

ASCE Seattle Section Board Meeting

May 12, 2020

Prepared By:

Mari Otto
ASCE Seattle Section Secretary



May 12, 2020
ASCE Seattle Section Board Meeting
Meeting held over Teams; Call In Number: +1 318-389-1852 PIN: 904630478#

Attendees:

Voting Board Officers:

Eset Alemu - not present
Homero Flores Cervantes - calling in
Elyssa Dixon - calling in
Mike Harney - calling in
Henry Haselton - calling in
Tony Nguyen - calling in
Mari Otto - calling in
Mark Rohrbach - not present
Katie Sultani-Wright - calling in

Non-Voting Attendees:

Romulos Ragudos - calling in

Meeting minutes taken by Mari Otto.

Meeting called to order at 5:05 pm by Henry. Elyssa seconds. Approved unanimously.

- MOTION to approve the agenda: Henry motions, Tony seconds, approved unanimously.
- March 2020 Meeting Minutes
 - MOTION to approve meeting minutes: Henry motions, Tony seconds. No discussion. Unanimously approved.



Old Business

• Review Action Items and Follow-Ups

Mari

- ACTION ITEM: Mari will update ASCE Seattle Section's Duties & Procedures Manual.
 - This has not been started, but Mari will work on this.
- ACTION ITEM: Elyssa to follow up with UW and SU students and liasons to choose a competition winner to present in the May meeting.
 - Student winners have been chosen.

Board Reports

• Treasurer's Report

Katie

- See attached
- MOTION to approve Treasurer's report by Katie. Henry seconds. Passed unanimously.
- o Discussion:
 - We have sent the YMF their allotment for the year.
 - Section membership dues are required by May 31. Henry and Katie are of the opinion that dues fees should not change.
 - How do we pay the student winners for the Student Competitions (presented in the May meeting)? **ACTION ITEM:** Elyssa / student liaisons to send winning teams information to Katie.
- ACTION ITEM:
 - Henry to return the request for Section dues, with no change to our fees.
- Membership Report

Homero

- o See attached.
- O Discussion: Ron Klemencic and Steve Kramer have been chosen to be ASCE Life Members.
- o **ACTION ITEM:** none
- Standing Committees

Mike

- No report this month.
- o Discussion:



- We received 4 applications for the RH Thompson Scholarship. We need to form a committee to assess and interview applicants. Elyssa and Frank Pita expressed interest previously. Mike will get in contact with them to get the committee together.
- o ACTION ITEM: none
- Branch Report

 Tony
 - See attached
 - O Discussion: no discussion
 - ACTION ITEM: Tony to check in with the branches and see if they have any upcoming plans/needs for upcoming elections.
- Technical Committee Report

Mark

- O No report this month. Mark is not present for discussion.
- O Discussion: no discussion
- o **ACTION ITEM:** none
- YMF Report Elyssa
 - See attached
 - O Discussion: We now have a LinkedIn group for the Seattle Section. The link is in the YMF Report.
 - o **ACTION ITEM:** none



New Business

• Section Dues	Henry
 Board position updates 	Henry
 Seattle Section Election ballots will be sent out today 	
 We are still looking for a House and Hospitality chair 	
 Updates to DPM 	Henry &
 This has yet to be started. Henry requests by the end of June. 	Mari
• Region 8 News	Henry
• The fall ASCE meeting at the end of August has been	
moved from Vancouver BC to Portland, Oregon. If it is	
allowed under COVID-19 restrictions.	
• There are some amendments to the ASCE Constitution that	
are being voted on. The Region 9 Board of Governors is	
currently urging ASCE members to vote NO on the	
amendments. Henry advises us to educate ourselves on the	
issue and vote. He has forwarded us information through	
email.	
 June Program LOCEA Delay or 	Henry
Virtual?	riciny
 ACTION ITEM: Henry and Eset to reach out to LOCEA 	
recipients for our June meeting. Make sure they are available.	
 Romulos brought up that scholarship winners are normally 	
recognized at the June meeting. We will invite them to the	
June meeting and recognize them there. Steven (YMF	
Scholarship chair) will present the awards.	
 Life member follow ups (certificates, etc) 	Henry
 Certificates are being mailed to the winners. 	
 Practitioner and Faculty Advisor Contacts 	
• We currently have 1 practitioner advisor for UW, SU, and	Romulos
UBC. YMF is reaching out to the Seattle Section for 3	& Henry
practitioner advisors (1 fresh from school, 1 a few years into	
working, and 1 with 10+ years of experience). YMF is	
reaching out to Seattle Section in particular for a practitioner	



advisor with 10+ years of experience. This is a 1-year commitment. Romulos has created a quick advertisement to put out to the Section through our newsletter and social media.

