - K-12 Outreach - Expanding your Horizons at Edmonds Community College
- March 21 - Westside Networking at Ghostfish Brewing
- March 27 - K-12 Outreach - STEM Exploration Night at Federal Way HS
- March 27 - Tech Talk: Water Resources Engineering
- April 16 - Eastside Networking
- April 18 - Westside Networking - Joint with SEAW
- Spring - Rebuilding Together
 - Is Section coordinating this? - Yes

- **Committee Activities**

- Ongoing - Seattle Boulderling Project on Wednesday Nights
- Ongoing - Spring Volleyball team

- Executive Forum in the works for Spring
- Supercharge your Career in the works for Spring
- Technical Tour in the works for Spring, maybe Georgetown Wet Weather Treatment Station?
- Getting ready to review scholarship applications. Deadline pushed due to PSB being pushed