- Elyssa suggests that we have tasks in place for the new practitioner advisors so they have tasks to keep them engaged throughout their commitment.
- ACTION ITEM: Romulos to send Henry a blurb for the practitioner position to send to Henry for review and include in the newsletter.
- Ideas for member engagement
 - The YMF has been having a lot of virtual social events, but the Section's attempts for virtual events have been less successful. Elyssa attributes it to the demographic in YMF being more willing to spend time in the evenings doing virtual social events rather than the general Section demographic, which largely may be more focused on spending time with family. Mari agrees with this.
- Open Topics

all

all



Review Action Items Mari

- How do we pay the student winners for the Student Competitions (presented in the May meeting)? <u>ACTION ITEM</u>: Elyssa / student liaisons to send winning teams information to Katie.
- ACTION ITEM: Henry to return the request for Section dues, with no change to our fees.
- **ACTION ITEM:** Tony to check in with the branches and see if they have any upcoming plans/needs for upcoming elections.
- <u>ACTION ITEM:</u> Henry and Eset to reach out to LOCEA recipients for our June meeting. Make sure they are available.
- <u>ACTION ITEM:</u> Mari to update the Duties and Procedures Manual by June.
- **ACTION ITEM:** Romulus to send Henry a blurb for the practitioner position to send to Henry for review and include in the newsletter.

Next meeting is June 10, 2020 5:00 PDT - 5:45 PM PDT, and will be a phone conference.

Adjourn

Meeting called to a close at 6:10pm. MOTION to end meeting by Henry. Mari seconds. No discussion. Passed unanimously.



Treasurer's Report

Prepared By: Katie Sultani-Wright ASCE Seattle Section Board Meeting May 12, 2020

	2019-20	2019-20									
	Approved	YTD	%	October 10/1-31/2019	November 11/1-30/2019	December 12/1-31/2019	January 1/1-31/2020	February 2/1-29/2020	March 3/1-31/2020	April 4/1-30/2020	Notes
Income Section Dues	42,000.00	41,014.56	98%	8,186.63	5,790.00	3,385.04	14,324.98	5,515.00	2,563.76	1,249.15	Monthly disbursements from ASCE HQ
Society Allotment Monthly Dinner Meetings	11,500.00 13,000.00	11,780.89 4,864.68	102% 37%	2,568.51	1,194.24	300.78	801.15	11,780.89	- :	- :	Section Allotment Formula. An amount not to exceed seven percent (7%) of the Society's Membership
Oct 2019 Meeting Nov 2019 Meeting		2,568.51 1,194.24		2,568.51	1,194.24	-	-	-	-	-	Keith Ward, Insights for Project Delivery: The Ship Canal Water Quality Project Elyssa Dixon, Learning from Younger Members, Communication Styles
Dec 2019 Meeting Jan 2020 Meeting		1,101.93		-	-	300.78	801.15	-	-	-	loint Tac/Oly: Fred Nelson, Oso Landslide Cliff Webster: Legislative issues and AELC
Feb 2020 Meeting Mar 2020 Meeting				-	-	-	-	-	-	-	Joint Geotech: Willie M. NeSmith, PE: The Application of Drilled Displacement Elements for Liquefaction CANCELLED DUE TO COVID-19; LOCEA will be on 10 June
Apr 2020 Meeting May 2020 Meeting				-		-	-	-	-	-	
June 2020 Meeting Newsletter Ads	1.000.00	957.45	069/	146.10	73.05	294.15	-	369.15	75.00	-	
Other Total Income	67,500.00	2,262.29 60.879.87	90%	969.30 11,870.54	7,057.29	92.99 4,072.96		500.00 18.165.04	500.00 3,138.76	200.00	
Total Income	67,500.00	60,879.87	90%	11,870.54	7,057.29	4,072.96	15,126.13	18,165.04	3,138.76	1,449.15	
Expenses											
Region 8 Dues PSEC Dues	2,100.00 750.00	676.25		-	676.25	-	-	- :	-	-	\$500 plus \$0.75/member Based on membership
AELC Dues Donation to Engineers Without Borders	8,000.00 1,000.00	8,000.00		-	- :	-	8,000.00	- :	-	-	Membership fee for primary and secondary delegate on AELC Requested by Sierra Gawlowski
Donation to Rebuilding Together	3,000.00	3,000.00			-	-	-			3,000.00	Requested by Ross French
Monthly Dinner Meetings Oct 2019 Meeting	17,000.00	5,580.37 3,012.91	33%	-	4,447.63 3,012.91	22.42	1,110.32	-		-	Mirabella
Nov 2019 Meeting Dec 2019 Meeting		1,457.14		-	1,434.72	22.42	-	-	-	-	Mirabella + reimb DN for meeting activity supplies Tacoma-Olympia hosting at Ramada Tukwila
Jan 2020 Meeting		1,110.32		-		-	1,110.32	-	-	-	Best Western Executive Inn
Feb 2020 Meeting Mar 2020 Meeting		-		-	-	-	-	-	-	-	Geotech hosting at Best Western Executive Inn CANCELLED DUE TO COVID-19; LOCEA will be on 10 June
Apr 2020 Meeting May 2020 Meeting		-		-	-	-	-	-	-	-	
June 2020 Meeting Communications Contractor	4,000.00	2,131.25	53%	687.50	243.75	212.50	206.25	300.00	250.00	231.25	SZ5/hour for website maintenance. Constant Contact. newsletter
Website and Domain Fees Student Chapter Grants	2,300.00	2,300.00		-	1,300.00	1,000.00	-	-		-	\$500 per chapter plus \$7/student member (\$1300 UW, \$1000 SU)
		2,771.82			1,300.00	1,000.00					3300 per chapter plus 37/student member (31300 GW, 31000 30)
R8 Fall Assembly	6,035.00 845.00	261.39	46%	563.79 261.39	-	-	361.60	1,846.43	-	-	1 attendee; Reno NV, Sept 5-7 2019
Presidents and Governors Forum ASCE Nat'l Conference	1,190.00 1,500.00	302.40		302.40	-	-	-	-	-	-	1 attendee; Reston, VA Sept 21-24 2019 Miami, FL Oct 10-13 2019; no attendees this year; this is goal allocation for 2020-21 attendance.
R8-9 MRLC and R8 Winter Assembly	2,500.00	2,208.03		-	-	-	361.60	1,846.43	-	-	San Francisco, CA 2020
Awards Student Competition	1,500.00	561.83		-		-	-		561.83	-	
UW 1st prize	300.00	-		-	-	-	-	-	-	-	
SU 1st Prize UW 2nd Prize	300.00 150.00	-		-		-	-	-	-	-	
SU 2nd prize UW 3rd prize	150.00 50.00	-		-	-	-	-	-	-	-	
SU 3rd prize LOCEA	50.00 500.00	561.83		-	-	-	-	-	561.83	-	For award plagues. See detail of additional plagues to the right>
Technical Committees	1,900.00	827.81	44%	248.79	44.92			534.10			
Sustainability Water Resources	1,100.00 500.00	654.41 173.40		248.79	44.92	-	-	405.62 128.48		-	5 happy hours, alternative energy presentation, 3 tours + \$390 for Green Apple Days
SEAW Liason	-	- 173.40		-	44.92	-	-	128.48	-	-	Food for lunch meetings
Urban Development and Transportation	300.00	-		-	-	-	-	-	-	-	Estimate for happy hours
Standing Committees House & Hospitality	3,075.00 150.00	370.84	12%	370.84		-	-	-	-	-	Gifts for speakers (typically ASCE Seattle pint glass)
University Advisory History & Heritage	425.00	-		-	-	-	-	-	-	-	Turn over to YMF Activities to support recognition of historic landmarks
Professional Practice RH Thomson Scholarship	100.00	-		-	-	-	-		-	-	??? Food for committee meeting(s)
Membership K-12 Outreach	200.00	-		-	-	-	-	-		-	Trun over to YMF
Legislative	2,200.00	370.84		370.84		-	-	-	-	-	\$1250 fly-in; \$300 for 2 day trips to Olympia; \$250 for committee meeting; + \$400 for report card brock
Programs Report Card	-	-		-	-	-	-	-	-	-	Speaker fees, if any No report card in 2019-20
Events	1,075.00	1,000.00	93%	-				1,000.00		-	
Table at PSEC Awards Banquet Order of the Engineer Ceremony	500.00	1,000.00		-	-	-	-	1,000.00	-	-	\$500 per table Turn over to YMF
Technical Committee Leadership Meeting Presidential Summit	250.00 125.00	-		-	-	-	-	-	-	-	Dir meet with chairs Pres-Elect, Pres, and Imm Past Pres meet with resp. incoming officers
Summer Leadership Retreat	150.00 50.00	-		-	-	-	-	-		-	Set strategy and priorities for coming year
Budget Meeting				-		-			-		Review budget for coming year
Transfers Kitsap Branch	17,357.00 500.00	16,857.00		-		-	1,000.00	-		15,857.00	
North Branch YMF	1,000.00 15,857.00	1,000.00 15,857.00		-		-	1,000.00	-	-	15,857.00	
COPRI Geotech Group	400.00 (400.00)	-		-	-	-	-	-	-	-	Geotech has offered \$400 to the Sustainability Committee. Sustainability has not yet accepted.
Board Authorized											
Bridging the Gender Divide Workshop	-	1,000.00		-	-	-	-	-	1,000.00	-	Nancy Watt workshop on 28 Jan 2020
Office Supplies (inc. mailing, bank fees) Gifts for outgoing officers	120.00 100.00	36.00	0% 36%	36.00		-	-			-	
Total Expenses	69,312.00		65%	1,906.92	6,712.55	1,234.92	10,678.17	3,680.53	1,811.83	19,088.25	
Net Income	(1,812.00)	15,766.70]							
Pass-through	In account on 9/30/2019	In account as of 3/31/2020		October 10/1-31/2019	November 11/1-30/2019	December 12/1-31/2019	January 1/1-31/2020	February 2/1-29/2020	March 3/1-31/2020	April 4/1-30/2020	
Jones Scholarship RH Thomson Scholarship	4,000.00	6,000.00		-	-	-	-	-	2,000.00	-	Two Three (as of Mar 2020) unawarded scholarships
Sustainability Award Total Pass-through	1,385.81 5,385.81	1,324.61 7,324.61		-	-	-	-	(61.20)	-	-	
rotal rass unougn	3,585.81	7,524.61		ı							
	Beginning balance	Activity to date		October	November	December	January	February	March	April	
Paypal Deposit	9/30/2019 184.32	3/31/2020 7,119.32		10/1-31/2019 2,795.00	11/1-30/2019 1,305.00	12/1-31/2019 535.00	1/1-31/2020 825.00	2/1-29/2020 225.00	3/1-31/2020 1,250.00	4/1-30/2020	
Fee Withdrawal	:	(165.27) 5,552.98		(80.39)	(37.71) 2,714.61	(15.07) 1,267.29	(23.85) 519.93	(5.85) 801.15	(2.40) 250.00	-	
Total Paypal	184.32				,,,,,,,,,				223.50		
	Beginning balance	Activity to date		October	November	December	January	February	March	April	
Savings Account	9/30/2019	3/31/2020		10/1-31/2019	11/1-30/2019	12/1-31/2019	1/1-31/2020	2/1-29/2020	3/1-31/2020	4/1-30/2020	Course Te Louis Hall Course Live Course
Deposit Withdrawal	3,975.84	7,452.09		-		3,476.25	-	- :		-	\$3476.25 loan to UW Student Chapter; repaid 12/2019
Interest Total Savings Account	3,975.84	0.91 7,453.00		0.10	0.10	0.14	0.19	0.18	0.14	0.06	
				-							
Checking Account	Beginning balance			October 10/1-31/2019	November	December 12/1-31/2019	January 1/1-31/2020	February 2/1-29/2020	March 3/1-31/2020	April 4/1-30/2020	
Deposit	9/30/2019 37,693.73	3/31/2020 99,527.72		9,155.93	11/1-30/2019 5,790.00	7,029.28	1/1-31/2020	2/1-29/2020 17,945.89	3/1-31/2020 5,138.76	4/1-30/2020 2,449.15	
Deposit (Transfer from PayPal) Withdrawal		4,302.98 49,432.94		1,906.92	6,712.55	3,981.90 4,711.17	519.93 10,678.17	801.15 3,741.73	(1,000.00) 811.83	20,870.57	
Total Checking Account	37,693.73	54,397.76		_		_	_			_	
Total Checking Account + Paypal less Pass-through Target Reserve (30% Operating Budget)	32,492.24	48,474.22 20,250.00]							
		.,									



Prepared By: Homero Flores-Cervantes ASCE Seattle Section Board Meeting May 12, 2020



Homero Flores - May 2020

New Members

Based on the new information from the ASCE national database, downloaded on May 12, 2020: 12 new members have enrolled with the Seattle Section in March. The enrolled members are: 11 new student, 1 new regular members, 0 new associate members, and 0 new affiliate members. None of these are younger members. New members are shown in *Table 1*.

Table 1 - New Members

First Name	Last Name
Matthew	Clark
Iman	Haji
Ryan	McNeill
Brandon	Quan
Kathleen	Clingman
Brandon	Tjandra
Grace	Schroeder
Sophia	Ко
Winston	Lowe
David	Beatima
Casey	Smith
David	Gent

First Name	Last Name



Homero Flores - May 2020

Membership

At the end of April 2020, the Seattle Section and Branches has 2,213 members (Seattle 1,960, North Branch 130, and Kitsap Branch 123, and unaffiliated 0). There are 461 YMF members now. *Figure 1* illustrates the breakout of Seattle Section membership by Section and Branch. *Table 2* shows a breakdown of members per Branch for the past 12 months of available data. *Figure 2* illustrates Seattle Section membership trends since 2010.

The membership database received from ASCE headquarters had 16 duplicates this month. This is because some members pay dues in a branch and Seattle.

Membership Drive progress

I have nothing to report here, although Elyssa was advertising the Section's LinkedIn group, and Mary and Madison have been working on reaching out to our membership. Additionally, the Section lead by Henry is putting up remote events in May.

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Homero Flores - May 2020

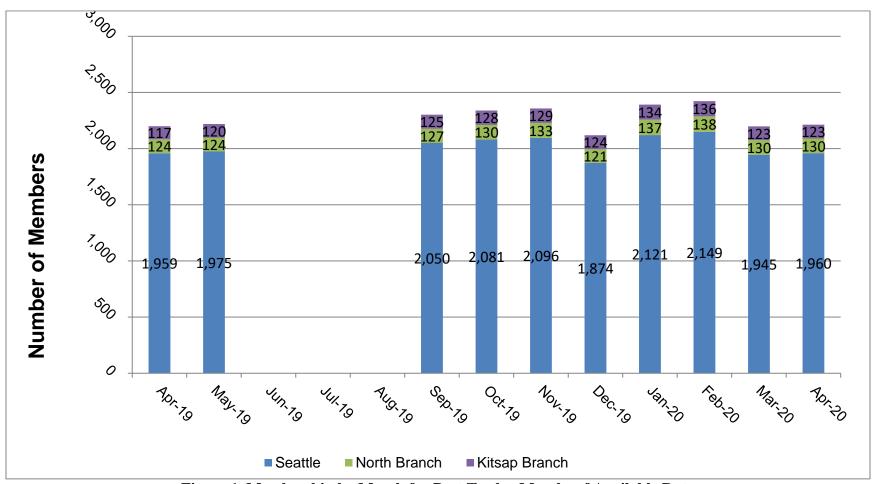


Figure 1. Membership by Month for Past Twelve Months of Available Data



HOMERO FLORES - MAY 2020

Table 2. Membership Detail for Past Twelve Months of Available Data

Date	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20
Seattle	2,096	1,874	2,121	2,149	1,945	1,960
BoeingBranch	0	0	0	0	0	0
North Branch	133	121	137	138	130	130
Kitsap Branch	129	124	134	136	123	123
Total	2,360	2,121	2,393	2,423	2,198	2,213
Month to Month	19	-239	272	30	-225	15
Year to Year	10	-243	39	71	-17	13

Date	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19
Seattle	1,959	1,975				2,050	2,081
Boeing Branch	0	0				0	0
North Branch	124	124				127	130
Kitsap Branch	117	120				125	128
Total	2,200	2,258	2,272	2,281	2,287	2,304	2,341
Month to Month	-15	58	14	9	6	17	37
Year to Year	-66	-24	-45	-43	-41	16	28



HOMERO FLORES - MAY 2020

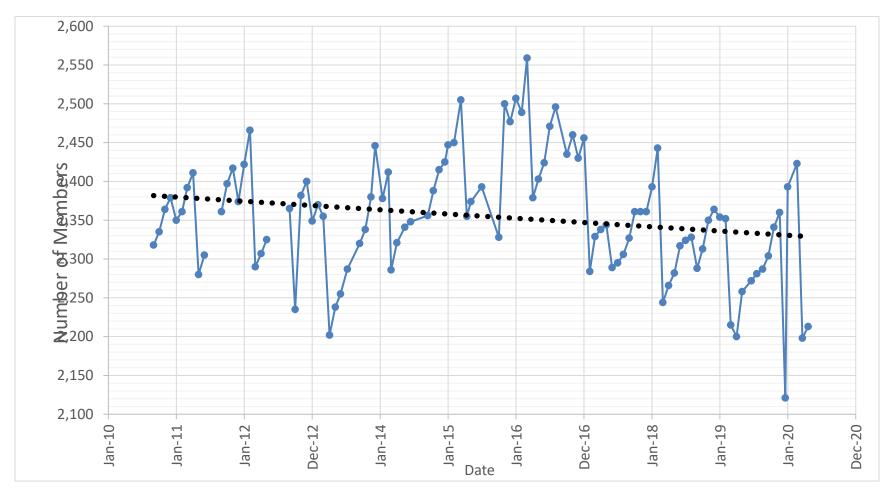


Figure 2. Membership since 2010



Standing Committees Report

No report this month
ASCE Seattle Section Board Meeting
May 12, 2020



Branch Report

Prepared By: Tony Nguyen
ASCE Seattle Section Board Meeting
May 12, 2020

ASCE SEATTLE SECTION – MAY 2020 BRANCH REPORT by Tony Nguyen, M. ASCE

North Branch-Dawn Greenwood-Summarized by Tony Nguyen

No updates COVID-19

Kitsap Branch-Justin Nodolf-Summarized by Tony Nguyen

Upcoming Events:

• May 28th, 2020 at 4pm: ASCE/SAME Virtual Meeting-Transient Protection Pier in Part Angeles presented by WSP and NAVFAC.



Technical Committees Report

No report this month
ASCE Seattle Section Board Meeting
May 12, 2020



Younger Members Forum Report

Prepared By: Elyssa Dixon
ASCE Seattle Section Board Meeting
May 12, 2020





May 2020 Board Report

Date: Tuesday, May 12, 2020

Prepared by: Elyssa Dixon, YMF Board Representative

Past Events

Date	Event	No of YMs
April 27	Virtual Happy Hour	10, 1 student

Upcoming Events

Date	Event
May 14	Virtual Happy Hour
May 19	YMF Virtual Board Meeting (Open to All)
May 26	Virtual Happy Hour
Summer	Supercharge Your Career
TBD - Postponed	Executive Forum at Museum of Flight

Section Engagement

- Seattle Section LinkedIn! https://www.linkedin.com/groups/13859426/
- UW and SU student chapters presenting at the Section meeting on Wednesday. Katie, what are the next steps to get money to students?
 - Name, addresses, amounts, phone number for each person receiving check
- UW Winners:
 - First Place

Team Name/Affiliation: SENSOL Systems

Presentation Title: SENSOL Systems | Designing a Safer and Sustainable

Crosswalk

Presentor: Iman Haji

Second Place

Team Name/Affiliation: Steel Bridge at the University of Washington

Presentation Title: Designing a Steel Bridge for Competition

Presentor: Alex Ilias

Third Place

Team Name/Affiliation: Engineers Without Borders at UW Presentation Title: Composting Toilets in Nicaragua

Presentor(s): Sofia Wilkinson and Jack Gregory

SU Winners:

First Place

Barr Creek Bridge 158 Replacement (sponsored by Snohomish County) Presentor(s): Thea Foulk, David Jenkins, Nisha Mandanas, Han Phung, and Debra Tseng.

Seattle ASCE Younger Member Forum



May 2020 Board Report

Second Place

Seismic Assessment and Upgrade of the Cedar Falls Powerhouse (sponsored by Seattle City Light)

Presentor(s): Quan Banh, Hiba Farag, Kevin Hernandez, Kelvin O'Gorman, Patricia Paulino

Third Place

Explorations of Cross-Laminated Timber as a Viable Material in BLOCK Project Construction (sponsored by Block Architects)

Presentor(s): Alissa Capuano, Alexis Elles, Derek Mandanas, Jacob May, Alex Roderick

Other YM Updates

- Most events cancelled and will continue to evaluate
- Career Booster Webinar Series (sponsored by CYM)
 - K.N. Gunalan | Management That Works: Transitioning into a Management Role Smoothly | May 19, 2020 (Elyssa is moderating)
 - o Amrita Bajwa | AR/VR and AI: Digital Disruption & Civil Engineering Re-Imagined June 16, 2020
 - o Analí Martínez González | Social Media Branding for the Civil Engineer | July 21,



